

- 1) MyCo-Op shall allow the Employer to register to the system in less than 5 minutes.
- 2) MyCo-Op shall allow the Employer to login to the system in less than 2 seconds.
- 3) MyCo-Op shall allow the Employer to upload more than one job descriptions, job application forms and post them in less than 3 minutes.
- 4) MyCo-Op shall allow the Employer to accept or decline more than one job application forms that he receives from Students until the job application deadline.
- 5) MyCo-Op shall not allow the Employer to change a Student's status as accepted before completing an interview.
- 6) MyCo-Op shall allow the Employer to access Student's cv, cover letter, and unofficial transcript in less than 10 seconds.
- 7) MyCo-Op shall allow the Employer to create an archive of cv, cover letter, and unofficial transcript of students who applied for the job in less than 2 minutes.
- 8) MyCo-Op shall allow Employer to notify the Student by sending him a message in less than 5 seconds.
- 9) MyCo-Op shall allow Employer to schedule an interview by setting the time and place in less than 4 seconds.
- 10) MyCo-Op shall allow Employer to indicate that the student showed up to the interview by submitting a form.
- 11) MyCo-Op shall allow Employer to inform the co-op academic program manager about the attendance of the intern.
- 12) MyCo-Op shall allow Employer to submit a form for internship progress reports every two weeks.
- 13) MyCo-Op shall allow Employer to submit an evaluation form no more seven days late than the last day of internship.
- 14) MyCo-Op shall allow Employer to submit a contract signed between the Employer and the Student before 5 business days from the start of the internship in 5 seconds.
- 15) MyCo-Op shall allow Employer to download a poof of co-op placement and tax credit forms any time after the internships in 10 seconds.
- 16) MyCo-Op shall allow Employer to request an extension for the deadline of the posted job application in less than 3 seconds.
- 17) MyCo-Op shall allow Employer to categorize the posted job application forms in less than 10 seconds.