1705 Heron Lane N, Oakdale, MN 55128. 651-295-5841 [mcca0168@umn.edu](mailto:mcca0168@umn.edu)

**Amy McCabe**

**Education**

University of Minnesota, Twin Cities campus, Minneapolis, MN

January 1994 to June 1999

* B.A.-Anthropology
* Dean’s List Fall 1996 through Spring 1999.

Northwestern Health Sciences University Massage Therapy Program, Bloomington, MN

January 2006 to April 2007

**Work Experience**

Boynton Health Service-Mental Health Clinic, University of Minnesota, Minneapolis, MN

Admissions Interviewer, January 2020 to present

* Scheduling appointments, generating new patient charts, processing phone messages, and communicating with patients and staff in the Point and Click Electronic Medical Recordsplatform
* Answering phones and assisting callers for a high volume clinic
* Verifying insurance and eligibility information for patients and communicating processes for patients with missing information or lack of eligibility
* Processing intake paperwork and sending/receiving faxes with confidential health information
* Using Google applications and the Zoom application as needed for various clinic duties
* Learning about, self reflecting, and promoting diversity and inclusion in a setting with patients and staff of diverse racial, ethnic, and socioeconomic backgrounds.

Keep in Touch Massage of Eagan, Eagan, MN

Massage Therapist, November 2011 to December 2020

* Provide massage therapy, including Swedish relaxation, deep tissue, positional and fascial release, pregnancy massage and Thai Yoga Bodywork, to clients in a multi therapist massage center.

Simply Chiropractic, White Bear Lake, MN

Massage Therapist, June 2009 to November 2011

* Provide massage therapy, including Swedish relaxation, deep tissue, trigger point therapy, positional and fascial release, and pregnancy massage, to clients at a family oriented chiropractic clinic

Just For Me Spa, Stillwater, MN

Massage Therapist, April 2007 to November 2011

* Provide massage therapy, including Swedish relaxation, deep tissue, trigger point therapy, positional and fascial release, sports massage, pregnancy massage, and hot stone massage to a wide variety of clients in a spa/fitness center setting

Boynton Health Service, University of Minnesota, Minneapolis, MN

Outpatient Clinic Assistant, October 2004 to May 2008

* Process outgoing referrals, including appointment scheduling and insurance notification
* Customer service at main information desk
* Intake student immunization forms and release holds in the **PeopleSoft** platform

Hennepin County Medical Center, Minneapolis, MN

Health Care Assistant, Emergency Department, February 1993 to November 2004

* Assist nurses and doctors with patient (adult and pediatric) care in a busy and dynamic emergency department serving a diverse population.

**Continuing Education**

Massage Therapy Continuing Education: 48 hours every 4 years, 2007-present

Introduction to Psychology: Coursera, May 2020

Constant and lifelong learning via reading, listening, watching, and exploring