

EMMANUEL CHUKWUDI NNAEMEKA

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PERSONAL DATA

Sex:	Male
Date of Birth:	20 th June 1994
Marital Status:	Single
Nationality:	Nigerian
State of Origin:	Enugu
Local Government Area:	Oji River

PERSONAL OBJECTIVES

I am a result oriented and versatile individual, looking for a position in an organization where hardwork, merit performance, service delivery and innovation are extensively encouraged and recognized. Am a highly motivated and resourceful individual.

EDUCATION/QUALIFICATIONS

2018- 2019	Youth Service Certificate National Youth Service Corps (NYSC)
2018	Human Safety and Environment(HSE) British International Safety Organisation (Professional Certification)
2012-2017	B.Eng. in Chemical Engineering. Enugu State University of Science and Technology
2005-2011	Senior Secondary School Certificate (SSCE) Urban Secondary School Oji River
1999-2005	First School Leaving Certificate (FSLC) Central School Agbalaenyi Oji River

WORK EXPERIENCE

Nov. 2019 – Present	Gear Plus Academy Enugu Mathematics Teacher
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Key Responsibilities:

- Teach Mathematics to students
- Organizes Bible study classes for students

- Writes termly assessment report.

Achievements:

- Wrote recommendation letters to parents on how best to support their children for better academic performance.
- Give and provide moral support to students especially those with poor academic performance which help 90% of such students.

May – Dec. 2019

**Lifecon Agencies Limited Enugu
Procurement/Warehouse Assistant**

Key Responsibilities:

- Managed and issued receipt of products sold and update records into the computer using accounting software.
- Worked with the finance team on monthly physical stock check and variance analysis report.
- Managed inventory and ensured safe storage of products without expiry or hydamage.
- Ensured FIFO (FIRST IN FIRST OUT) inventory management system is followed to achieve no expiration of products.

Achievements:

- Traced and recovered missing products by cross checking daily inventory.
- Sustained the market value of our products by taking a market survey on the prices of our products and that of our competitors.

May 2018 – April 2019

**Plaphoto IT Firm Jos
Computer Instructor**

Key Responsibilities:

- Taught computer packages such as MS Word, Excel, PowerPoint and Corel Draw.
- Responsible for typing of documents issued by clients.
- Designed letterhead papers, fliers, Business cards for clients.
- Provide online services for customers such as scanning, printing and sending of emails, online applications and registrations etc.

Achievements:

- Proper bookkeeping of clients file, which enhance the staffs efficiency to 80%.
- Advised the management on the need for monthly orientation and sensitization of the staff of the firm.

April – Sept. 2016

**Pymotech Research Institute Enugu
Laboratory Technician**

Key Responsibilities:

- Proximate analysis for test samples.
- Water analysis on Industrial Effluents

- Modification of lubricants in order to meet customer defined objectives.
- Production activated carbon using locally prepared adsorbents.
- Storage and Maintenance of glassware and chemicals

Achievements:

- Took proper record of available chemicals in the laboratory which helped in the planning of purchases.
- Requested that adequate safety equipment should be made available for staffs which prevented fire outbreak.

Nov. 2016 – June 2017 Academic project:

Removal of Lead from industrial effluent using locally prepared adsorbents from palm fruit fibre.

Observation: Sorption using this natural and agricultural materials was a cost effective and environmentally friendly alternative to chemical treatment.

SKILLS

Languages: Proficient in English and Igbo Languages.

Technical skills: Good in Microsoft Word, Excel, PowerPoint and Corel Draw.

Interests: Researching, Reading, Atlas and Teaching

REFERENCES

MR. BENJAMIN ANYACHEBELU
CEO. Fagnel Ventures Limited, Enugu.
08183992197.

ENGR. MAXWELL ONOH
Department of Chemical Engineering,
Enugu State University of Science and Technology, Enugu.
08134107197

ENGR. (DR) MONDAY OMOTIOMA
Department of Chemical Engineering,
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