

# PETER DAVID ARINGO

## INFORMATION TECHNOLOGY PRACTITIONER

### CONTACT

+254 711 278 380

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[LinkedIn Profile](#)

Westlands Nairobi, Kenya

### SKILLS

- Time Management
- Communication Skills
- Client- Relationship Management
- Innovation
- Strategic and Critical Thinking

### EDUCATION

Bachelor of Business Information Technology

STRATHMORE UNIVERSITY

APRIL 2020(ongoing)

K.C.S.E Certificate

NOVA PIONEER BOYS HIGH SCHOOL

NOVEMBER 2019

### LANGUAGES

English

Swahili

### REFEREE

Reference Name : Faith Siva - Academic Supervisor

+254 (0) 703-034000/200/300

fsiva@strathmore.edu

### PROFESSIONAL EXPERIENCE

#### NHIF ATTACHEE

National Health Insurance Fund (NHIF)

February 2021 to April 2021

- Facilitated the extension of NHIF's outpatient benefits and managed the entire claims process, ensuring timely payments to accredited medical facilities within a 14-day processing timeframe.
- Verifying and approving claims for timely settlement and ensured compliance by validating data in the system against information provided in claim forms.
- Conducted initial assessments and provided procedural advice on claim forms.
- Conducted assessment checklists for the accreditation of health facilities using Microsoft Excel.
- Captured and authorized claims in the system, ensuring data accuracy. Ensured members' premium payments were up to date, preventing defaults.
- Contributed to the final stage of claims approval in the Audit Department, ensuring accuracy and compliance.
- Handled card-related processes, including scanning, merging, and dispatch.
- Ensured all necessary information about the claimant and treatment facility was correct.

#### PRESALES DEPARTMENT ATTACHEE

January 2023 to April 2023

Huawei Technologies, Kenya Office

- Design Huawei solutions based on the customers' IT system requirements.
- Gathering and conducting customer-based requirements research for Huawei products.
- Carry out configurations on Huawei devices including Access Points, Wireless Access, Controls, switches, firewalls, and routers.
- Liaising with the IT department to ensure all products given to the Presales department are working well.
- Providing information to partners on Huawei products. Preparing presentations on Huawei products.

#### TECHNICAL SKILLS AND ACHIEVEMENTS

##### EARLY LEADERSHIP ACHIEVEMENTS

- Served as a classroom representative, housing secretary (dormitory captain) and Food and nutrition secretary (Dining hall captain).

##### TECHNICAL SKILLS

- Proficient in Microsoft Excel and PowerPoint, demonstrating advanced skills in data analysis, spreadsheet management, and presentation creation.
- Skilled in use of programming languages such as Java, PHP, JavaScript, and C/C++, with a strong foundation in web technologies such as HTML and CSS. Capable of developing and implementing software solutions across various platforms.
- Skilled in use of MySQL, adept at designing, implementing, and optimizing relational databases to support robust and scalable software solutions.
- Proficient in the use of Laravel Framework.