

| **SECTION 1** - IDENTIFICATION | | | |
| --- | --- | --- | --- |
| Project Name: | Department: | | Date: |
| Applicant Name: | E-mail (@mcmaster.ca): | | Number of students in department: |
| Project Priority (X of Y): | Proposal Type:  ☐Departmental Project ☐Special Project | | ☐Willing to Accept Partial Funding |
| **SECTION 2** - BRIEF SUMMARY OF PROPOSAL (include the breakdown of its application): | | | |
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| AMOUNT OF FUNDING REQUESTED FROM THE macLAB ENDOWMENT FUND (If you  are willing to accept partial funding, please describe): | | | |
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| **SECTION 3** - SIGNATURES | | | |
| It is agreed that this proposal was discussed with a  **Department Representative** on the macLAB Board of Directors. | | | |
| Applicant Name (Please Print)    Applicant Signature | | Department Representative (Please Print)    Department Representative’s Signature | |

| **SECTION 4** - LIST OF EQUIPMENT/FACILITIES REQUIRED | | | | |
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| Equipment/Facility | | Application | | |
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| **SECTION 5** - PROJECT COMPONENTS | | | | |
| Required Resources | Description | | Funds Required  ($) | Funds Requested  ($) |
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| **TOTAL:** | | |  |  |

| **SECTION 6** - EXPECTED AND/OR CURRENT CONTRIBUTIONS FROM  UNIVERSITY/FACULTY/INDUSTRY (i.e. funds, equipment, discounts etc.) |
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| **SECTION 7** - EXPECTED IMPACT OF PROPOSAL |
| Students: |
| Number of Students Impacted/Frequency of Use: |
| Department: |
| Usage from Multiple Departments (if applicable): |
| Faculty/University: |

| **SECTION 8** - DETAILED DESCRIPTION OF PROPOSAL AND REQUIRED EXPENDITURES  *(Please attach additional documentation as necessary.)* |
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| Detailed Description: |
| Expected Usage Life: |
| **SECTION 9** - OTHER SIGNATURES (required in By-Laws) |
| Department Chair/Director of Program Additional Student  (or delegate) (Signature and Student No.)    **MES** Department Club President Additional Student (Signature and Student No.)    Technical Coordinator |

*Submit completed applications to the macLAB Board of Directors via* [*maclab@macengsociety.ca*](mailto:maclab@macengsociety.ca) *by February 7th, 2023 @ 12:00 pm*