Number	Priority	Requirement
N-11	Out of Scope	The system shall send an email notification to Students and Employers when an evaluation has been Saved, but not submitted for a period of two weeks.
N-12	Out of Scope	The system shall send an email notification to Evaluators when their students submit a work report.

3.1.6 Users

Number	Priority	Requirement
U-01	High	The system shall use the user information captured from existing OCSCE database to provide authorization for employers.
U-02	Medium	The system shall be able to automatically initialize the next term for Students and Employers based on the RIT academic calendar.
U-03	High	The system shall be able to update the status of submissions when supplied with a new status (manually or automatically).
U-04	High	The system shall use Shibboleth to authorize students, faculty, and OCSCE staff.

3.2   User Requirements

3.2.1 Administrator

Number	Priority	Requirement
AD-01	High	An Administrator shall be able to search Student and Employer evaluations.
AD-02	High	An Administrator shall be able to search Student and Employer submissions.
AD-03	Medium	An Administrator shall be able to compare Student and Employer submissions, side-by-side.
AD-04	High	An Administrator shall be able to create Student/Employer forms.
AD-05	High	An Administrator shall be able to view Student/Employer forms.
AD-06	High	An Administrator shall be able to update Student/Employer forms.

AD-07	Low	An Administrator shall be able to archive Student/Employer forms.
AD-08	Medium	An Administrator shall be able to delete forms that have no submissions associated with them.
AD-09	High	An Administrator shall be able to assign forms to departments.
AD-10	Low	An Administrator shall be able to update the status of any groups of evaluations.
AD-11	High	An Administrator shall be able to view the status of any evaluation.
AD-12	Out of Scope	An Administrator shall be able to create and edit notifications.
AD-13	Out of Scope	An Administrator shall be able to resend failed notifications.
AD-14	Out of Scope	An Administrator shall be able to view the configurations of notifications.
AD-15	Out of Scope	An Administrator shall be able to update the configurations of notifications.
AD-16	Out of Scope	An Administrator shall be able to generate reports.
AD-17	Low	An Administrator shall be able to copy the contents of an existing Student or Employer form to a new form.
AD-28	High	An Administrator shall be able to add/remove OCSCE users to the system.
AD-19	High	An Administrator shall be able to add/remove Academic Department (Evaluator) users from the system.
AD-20	High	An Administrator shall be able to add/remove colleges and departments to the system.
AD-21	Low	An Administrator shall be able to transfer Academic Department user privileges to another user.
AD-22	High	An Administrator shall be able to import a file containing evaluations.

3.2.2 Evaluator

Number	Priority	Requirement
EV-01	High	The Evaluator shall be able to view Student submissions associated with their department.
EV-02	High	The Evaluator shall be able to view Employer submissions associated with their department.
EV-03	Low	The Evaluator shall be able to view Student evaluations associated with double majors in their department.
EV-04	Low	The Evaluator shall be able to view Employer evaluations associated with double majors in their department.
EV-05	Low	The Evaluator shall be able to view Student submissions associated with double majors in their department.
EV-06	Low	The Evaluator shall be able to view Employer submissions associated with double majors in their department.
EV-07	Medium	The Evaluator shall be able to compare current Student and Employer submissions.
EV-09	High	The Evaluator shall be able to accept or reject a submission.
EV-10	High	The Evaluator shall be able to view the status for all evaluations associated with their department.
EV-11	Out of Scope	The Evaluator shall be able to create notifications for their department.
EV-12	Out of Scope	The Evaluator shall be able to view the configuration of the notifications.
EV-13	Low	An Evaluator shall be able to change the status of a work report from archived to open.

3.2.3 Student

Number	Priority	Requirement
ST-01	High	A Student shall be able to view their own work reports.
ST-02	High	A Student shall be able to update their own work reports before submission unless it has been rejected.
ST-03	High	A Student shall be able to submit their own work reports.

| ST-04	High	A Student shall be able to view their own submissions.
ST-05	High	A Student shall be able to view the submissions of their Employers.
ST-06	High	A Student shall be able to view the status of their own work reports.
ST-07	High	A Student shall be able to view the status of their Employers' evaluations.

3.2.4 Employer

Number	Priority	Requirement
EM-01	High	The Employer shall be able to view their evaluations.
EM-02	High	The Employer shall be able to update their evaluations.
EM-04	High	The Employer shall be able to submit an evaluation.
EM-05	High	The Employer shall be able to view their submissions.
EM-06	High	The Employer shall be able to view the status of their evaluations.

4   Use Cases

Refer to the User Analysis and Workflows document for a complete description of the human actors involved in the system.

4.1 Administrator

4.1.1 Use Case Context
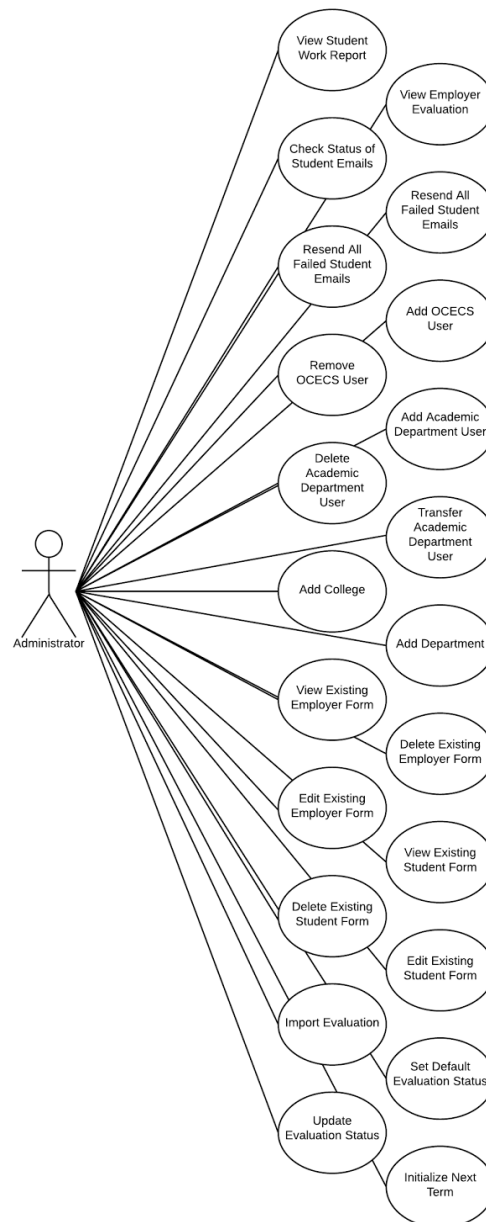
4.1.2 View Student Work Report

Actors	Administrator
Description	This use case describes how an Administrator uses the Co-op Evaluation System to view a Student's submitted work report.
Trigger	Administrator desires to look over a student's co-op evaluation.