



PERSONAL INFORMATION Maysam Abdulkareem Sarradeh

BIRTH OF DATE : 12 – July – 1994

ADRESS : Syria – Aleppo – Al hamdanieh

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EMAIL : MaysamSarradeh@gmail.com

GENDER : Female

MARITAL STATE : Single

NATIONALITY : Syrian

PERSONAL STATEMENT I am a computer engineering, I have studied basics of programming Languages and computer networks

I am an ambitious , creative and dependable person who is great at time managment and able to handle multiple tasks on a daily basis .

My speciality is problem sloving and i work well under stress.

EDUCATION

2022

Completed a Front End Web Design course

At Codia Company

Skills acquired :

-I have a good knowledge in the basics of HTML , CSS , JavaScript , Bootstrap

- I'm capable of building a Front End Web page

2020

Completed a customer service Training , a Training in Basics of selling ,

E-Marketing Training and a Training in presentation skills

At Ousos – Damascus center

2018 – 2019

Completed an Android Applications programming course

At Projects sy computer training school

Skills acquired:

-I have learned how to Install and work on Android Studio

2017 – 2018

-I have learned how to design and develop android applications

Completed an Advertising Design Course

At stc center (shahba Training Center)

Skills acquired:

-I have learned how to Install and work on Microsoft office Programs

(Photoshop – Illustrator – In Design)

-I have learned how to design logos and posters

2012 – 2017

Department of Computer Engineering - GRADUATED

Aleppo University – Faculty of Electrical and Electronic Engineering

WORK EXPERIENCE

Apr 2021 – present

Data Entry at Al Afandi & Sbahi company

Add products and their information to the company's website.

Dec 2020 – Dec 2021

Customer service and sales representative at Ousos-Aleppo

- Giving information about courses to the students .
- Register the student into the courses .
- Introducing Ousos company to the students and companies .

Jan 2021 – may 2021

Graphic Designer at Nebras Al Amaken engineering consulting

Work as graphic designer to design posters , logos and Social media posts for the company .

Jul 2020 – Sep 2020

Graphic Designer at PSD For advertisement (Syria – Aleppo)

Work on designing advertising posters , company logos and road advertisements .

2017 – Feb 2020

Saler at Al-Boraq Telecom

Giving information about mobiles specifications and help people to get the best

Choice for them

2015 – 2016

Volunteer At The Syria Trust For Development

- Volunteer At DARB : Teaching children and help adults to know their Destination and choose the appropriate faculty for them
- Participating in volunteering activities

PERSONAL SKILLS

Foreign language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
C1	B2	B2	B1	B2

English

Mother Language(s)

Arabic

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

Common European Framework of Reference for Languages

OTHER KNOWLEDG

PROGRAM(S) Matlab

Microsoft office (icdl)

Adobe (Photoshop – Illustrator – Indesign)

Android Studio

PROGRAMMING LANGUAGE(S) C,C++,Prolog,SQL,Html,Css,Javascript

Communication skills

- I have Good communication skills that worked effectively in a team and i am looking forward to get new challenges to use my existing skills and develop myself at work field.
- I am Fast learning and I am looking for new learning experiences .