

Annual Performance Appraisal Report

Confidential HR Document

1. Faculty Profile

Name: Sneha Singh

Employee ID: 101

Department: Physics

Designation: Associate Professor

2. Performance Scorecard

FINAL SCORE: 48/100

Performance Metric	Weightage	Points Earned
Student Feedback	50%	0
Research & Publications	30%	30
Attendance & Discipline	20%	18

3. Official Recommendation

Official Verdict: NEEDS IMPROVEMENT

Action: Performance Improvement Plan (PIP) required. Promotion holds.

DIGITALLY VERIFIED

Academic HR Administration

Signed: 2026-01-01 12:16:39

ID: SYS-AUTO-GEN