**Maya R. Rubins**

507-581-3889

[maya.rubins@gmail.com](mailto:maya.rubins@gmail.com)

Current Address:

632 West Stratford Place

Apartment #3S

Chicago, IL 60657

**Education**

**DePaul University**, Chicago, IL August 2017- Present Expected June 2021

Bachelor of Arts in Communications

Minor in Hospitality Leadership

G.P.A. 3.35/4.0

Academic Honors: DePaul Award Scholarship

**DePaul University FY Study Abroad Program**, Peru, Summer 2018

* Studied ethical sourcing of different commodities extensively throughout Peru.

**Farmington High School**, Farmington, MN August 2013 – June 2017

**Experience**

**Ikea**, Bloomington, MN

*Cashier*  August 2016 - August 2017

* Provided quality customer service by looking out and caring for customer needs to impact their shopping experience.
* Processed payment methods by operating machines to sell products for the company.
* Informed customers of sales to help them save money when shopping.

**LYFE Kitchen**, Chicago, IL

Cashier/Barista/Waiter August 2018 – November 2018

* Promoted the restaurant menu by having knowledge of the dishes to ensure the customers knew what they were ordering.
* Maintained a clean and safe work environment by clearing and wiping down tables to make the restaurant look clean and presentable for customers.
* Delivered food to customers with care by serving them with a smile to ensure their happiness and satisfaction with the food.

**Earls Kitchen + Bar**, Chicago, IL

Dishwasher/Line Cook/Prep Cook April 2019 – December 2020

* Created a number of different dishes by demonstrating my knowledge of the recipes and food used in each.
* Prepared dishes under pressure by communicating with my co-workers to ensure the food was prepared in a timely manner.
* Delegated my schedule for the day by completing tasks that needed to be performed before others to ensure that all dishes would be made in a timely manner.

**Lettuce Entertain You**, Chicago, IL

Intern June 2020 – August 2020

* Created a restaurant concept project by collaborating with group members to learn more about the ins and outs of the restaurant business.

**Skills**

* Proficient in Microsoft Office, and Google Docs
* Conversational in oral and written Spanish

**Awards**

* Academic Letter – Farmington High School 2014, 2015, 2016, and 2017