

Matthew Caplovitz

mcap@brandeis.edu ❖ (512)-964-1320❖ Austin, TX & Waltham, MA

<https://www.linkedin.com/in/mcaplo/>

EDUCATION

Brandeis University

B.S in Computer Science

- VR club, Gaming club

May 2023
Waltham, MA

Relevant Coursework

- Introduction to Problem Solving in Python
- Advanced Programming Techniques in Java
- Data Structures and Algorithms
- Operating Systems
- Discrete Structures (in progress)
- Data Management for Data Science (in progress)

WORK EXPERIENCE

Information Technology Services Helpdesk

Level II Technology Consultant

- Answering calls
- Helping users go through the steps of fixing computers
- Repairing computers and computer software
- Problem solve and collaborate with other team members

Aug. 2020 – Present
Waltham, MA

Greene Family Camp

Media-Video lead

- Managed all phases of video production on a team. Collaborated with counselors, campers, assistant directors, and directors to craft engaging video content
- Edited, directed, acted, and managed large scale video projects that were sent out to a larger audience

May 2021 – Oct. 2021
Bruceville-Eddy, TX

SpeakerMatch

Programming Intern

- Programming Assistance
- Intern work

Jan. 2017 – Present
Austin, TX

Greene Family Camp

Camp Counselor

- Drove engagement and outreach with special events focused on bringing in new users
- Supported safety of all campers with disciplined enforcement of consistent policies
- Coordinated, implemented, and evaluated programs and activities
- Executed daily activity schedules, gathered materials and assisted with set-up, breakdown, and clean-up with other counselors

June 2019 – Aug. 2019
Bruceville-Eddy, TX

Meretz

Project Manager

- Developed and initiated projects, and monitored performance.
- Maintained high performing team and served as project's advocate.
- Prepared contingency plans.

Aug. 2016 – June 2017
Austin, TX

SIDE PROJECTS

Chrome Extension – Wardrobe

[Mouthful](#)

Codecademy Boston Chapter (former)

Videos

SKILLS & INTERESTS

Skills: Programming, Python, Java, JavaScript, HTML, CSS, PHP, Video Editing, Video Recording, Video Promoting, Video Publishing, Adobe Creative Cloud, Digital Design Organization, Project Management, People, Marketing, Robotics, Problem Solving, Teaching

Interests: Reading, Video games, Blockchain, Anime, sleeping, sustainability, traveling, Seinfeld