

Odwa Nombambela

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Education

University of Pretoria (UP)	BENG (Computer Engineering) - Present
University of South Africa (UNISA)	Short Course (I-SET Robotics Components and Pedagogy) - 2022 (Completed)
Selborne College (High School)	Matric Certificate - 2015 (Completed)
Transkei Primary School	2010 (Completed)

Work Experience

IT and Secretary

NS. Nombambela Inc | 09/01/2022 - 15/12/2022

Responsibilities:

- Managed technology maintenance and provided IT support and advice.
- Served as a front desk secretary, handling customer inquiries and administrative tasks.
- Oversaw document serving and ensured smooth office operations.

Tutoring (Professional Orientation – JPO110 & JPO120)

University of Pretoria | 2017

Responsibilities:

- Classroom Assistant during lectures.
- Marking student assignments.
- Providing students with assessment feedback and advise.

Community Based Project (EBIT WEEK – JCP203)

University of Pretoria | 2018

Responsibilities:

- Prospective Student guidance and answering all their questions about the University.

- Tour guide around the University of Pretoria.
- Interacting with all the students and parents.

Skills

Technical Skills:

- First Aid Level 3
- CISCO, CCNA Certified
- I-Set Robotics Components and Pedagogy
- Coding/Programming (Python, C, C++, Java, MATLAB, Assembly)
- Report Writing

Certifications

Short Course in I_SET Robotics Components and Pedagogy (UNISA)

Languages

English: High Proficiency

IsiXhosa: High Proficiency

Afrikaans: Middle Proficiency

Interests and Hobbies

- Video Games
- Photography
- Squash/Rugby
- Reading
- Coding/Programming

References

Available upon request.