

ADEDOKUN MAYOWA SUNDAY

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PROFILE SUMMARY

I have served in positions where I've been able to demonstrate the ability to effectively handle issues while working within policy, procedures and standard processes as well as going the extra mile when necessary. I am able to support team goals along with finishing my assigned tasks which makes me fit for a multitasking environment. I am seeking an opportunity and position where I can effectively contribute my skills and abilities to the growth of the organization and build my professional career.

CORE COMPETENCIES

- Hard working.
- Logical thinker.
- Good written and verbal communications.
- Leadership skills.
- Ability to work individually as well as in teams.
- Excellent organization skills.

SKILLS

- Entrepreneurship
- Business management
- Graphics design
- Human relations

WORK EXPERIENCE

Yuhas Supermarket : Oct. 2013 - Oct. 2014

Sales representative

- Record keeping
- Attending to customers needs

De-graphics Computer and Prints : Dec.2014 - June. 2015

Graphics designer

- Microsoft word
- Pagemaker
- Coreldraw(Graphics)
- Print Artist
- Designs of ID cards, flyers, Books, Calendars
- Creating of Logos

Simart filling Station: Nov. 2015 - July. 2016

Sales representatives/Supervisor.

- Managed all accounts
- Daily record keeping
- Cleaning and maintenance of pumps
- In charge of incomes

EDUCATION

- **Federal Polytechnic Ilaro, Ogun State, Nigeria.**
National Diploma in Science Laboratory Technology .
- **Muleruwa Community High school, Ogun State, Nigeria (2012).**
West African senior school leaving certificate.
- **Scepter international nursery and primary school, Lagos state, Nigeria (2006).**
 - First school leaving certificate.