# Mclab Project Directory Naming Conventions

**1. Following directory names should be used for each project folder:**

**alignment\_output**

**analysis\_output**

**data\_visualization**

pdfs, pngs, other file formats used to visualize data

**design\_files**

**documentation**

**original\_data**

(1) if original data files are NOT large, they can be kept in this folder

(2) if original data files are large you should create a README text file that:

--points to where original data is

--if mclab is responsible → include this information

--includes info on where original data came from

**programs**

includes all programs including R code, sas programs, python code, etc.

**sas\_data**

**scripts**

includes ONLY submission scripts (hpc or local)

for bash submisstion scripts - must start with *submit\_*

for sas makefiles - must start with *MAKEFILE\_*

**text\_files**

**qc**

**2. DO NOT use the word 'final' in any direcory names**