

METHOD STATEMENT

Process :	LIMESTONE FLOORING RESTORATION
Site :	BELGRAVE HOUSE, 76 BUCKINGHAM PLACE ROAD, LONDON
<u>Operations Director</u> :	Thomas Campton
<u>Site Supervisor</u> :	Mark Brockington
<u>Originator</u> :	D Campton
<u>Position:</u>	Director Health & Safety
<u>Date:</u>	20 th November 2017
<p>This method statement is critical to the health and safety of the activity it relates to. It is to be strictly adhered to. Any deviation must first be authorised by the Site Supervisor.</p>	
Specified Area :	Specified areas of Limestone – Reception Areas
Access :	During week nights at pre-arranged times
Working Environment and Restrictions:	Health & Safety, Security & Fire Regulations in accordance with our policies and site requirements
Protection of Others :	Work to be undertaken at times requested by client. Areas to be isolated & cordoned off as required
Emergency Procedures :	Emergency procedures in accordance with site requirements
Personal Protective Equipment :	Safety footwear, Safety Glasses, Gloves, Masks, Ear Plugs Barrier cream , Protective Coveralls
Plant and Equipment:	Specialised Rotary Floor Machines , Klindex Levighators, Hercules, Fein Machines, Scrubber Drier (Battery), Wet Extractor, Tub Vacuum. Sundry cleaning items
All equipment PAT Tested, maintained regularly & used with RCD's.	
Materials Handling/Storage and Safety Information:	No special procedures required Disposal in accordance with MSDS
Stages: (to be undertaken in correct sequence) : <ol style="list-style-type: none"> 1. Make contact with Security and Site Representative 2. Cordon off access points as required as required. Position Hazard Warning Signage/ Barriers, barrier tape 3. Lifts & Lobbies to be made safe, cordoned off & taken out of operation as required & by prior agreement with barriers, tapes & extensive use of Hazard Warning Signage. 4. Mask areas as required – e.g. skirtings etc with protector /polythene /masking tape. 5. Sweep / Vacuum areas 	



6. Deep clean all areas
7. Use resin diamond abrasives to process floor (50,100, 200, 400)
8. Rinse & allow to dry after each stage
9. Polishing process using A3 powder
10. Apply Dupont/Teflon Impregnating Sealer
11. Allow to dry
12. Check all areas -remove masking, wipe as required.
13. Advise site contact when works completed for day
14. Remove all equipment, products and calcium deposits from site.
15. Return passes & sign out of site

N.B. Access to a water supply is vital to enable works to proceed
Affected Lifts & Lobbies to be taken out of operation & made safe whilst being restored

