

## LEARNING JOURNAL TEMPLATE

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**Course:** SOEN 6841 - Software Project Management

**Journal URL:** [https://github.com/mihirgediya2001/spm\\_2024](https://github.com/mihirgediya2001/spm_2024)

**Date of the journal:** 02-17-2025 – 03-15-2025 (Week 7-8)

### 1. Key Concepts Learned

- Project Closure Process (Chapter 8): Understanding the systematic stages required to officially shut down a project, including finalizing delivery, obtaining client approval, and ensuring all documents.
- Learning lessons and transfer of knowledge (chapter 8): The importance of reviewing the performance of the project, identifying successes and failures, and documentation of these insights to improve future projects.
- Price Management (EVM) (Chapter 7) for project monitoring: Learning how EVM integrates cost and schedule performance and measures the performance and measurement version to track project progress.
- Project Data Collection for Future References (Chapter 8): Major decisions to assist important project documents, code repository, performance metrics, and future projects and audit.

### 2. Application in Real Projects

- Applying the structured project closed (chapter 8): Ensuring that all delivery are verified before a project is closed, client sign -offs are received, and resources are real.
- Conduct post mortem meetings (chapter 8): organizing a session with stakeholders and team members that happened well, what went wrong, and how to improve future projects.
- Monitoring Performance Matrix (Chapter 7): Using devices such as priced price analysis and S -Parvas to track project health and improve necessary course.
- Version Control and Source Code Management (Chapter 8): Management of the final code repository is to ensure that the final version is properly documented, stored and accessible to future maintenance.

### 3. Peer Interaction

- Lesson learned Documentation (chapter 8) cooperation: Working with colleagues for documents of major takeaways from the project, helping future teams to avoid general losses.
- Final reviews and response sessions (chapter 8): Acquisition with team members to obtain a response to individual and team performance, promoting the culture of continuous improvement.
- Analysis of performance deviations (Chapter 7): Why discuss with the team in some tasks or more budget, and brainstorming solutions for similar issues in future projects.
- Coordination Resources Reallocation (Chapter 8): Ensuring that team members are easily infected for new projects after closing, avoid downtime or disabilities.

#### **4. Challenges Faced**

- Ensuring smooth knowledge transfer (chapter 8): New teams or maintenance teams can be the time taking time taking project insights and technical documents.
- Management of final documents and data collection (chapter 8): Ensuring all important project documents is stored properly and accessible for future references.
- Handling scope changes in the final stage (chapter 7): The final -minute customer requests can lead to scope crawling, which makes it challenging to close the project on time.
- Finalizing open issues before closing (chapter 8): addressing unresolved tasks or bugs in the final stage to distribute the project as expected.

#### **5. Personal Development Activities**

- Master Project Closure Framework (Chapter 8): Study industry -standard closed procedures and apply them to future projects.
- Post -Proect review techniques improve (Chapter 8): Learn how to facilitate structured discussions to extract valuable lessons from full projects.
- Deep understanding of EVMs (Chapter 7): Focus on practical applications of price management earned in tracking and project performance improvement.
- Develop a strong knowledge collection strategy (chapter 8): Learn to structure and store project artifacts effectively for easy recovery.

#### **6. Goals for the Next Week**

- Master Project Closure Framework (Chapter 8): Study industry -standard closed procedures and apply them to future projects.
- Post -Proect review techniques improve (Chapter 8): Learn how to facilitate structured discussions to extract valuable lessons from full projects.
- Deep understanding of EVMs (Chapter 7): Focus on practical applications of price management earned in tracking and project performance improvement.
- Develop a strong knowledge collection strategy (Chapter 8): Learn to structure and store project artifacts effectively for easy recovery.