



COMPANY NAME : BEAVER FLOORCARE
CLIENT : NORLAND MANAGED SERVICES
SITE : KPMG 15 CANADA SQUARE
ACTIVITY : TRAVERTINE MAINTENANCE

DATE OF RISK ASSESSMENT : 15th January 2018
AUTHOR : D Campton

Key to Assessment	LOW Minor Impact Damage quickly repaired	MEDIUM Moderate Impact Partial Loss of Operations	HIGH Disaster Very Serious Consequences
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HAZARD	PERSONS/PROPERTY AT RISK	CONTROLLED RISK	SUMMARY OF PROTECTIVE & PREVENTIVE MEASURES
Slips , Trips and Falls during restoration & maintenance activities (No heights or ladder work undertaken)	Beaver Personnel Site Personnel Members of the Public	LOW	<ul style="list-style-type: none"> • Work to be carried out at weekends • Extensive Staff Training in restoration/ cleaning techniques • Training in Site Housekeeping • Need for working in manageable areas • Avoidance of trailing cables etc • Use of Hazard Warning Signage at all times • Areas cordoned off as required - barriers, barrier tape, signs • Stairways & Lifts to be taken out of operation , cordoned off with appropriate signage whilst being restored or to restrict access to other areas being processed. • Spill procedures established • Safety footwear worn by technicians
Use of Cleaning Chemicals - skin problems - eye contamination - inhalation of chemical vapours	Beaver Personnel Site Personnel Members of the Public Building Fabric	LOW	<ul style="list-style-type: none"> • Training provided in chemical use, incl. dilution rates • Use of non-hazardous chemicals whenever possible • Dispenser pumps , gloves used to prevent skin contact • PPE to be used - masks, glasses, gloves , protective clothing • Protective masking to areas wherever required • Extra care in use of resin in accordance with COSHH • Eye Wash in First Aid Kits carried on Site. • Adequate Ventilation required due to vapours from resin



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HAZARD	PERSONS/PROPERTY AT RISK	CONTROLLED RISK	SUMMARY OF PROTECTIVE & PREVENTIVE
Musculoskeletal Disorders - Transporting cleaning equipment - Moving furniture at site - Using cleaning/reprocessing equpt - Working awkwardly e.g. on knees	Beaver Personnel	LOW	<ul style="list-style-type: none"> • Training in Manual Handling to ensure correct lifting of cleaning equipment, furniture etc. • Heavy loads to be avoided if cannot be lifted safely • Training in correct use of cleaning machinery -e.g height etc adjustment of rotary machines to ensure no torque • Regular checks to machines including vibration etc • Try to avoid awkward working , if not , ensure adequate rest periods. Knee pads provided. • Safety shoes worn by staff to prevent foot damage.
Electrical Hazards - shocks	Beaver Personnel Site Premises	LOW	<ul style="list-style-type: none"> • Machinery used with RCD's to prevent electrocution, shocks & any interruption to supply • Staff trained in the safe use of electrical equipment • Regular PAT Testing & checks in accordance with Provision & Use of Equipment at Work Regs. 1998
Noise	Beaver Personnel	LOW	<ul style="list-style-type: none"> • Noise levels monitored - ear plugs provided
Waste Water Filtration & Disposal	Site Premises	LOW	<ul style="list-style-type: none"> • Installation of additional filtration to sedimentation tanks to prevent suspended calcium deposits from blocking drains

Restoration and Maintenance of Carpet, Marble, Vinyl, Rubber and Wood

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