

TEAM CHARTER

Project Name:	Eagle Connect (Team 5)
Project Description:	Web app that allows students, alumni, faculty, and outside users to connect for mentorships, student organizations, tutoring, and potential employment.
Charter Revision #	
Charter Revision Date:	09/16/2025

TEAM MEMBERS

<everyone should have a role/job, this should be clear to all involved>

Name	Job title or role
Mason	Front-end/Back-end (User management & database, css), documentation
Yousif	Back-end/back-end (user management), documentation
Daniel	Front-end (css), client-face-to-face, documentation
Matthew	Project Management, database, documentation

TEAM VALUES AND PRINCIPLES

<insert expectations of your team members (e.x. "For each problem we will bring a solution.">

ID	Value or principle
1	Professionalism
2	Communication

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Professional trust within team. Team members trust the expertise of peers. If the event of conflict with client, communication will be key to resolve issue.

SYSTEM DEV. TOOLS AND DOCUMENTATION

< What tools will the team use to aid in their work?specifically think of: source code repository, task management, documentation management, etc.>

I D	Tool Name	Link	Descriptio n
1	Githu b		Team Source Code Repository and project managem ent
2	Micro soft Teams	https://teams.microsoft.com/l/channel/19%3A588f08fc16c449658814adb8aca85fcb%40thread.tacv2/Team%205%20-%20USI%20Eagle%20Connect?groupId=19a24407-23a6-4de8-92ee-b8cae7956879&tenantId=ae1d882c-786b-492c-9095-3d81d0a2f615&ngc=true	Team Communic ation Platform

TEAM CHARTER ACCEPTANCE

< Each team member should sign (physically, digitally, or via timestamped email) and date >

Name	Date Signed	Signature/Signature Location
Mason Camp	9/16/2025	Mason Camp
Maxwell McRae	9/16/25	Maxwell McRae
Daniel Wilkins	9/16/25	

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3	Completing work

MEETING GUIDELINES

<insert guidelines for how you will meet as a team, when, how things will be handled on absence, what constitutes acceptable absences, etc>

ID	Guideline
1	Meeting face-to-face Thursday weekly at 3:00-4:00 pm
2	Send update before absence. During emergency, communication will take place.

COMMUNICATION GUIDELINES

< How will the team communicate with each other? How will they communicate with client(s)? How often? What tools/software might be used? >

ID	Guideline
1	Text message
2	Teams
3	Outlook Email

DECISION -MAKING PROCESS

< How will decisions be made? What happens when there is conflict between team members? What about conflict with the client? >

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Yousif Obman	9/16/2025	Yousif