

MAUREEN McCORMICK, PMP

Profile: Senior Business Systems Analyst

- ~ Disciplined in Waterfall/Agile business processes, software project management, highly organized self-starter, strong team leadership, expert in providing business requirements in a visual format, ~
- ~ More than 15 years of combined operational, technical, and management experience ~

Track record of driving process improvements, and business systems integration in projects.

Team oriented management, and communication skills.

Tech savvy with experience using systems such as MS Visio, MS Project, Azure DevOps, Excel, PowerPoint, Skype/Zoom.

Effective communicator with staff on all levels as well as excellent listening skills.

Ability to prioritize when given multiple tasks, exceptional work ethic, and ability to work in constantly changing environment.

Experience with Waterfall and Agile software development.

- ~ Requirements Gathering • Process Improvements through Visual Modeling • Software Development Life Cycles (SDLC) • User Stories, • BPMN, • Risk Management • Utilize Best Practices • Training & Help Desk~

Professional Experience

Business Analyst – PODS, Inc. (via Kforce) Clearwater, Florida

Jul 2019- Jun 2020

Responsible for the requirements analysis of business needs to identify business problems. Developed Business Requirements Documentation for functional and non-functional requirements. Developed business process workflows in BPMN. Worked with System Integrators on designing and implementing customizations for a D365 ERP integration project.

IT Business Systems Analyst (Consultant) Indianapolis, IN & St. Petersburg, FL

Jul 2016– Present

Analyze user needs. Provide visual models of Functional Business Requirements and processes. Conduct meticulous GAP analysis while reengineering key business processes to increase operational efficiency and alignment of business objectives. Communicate technical concepts to non-technical staff.

Project Manager— Franklin Templeton (via Aerotek Staffing) St. Petersburg, Florida

Mar 2014 – Jul 2016

Support remote development teams in financial services industry. Responsible for identifying client needs and providing suitable system based solutions while managing multiple projects in an Agile/Fall environment.

Notable Projects:

Enterprise Resource Planning Implementation.

- Analyzed business processes and developed business functional requirements.
- Collaborated with business representatives to fully understand user needs and provide appropriate documentation.
- Developed workflows for processes utilizing BPMN 2.0.
- Provided User Stories and functional design documents.

Statement Storage Project, Phase I - \$3.85M Budget

- Functioned as the bridge between functional business units and IT.
- Monitored and validated over 9 TB of data transfer from Vendor, resulting in a centralized system for online hosting.

Micro Storage Project – Phase II \$1M Budget

- Elicited and documented requirements for Web Content Management System that increased efficiency for the business users decreasing time from average of 2 weeks to 3 minutes.
- Clarified business requirements from SMEs by writing user stories resulting in a clearer, more detailed and more complete understanding of project deliverables.
- Developed and maintained wireframes, diagrams, and data diagrams for the DevOps team to create technical specification.
- Provided comprehensive support to all end users and stakeholders through training and documentation.
- Strengthened risk management techniques while meeting stringent regulatory requirements.

Associate/Team Lead — Booz Allen Hamilton Inc. Florida/Indiana/West Virginia

Feb 1998 – Aug 2010

Worked with remote and offshore teams through all stages of transformation projects. Consulted with users to identify, clarify and resolve complex issues critical to strategic and operating success.

- Received 2 promotions during tenure.
- Recognized and awarded for outstanding performance on several projects.

Uniform Crime Reporting Redevelopment Project

- Developed data mapping between old and new system for the incident-based national crime reporting system for the FBI.
- Conduct JAD sessions with product owner, SMEs, architects, SOA developers & Scrum Master.
- Analyzed requirement dependencies and negotiated priorities with Product Owner.
- Actively worked with the Product Owner and Stakeholders to monitor and prioritize product backlog on an ongoing basis to meet release timelines and value to the business.

Working Capital Funds Project Defense Finance Accounting Service (DFAS)

- Developed common metrics used by executive level management, including financial and non-financial metrics across the Department of Defense.
- Metrics were used by the WCF Executive Board to help maintain common vision and insight into the WCF balance.
- Created “what if” scenarios to show project plan risks and outcomes and forecasting.

Intelligence Analyst Horn of Africa

- Worked on a 12-member team for the Horn of Africa at the USCENTCOM Intelligence Directorate to deliver daily intelligence products in a dynamic, 24/7 operations environment.
- Deployed to Qatar to serve as the Forward Operating Base Horn of Africa Intelligence Analysis for several months.
- Received a Certificate of Appreciation for Outstanding Service for Deploying to Qatar for Forward Operations.
- Served as a Team Lead/Mentor and was responsible for the performance reviews of 20 staff members.

Program Management Support for Command, Control, Communications, Computers, and Information Systems (PMC4I)

- Facilitated sessions with stakeholders to refine functional requirements.
- Prioritized Use Cases with Product Owners and stakeholders.
- Developed and presented Business Cases for project development to Flag Staff.
- Developed data mapping between old and new system.
- Used lean initiative and process automation to increase efficiencies.
- Reduced management query time from 3 weeks to 36 hours due to stringent signoff requirements by Flag Staff.

Education & Professional Development

Project Management Professional (PMP), 1261960 — Project Management Institute (since 2009)

Master of Business Administration in IT – University of Phoenix

Bachelor of Science in Psychology – Central Michigan University

Lean Six Sigma Training – Booz Allen Hamilton

Programming and networking environments– SQL, MSSQL Database Management System, Windows, Mac OS