

DATABASE APPLICATION
DEVELOPMENT

CANDIDATE NUMBER: 8380

CENTRE NUMBER: 71583

LAKEESIDE ESCAPES

POTTERY COURSE DATABASE
SYSTEM



USER GUIDE

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Login

The Login page adds a helpful layer of security to the database system! You will find the Default login details in the options, but for convenience:

USERNAME: LakesideEscapes

PASSWORD: Passw0rd

Click here for login details or exit button.

Enter Username here!

The screenshot shows a web browser window titled 'Lakeside Escapes' with a close button in the top right. The page has a header with a smiley face icon and the text 'Options'. The main content area is titled 'Login' and contains two text input fields: 'Username' and 'Password'. Below the 'Password' field is a 'Login' button. To the right of the 'Password' field is an eye icon with a red slash through it, used for toggling password visibility. Five callout boxes with arrows point to specific elements: one to the 'Options' link, one to the 'Username' field, one to the 'Password' field, one to the 'Login' button, and one to the eye icon.

Enter Password here! The Text will be obscured.

Click this button to login after entering the correct login details.

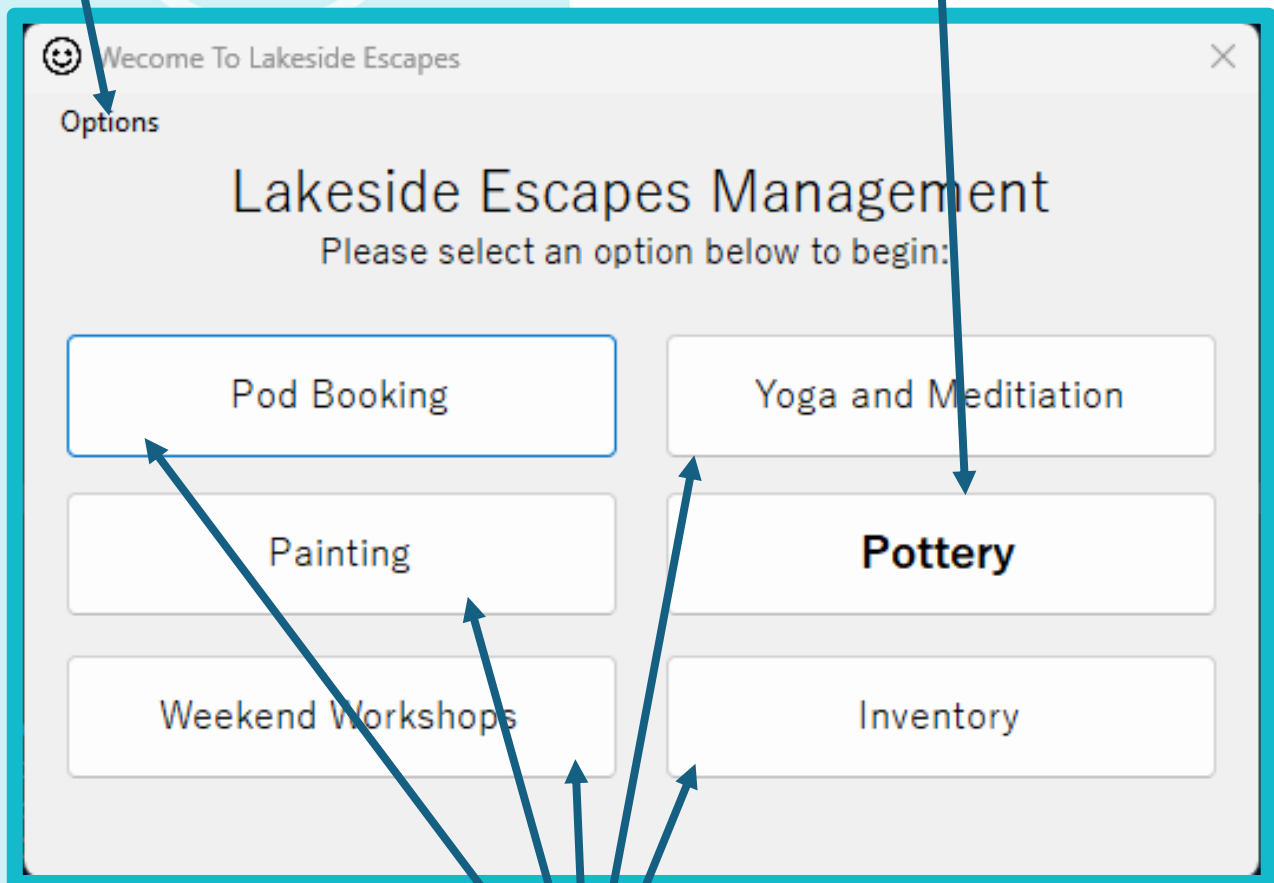
Click this button to toggle password visibility.

Main Menu

The Main Menu is the connection point for all your systems! The system this guide is built for is highlighted for you in bold, **Pottery**.

Click here for options to Logout, Exit, or Help. Help will open this user guide!

Click here to open the Potter Main Menu! That is the system this guide is designed for.



These buttons exist to allow this system to be linked to future developments!! Currently, they will open a maintenance notice.

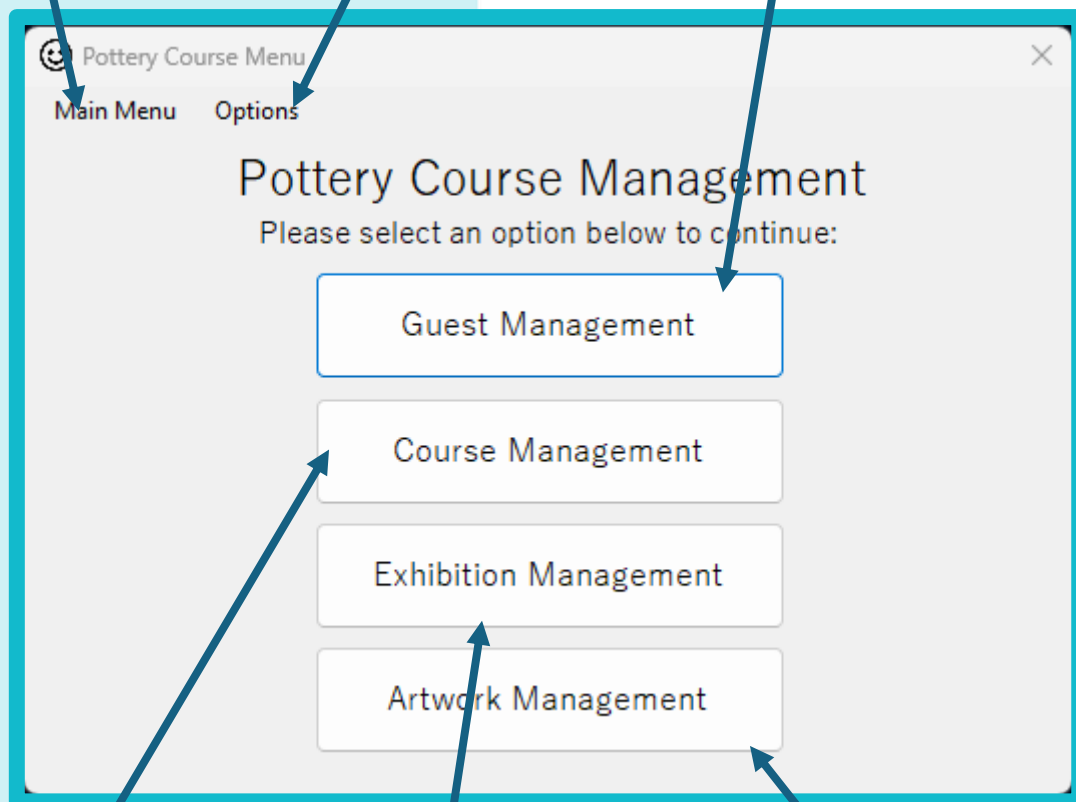
Pottery Course Menu

This Menu allows you to access all aspects of the system, from creating records for your guests, to generating invoices, creating courses, and planning exhibitions. Click each button to access each section.

Click this to return to the Main Menu.

Click here for options to Logout, Exit, or Help. Help will open this user guide!

Click here to open the Guest Manager menu. Go here for Adding, Updating, and Deleting Guests, Logging Equipment use or generating invoices.



Click here to open the Course Manager menu. Go here for Adding and Deleting Courses, Placing Bookings, or printing Course Enrolment Reports.

Click here to open the Exhibition Manager. Go here for Adding, Updating, and Deleting Exhibitions.

Click here to open the Artwork Manager. Go here for Adding, Updating, and Deleting Artworks.

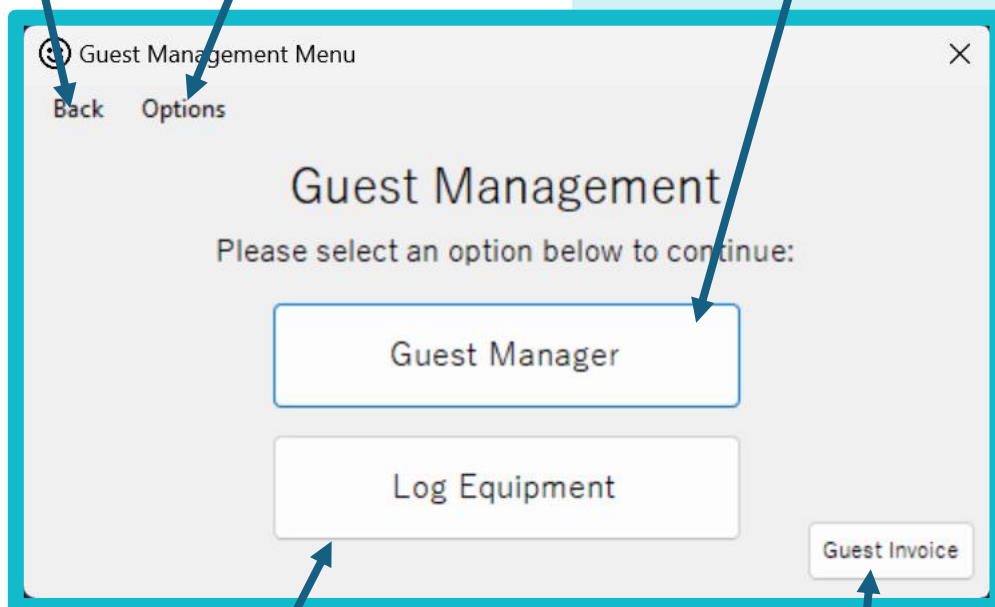
Guest Management Menu

This menu gives you access to Add, Update and Delete guests' records, as well as record a guest's equipment use and generate an Invoice for a guest's booking.

Click this to return to the Pottery Course Menu.

Click here for options to Logout, Exit, or Help. Help will open this user guide!

Click here to open the Guest Manager. Go here for Adding, Updating, and Deleting guest records.



Click here to open the Equipment Logger. Make sure you know what Guest ID and Course ID you are logging equipment for!

Click here to generate a fresh guest invoice! You will need to have the Guest ID and Course ID ready to create the invoice.

Guest Manager

This is the interface you can use to manipulate your guests' records! From here you can create a new guest, update an existing guest's record or delete records entirely. Note that records that have artwork records cannot be deleted, you will have to remove artworks first. If a guest has a future booking, it will be removed when the guest is deleted.

Adding or Updating a Record

The screenshot shows the 'Guest Management' interface. At the top, there are navigation buttons: 'Back' (A), 'Options' (B), 'View' (C), and 'Open' (D). Below these is a search bar with a 'Search By' dropdown set to 'Guest ID' (E), a search input field containing 'G' (F), and a 'Clear' button (G). The main area displays a table of guest records. A large grey arrow (H) points to the table. The table has columns: Guest ID, Forename, Surname, Contact No, Home Address, and Skill Level. The 'Guest Details' sidebar on the right contains input fields for Forename (L), Surname (M), Contact Number (N), Address (O), City (P), Country (Q), and Skill Level (R). At the bottom of the sidebar are buttons for 'Add Guest' (S), 'Add' (I), 'Delete' (J), and 'Update' (K). The text 'Number of Records: 88' is displayed at the bottom right of the sidebar.

Guest ID	Forename	Surname	Contact No	Home Address	Skill Level
G1780	John	Smith	+442012345678	123 Main Street, London, UK	Beginner
G1785	Maria	Garcia	+34919876543	456 Calle de la Rosa, Madrid, Spain	Beginner
G1790	Andrea	Müller	+493087654321	789 Musterstraße, Berlin, Germany	Intermediate
G1795	Laura	Rossi	+390234567890	234 Via Roma, Milan, Italy	Advanced
G1800	Antoine	Dupont	+33123456789	567 Rue de la Liberté, Paris, France	Advanced
G1805	Sofia	Petrov	+74951234567	890 улица Ленина, Moscow, Russia	Beginner
G1810	David	López	+34931234567	123 Carrer de la Plaça, Barcelona, Spain	Advanced
G1815	Anna	Jansen	+312098765432	456 Hoofdstraat, Amsterdam, Netherlands	Intermediate
G1820	Luca	Moreno	+390623456789	789 Via Napoli, Rome, Italy	Beginner
G1825	Elena	Kowalski	+48223456789	234 Aleja Niepodległości, Warsaw, Poland	Advanced
G1830	Thomas	Andersen	+45331234567	567 Hovedgaden, Copenhagen, Denmark	Intermediate
G1835	Katerina	Papadopoulos	+302198765432	890 Οδός Σύνταγμα, Athens, Greece	Advanced
G1840	Matthias	Schmidt	+498923456789	123 Hauptstraße, Munich, Germany	Advanced
G1845	Alice	Martínez	+349123456789	456 Avenida del Sol, Seville, Spain	Intermediate
G1850	Marta	Fernández	+349356781234	789 Carrer de Gran Via, Valencia, Spain	Beginner
G1855	Robert	Brown	+442034567890	234 High Street, Edinburgh, UK	Advanced
G1860	Léa	Martin	+33156781234	567 Boulevard Saint Michel, Lyon, France	Advanced
G1865	Jakub	Novák	+420123456789	890 Ulice Dlouhá, Prague, Czech Republic	Intermediate

Delete a Record

The screenshot shows a web application window titled "Guest Details" with a close button (X) in the top right corner. On the left is a table with a "Skill Level" header and 18 rows of data. The data rows contain the following skill levels: Advanced, Advanced, Intermediate, Beginner, Intermediate, Beginner, Beginner, Beginner, Advanced, Advanced, Intermediate, Beginner, Advanced, Beginner, Advanced, Advanced, Intermediate, and Advanced. On the right is a form with a "Guest ID" label and a text input field containing the letter "G". Below the input field is a large "Delete Guest" button. At the bottom of the form are three buttons: "Add", "Delete", and "Update". Below these buttons is the text "Number of Records: 88". Two annotations are present: a box labeled "T" with an arrow pointing to the "Guest ID" input field, and a box labeled "U" with an arrow pointing to the "Delete" button.

Skill Level
Advanced
Advanced
Intermediate
Beginner
Intermediate
Beginner
Beginner
Beginner
Advanced
Advanced
Intermediate
Beginner
Advanced
Beginner
Advanced
Advanced
Intermediate
Advanced

Guest ID
G

Delete Guest

Add Delete Update

Number of Records: 88

Guest Manager Key

A – The Back Button – Click this to return to the Guest Management Menu.

B – The Options Button – Click this to Logout, Exit the system or access this Help document.

C – The View Button – Click on this to access a submenu. Selecting Sort by Skill will order records by skill. Selecting Sort by Country will order the records by Country.

D – The Open Button – Use this submenu to access all other forms in the system. To access a form, click on the button in the submenu referring to it.

E – Search By – Click on this to view search options. Click on an option to select it.

F – Search Bar – After selecting a search type, type in this bar to filter down the results in the result view. You can type numbers in GuestID, but not letters or symbols.

G – The Clear Button – Click this to clear the search bar and reset the record table.

H – The Records – Here you can see all existing Guest records! You can click on these in Update mode and Delete mode to populate the information fields.

I – Add Mode – When this button is greyed out, you are in add mode. Click on it to enter add mode.

J – Delete Mode – When this button is greyed out, you are in Delete mode. Click on it to enter Delete mode.

K – Update Mode – When this button is greyed out, you are in Update mode. Click on it to enter Update mode.

L – Forename Field – Enter or Update the guest's Forename by typing in this box.

M – Surname Field – Enter or Update the guest's Surname by typing in this box.

N – Contact Number Field – Enter or Update the guest's Phone Number by typing numbers into this field. Include the Dial Code.

O – The Address Line Field – Enter or Update the guest's Address, for example 123 Road Lane. Do not enter City or Country here.

P – The City Field – Enter or Update the Guest's City here by typing in the box.

Q – The Country Field – Enter or Update the Guest's Country here by typing in the box.

R – The Skill Level Field – Click on this box to access the skill level options. Click on an option to select it.

S – Add/Update Guest Button – Click this once you are happy with the details that you have entered. The new Guest will then be added to the system if the details are correct. If something is missing, the system will notify you. If it is successful, you should see the Number of Records increase at the bottom right corner of the form.

T – Delete Guest ID – Don't worry if you can type here, that's intentional. It avoids accidental mistakes. Select the guest you want to delete by clicking the record in the record table! The guest ID should now be filled in.

U – Delete Guest Button – Click this once you have selected the guest to delete. Don't worry if you click it accidentally, the system will request your confirmation before proceeding with the delete. Remember, you cannot delete a guest with existing artworks, but bookings will be erased when the guest is deleted.

Log Equipment

Use this form to create a record of the extra pottery equipment used by your guests in their booking. This is perfect for your Tutors to keep track of usage and reduce the risk of miskept records! Remember to have the guest ID and Course ID ready.

Click this button to return to the guest management menu.

Click here for options to Logout, Exit or access this help document.

Use this submenu to access all other forms in the system. Click an option to navigate there.

Type a Guest ID in here to log for that person. If the ID is valid, the Guest name will appear.

These are the equipment categories and types. Select the correct type you want to log by clicking.

If a correct ID is entered, that guest's booked courses will appear here. Click to select one.

Here you can enter the amount used. Don't worry, you're not supposed to be able to type! Click the little arrows to adjust the amount.

Once you are happy all details have been entered correctly, click this button to add it to the records.

The screenshot shows a web form titled "Log Equipment Use" with a close button (X) in the top right corner. At the top left of the form is a "Log Equipment" header with a smiley face icon. Below the header are three buttons: "Back", "Options", and "Open". The form contains several input fields: "Guest ID" with the value "G1780", "Forename: John" and "Surname: Smith", "Course ID" with a dropdown menu showing "C007", "Item Type" with a dropdown menu showing "Clay", and "Item Name" with a dropdown menu showing "Porcelain". Below these is a field for "Amount: in Pounds" with the value "2.50" and a spinner control. At the bottom of the form is a button labeled "Log Charges".

Generate Guest Invoice

This feature allows you to generate an invoice for your guest which automatically includes equipment used, and if they have recently sold an artwork in an exhibition, will deduct that from the total cost. You can then print it out to speed up the check out process, and minimise errors in calculating.

Click this button to return to the guest management menu.

Please Enter Booking Details

Back

Guest ID
G2240

Course ID
C020

Print Report

Type the guest ID of the Guest you are generating an invoice for here.

Click here to generate the Invoice.

Once a correct ID is entered, you will see the course options available here. Select one to continue.

Done

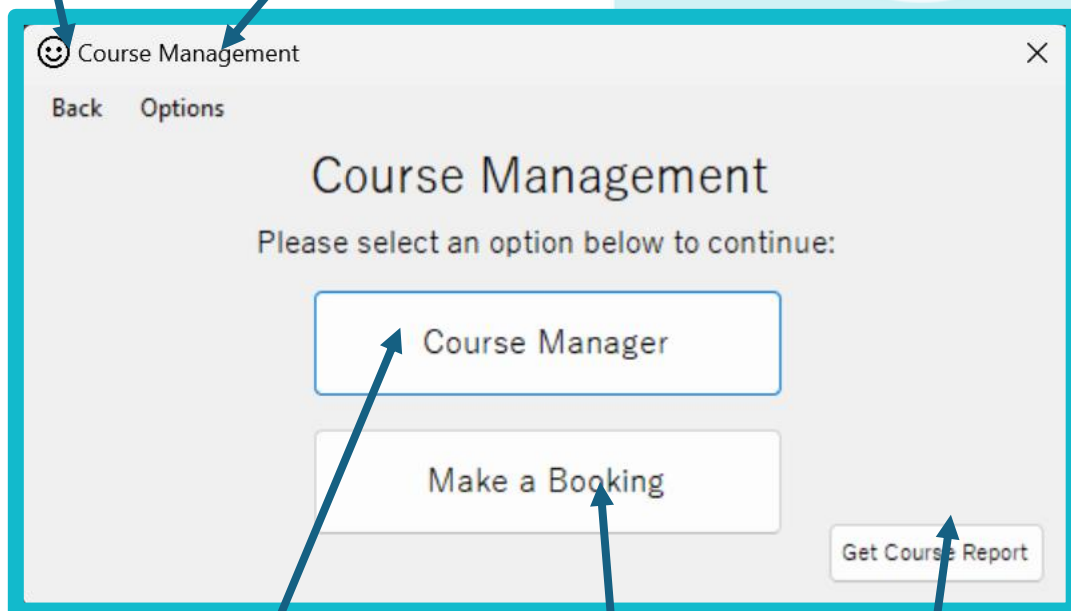
Click this button once you are finished with the invoice. You will be returned to the guest management menu.

Course Management Menu

This menu gives you access to Add and Delete Courses, as well as place bookings for your guests and generate a report showing the current bookings for a course.

Click this to return to the Pottery Course Menu.

Click this to access the options Logout, Exit the application or access this help document through Help.



Click this to open the course manager, where you can search through, add and delete courses.

Click this to access the Booking system. Remember to know the guest ID for the booking you want to place.

Click this to generate a report of the guests enrolled in a specific course. Have the Course ID on hand.

Course Manager

This form allows you to Add and Delete course records, and search courses by date. Note that courses cannot be deleted if they have guests booked into them.

Adding Course Records

The screenshot shows the 'Course Management' interface. On the left is a table of course records. On the right is a 'Course Details' sidebar. Callout letters A through L point to specific UI elements:

- A: Back button
- B: Options button
- C: Open button
- D: Search input field
- E: Search date range (23 February 2024 to 23 February 2024)
- F: Course ID C012
- G: Course Type selection (Weekend/Five-Day)
- H: Start Date input field
- I: Skill Level input field
- J: Add Course button
- K: Add Mode button
- L: Delete Mode button

Course ID	Start Date	Course Type	Skill Level	Course Cost	Capacity	Fully Booked?
C002	27/01/2024	Weekend	Beginner	£100.00	14	<input checked="" type="checkbox"/>
C006	30/03/2024	Weekend	Beginner	£100.00	14	<input type="checkbox"/>
C007	25/05/2024	Weekend	Beginner	£100.00	14	<input type="checkbox"/>
C008	27/05/2024	Weekend	Beginner	£100.00	14	<input type="checkbox"/>
C009	28/08/2024	Weekend	Beginner	£100.00	14	<input type="checkbox"/>
C010	24/02/2024	Weekend	Intermediate	£150.00	14	<input type="checkbox"/>
C011	27/04/2024	Weekend	Intermediate	£150.00	14	<input type="checkbox"/>
C012	29/06/2024	Weekend	Intermediate	£150.00	14	<input type="checkbox"/>
C013	24/07/2024	Weekend	Intermediate	£150.00	14	<input type="checkbox"/>
C014	26/10/2024	Weekend	Intermediate	£150.00	14	<input type="checkbox"/>
C015	12/02/2024	Five-Day	Intermediate	£375.00	16	<input type="checkbox"/>
C016	10/06/2024	Five-Day	Intermediate	£375.00	16	<input type="checkbox"/>
C017	07/10/2024	Five-Day	Intermediate	£375.00	16	<input type="checkbox"/>
C018	08/04/2024	Five-Day	Advanced	£400.00	16	<input type="checkbox"/>
C019	12/08/2024	Five-Day	Advanced	£400.00	16	<input type="checkbox"/>
C020	18/11/2024	Five-Day	Advanced	£400.00	16	<input type="checkbox"/>
C021	04/01/2025	Weekend	Beginner	£100.00	14	<input type="checkbox"/>
C022	04/12/2023	Five-Day	Advanced	£400.00	16	<input type="checkbox"/>

Course Details sidebar:

- Course Type: ☐ Weekend ☐ Five-Day
- Start Date: 23 February 2024
- Skill Level: [input field]
- Add Course button
- Add Mode button
- Delete Mode button
- Number of Records: 19

Deleting Course Records

The screenshot shows a 'Course Details' dialog box with a close button (X) in the top right corner. On the left side of the dialog, there is a vertical list of course records, each with a small square icon. A box labeled 'N' has an arrow pointing to one of these icons. The main area of the dialog is titled 'Course Details' and contains a 'Course ID' label above a text input field that contains the value 'C006'. A box labeled 'M' has an arrow pointing to this input field. Below the input field, there are three buttons: 'Delete Course', 'Add Mode', and 'Delete Mode'. The 'Delete Course' button is highlighted with a grey background. At the bottom right of the dialog, it says 'Number of Records: 19'.

Course Manager Key

- A- The Back Button** – Click this to return to the course management menu.
- B- The Options Button** – Click this to access the options Logout, Exit and Help. Help will lead to this document.
- C- The Open Button** - Click this to access a submenu including all other forms in the system. Click on a form to navigate to it.
- D- The Search Toggle** – Click this to switch on the search. Click again to turn it off.
- E- Start and End Search Dates** – Change these dates in order to select a period of time to search for courses between.
- F- Course Record Table** – use this to view the records that exist! You cannot interact with this in add mode, but in delete mode use this to select records to delete.
- G- Course Type Selection** – Tick one of these boxes to choose a course type.
- H- Start Date Selection** – Click on this to open the calendar and use it to select a start date for the course. Remember, weekend courses must start on a Saturday, and five-day courses must start on a Monday.
- I- Skill Level Selection** – Click this to view options for skill type and then select one by clicking again.
- J- Add Course Button** – Click this button once you are happy with the information you have filled into the form. The system will attempt to add a new course, or give you feedback as to why it is not possible.
- K- Add Mode Button** – Click this button to flip into add mode. If it is greyed out, you are already in add mode.
- L- Delete Mode Button** - Click this button to flip into Delete mode. If it is greyed out, you are already in Delete mode.
- M- Delete Course ID Entry** – You cannot type in this field. Instead, click the record you want to delete, and the ID will autofill.
- N- Delete Course Button** - Click this button to delete the selected course. Don't worry if you click accidentally, the system will request confirmation.

Make a Booking

In this feature you can place bookings for your guests using their Guest ID, and selecting the best course for them. The handy table will automatically filter out unsuitable courses for you.

Click this to access the options
Logout, Exit the application or access
this help document through Help.

Click this to
return to the
Pottery Course
Menu.

Click this to access a submenu
including all other forms in the
system. Click on a form to navigate
to it.

Type the guest ID
here to see
available courses!
The Guest name
will also appear.

The screenshot shows the 'Booking Manager' application window. At the top, there is a navigation bar with 'Back', 'Options', and 'Open' buttons. The main area is divided into two sections: 'Available Courses' on the left and 'Booking Details' on the right. The 'Available Courses' section contains a table with columns for Course ID, Skill Level, and Start Date. The 'Booking Details' section includes input fields for Guest ID, Forename, Surname, and a dropdown for Course ID, along with a 'Make Booking' button. A status bar at the bottom right indicates 'Number of Records: 7'. Callout boxes provide instructions for various elements: 'Back' returns to the Pottery Course Menu; 'Options' provides logout, exit, and help options; 'Open' accesses a submenu of other forms; the Guest ID field is used to filter available courses; the Course ID dropdown is used to select a specific course; and the 'Make Booking' button is used to place the booking.

	Course ID	Skill Level	Start Date
▶	C010	Intermediate	24/02/2024
	C011	Intermediate	27/04/2024
	C012	Intermediate	29/06/2024
	C013	Intermediate	24/07/2024
	C014	Intermediate	26/10/2024
	C016	Intermediate	10/06/2024
	C017	Intermediate	07/10/2024

Booking Details

Guest ID
G1790

Forename: Andrea
Surname: Müller

Course ID
C014

Make Booking

Number of Records: 7

This Table will
filter to show
suitable courses
for the selected
guest.

Select one of
the filtered
courses from
here by clicking
on it.

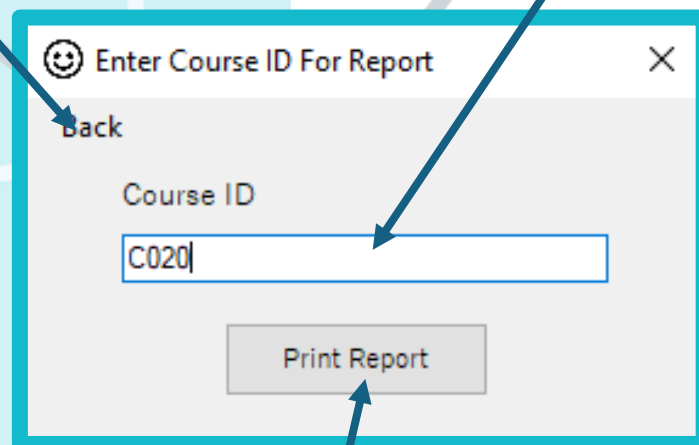
Click this button
to place the
booking.

Generate Course Enrolment Report

This section allows you to enter a course ID and receive a useful list of all guests currently booked in for that course, plus their phone number and the date they placed their booking!

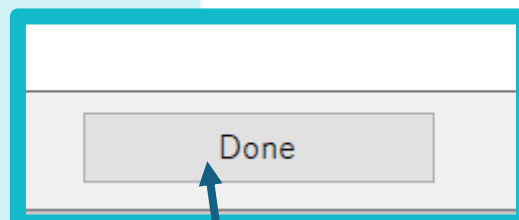
Click this to return to the Pottery Course Menu.

Type the course ID for the course you wish to generate a report on.



The screenshot shows a dialog box titled "Enter Course ID For Report" with a close button (X) in the top right corner. Inside the dialog, there is a "Back" button with a smiley face icon in the top left. Below this is a label "Course ID" followed by a text input field containing the text "C020". At the bottom of the dialog is a button labeled "Print Report".

Click here to generate the report.



The screenshot shows a single button labeled "Done" centered within a rectangular frame.

Click this once you are finished with the report, and you will return to the Course management menu.

Exhibition Manager

Here you can add update and delete exhibitions, as well as add catering numbers and view past and future exhibitions. Note that only future exhibitions can be updated, and only exhibitions with no artwork can be deleted.

Adding Exhibition Records

Click this to access the options Logout, Exit the application or access this help document through Help.

Click this to access a submenu including all other forms in the system. Click on a form to navigate to it.

Click this to return to the Pottery Course Menu.

Click here to access Past and Future exhibition views.

Click here to swap into add mode. If it is grey, you're in add mode.

Click here to enter Delete mode.

Click here to enter update mode.

The screenshot shows the 'Exhibition Management' interface. At the top, there are navigation links: 'Back', 'Options', 'View', and 'Open'. Below these is a table titled 'All Exhibitions' with 5 records. The table has columns for 'Exhibition ID', 'Exhibition Date', 'Catering No', and 'Artwork Count'. To the right of the table is a 'Manage Exhibitions' sidebar. It contains buttons for 'Add', 'Delete', and 'Update'. Below these buttons are input fields for 'Exhibition Year' (set to 2027) and 'Exhibition Date'. A calendar for December 2027 is displayed, with the 1st highlighted in red. At the bottom of the sidebar is an 'Add Exhibition' button.

Exhibition ID	Exhibition Date	Catering No	Artwork Count
EX006	07/12/2024	76	10
EX009	06/12/2025	28	1
EX012	05/12/2026	5	0
EX015	08/12/2023	98	24
EX039	27/12/2029	14	0

Use the up and down arrows to select a year. Red is already booked, black is available.

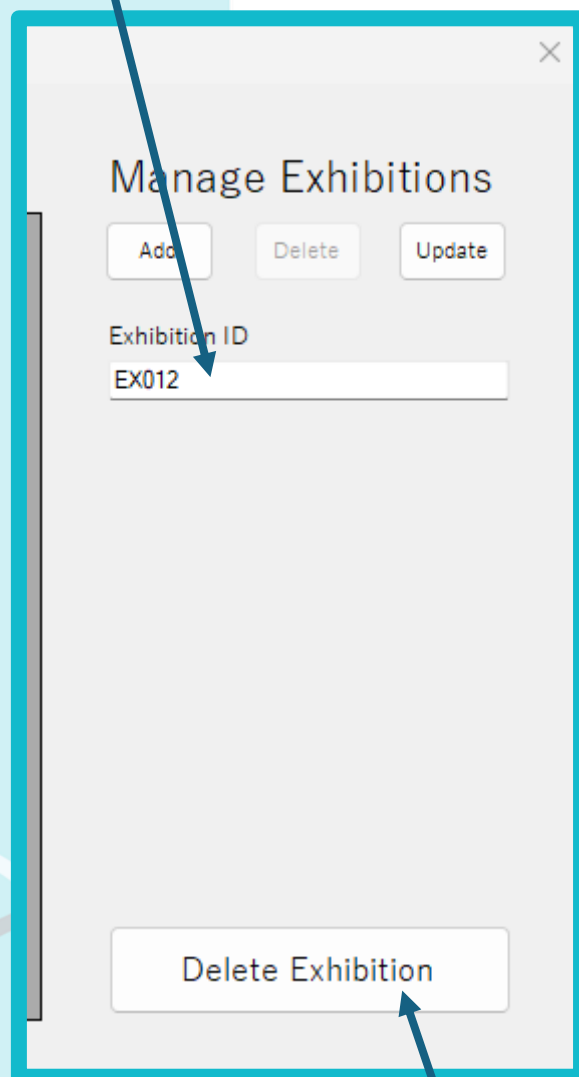
In this Table you can see the relevant exhibitions, depending on the view you are in.

Use this to pick the date for the exhibition by clicking the day.

Click this when you are happy with the details. You will be notified with success or informed of any issues adding the exhibition.

Deleting Exhibition Records

Enter the exhibition ID here by clicking the record in the table. You cannot type in this box.



Manage Exhibitions

Add Delete Update

Exhibition ID

EX012

Delete Exhibition

Click this to Delete the selected exhibition. You can only delete exhibitions without artworks, and don't worry if you click accidentally – the system will request confirmation.

Updating Exhibition Records

Enter the exhibition ID here by clicking the record in the table. You cannot type in this box.

Use this to update the date for the exhibition by clicking the day.

The screenshot shows a 'Manage Exhibitions' form with a close button (X) in the top right corner. Below the title are three buttons: 'Add', 'Delete', and 'Update'. The form contains the following fields:

- Exhibition ID:** A text input field containing 'EX012'.
- Exhibition Date:** A calendar widget for December 2026. The date '5' (Saturday) is selected.
- Catering Number:** A spinner box containing the number '5'.
- Update Exhibition:** A large button at the bottom of the form.

Use this to update the catering number for the exhibition by clicking the up and down arrows.

Click this button to update the record. You should see the updated record in the table if it has worked.

Artwork Manager

Here you can handle all things artwork, creating records of your guests' creations, and adding the advanced ones to exhibitions for credit, encouraging your guests to return for more courses! Note you cannot delete artworks linked to past exhibitions.

Adding Artwork Records

The screenshot shows the 'Artwork Manager' application interface. At the top, there's a navigation bar with 'Back', 'Options', 'View', and 'Open' buttons. Below this is a table titled 'Advanced Guest Artworks' with columns: Artwork ID, Guest ID, Forename, Surname, Price, and Sold. To the right of the table is a 'Manage Artworks' panel with fields for Guest ID, Forename, Surname, Course ID, and Sale Price, along with 'Add', 'Delete', and 'Update' buttons. A 'Number of Records: 35' is displayed at the bottom right. Callout boxes provide instructions for various elements:

- Click this to access the options Logout, Exit the application or access this help document through Help.
- Click this to return to the Pottery Course Menu.
- Click here to access All and advanced exhibition views.
- Click this to access a submenu including all other forms in the system. Click on a form to navigate to it.
- Click here to clear all searches.
- Click here to swap into add mode. If it is grey, you're in add mode.
- Click here to enter update mode.
- Click here to enter Delete mode.
- In this Table you can see the relevant artworks, depending on the view you are in.
- Click here to select a search type.
- Type here to perform a search on the records.
- Type the guest ID here who you wish to add artwork for. The Guest name will also appear.
- Select the course the artwork was made in by clicking.
- Click this when you are happy with the information to add the artwork record.
- On an advanced artwork, use the arrows to add a sale price. This will not be an option if the guest wax not advanced.

Artwork ID	Guest ID	Forename	Surname	Price	Sold
A0466	G1840	Matthias	Schmidt	£68.00	<input type="checkbox"/>
A0478	G1855	Robert	Brown	£73.00	<input type="checkbox"/>
A0594	G2000	Klaus	Wagner	£128.00	<input type="checkbox"/>
A0602	G2010	Emma	Andersson	£56.00	<input type="checkbox"/>
A0630	G2045	Gabriel	Moreno	£88.00	<input type="checkbox"/>
A0638	G2055	Martina	Cortez	£46.00	<input type="checkbox"/>
A0658	G2080	Olivier	Lefebvre	£94.00	<input type="checkbox"/>
A0714	G2150	Vincent	Lacroix	£97.00	<input type="checkbox"/>
A0746	G2190	Adela	Svobodová	£99.00	<input type="checkbox"/>
A0806	G2240	Maia	Crawford	£29.00	<input type="checkbox"/>
A0586	G1990	Leo	Becker	£156.00	<input type="checkbox"/>
A0430	G1795	Laura	Ross	£85.00	<input checked="" type="checkbox"/>
A0434	G1800	Antoine	Dumont	£95.00	<input type="checkbox"/>
A0442	G1810	David	Lopez	£39.00	<input checked="" type="checkbox"/>
A0454	G1825	Elena	Kowalski	£86.00	<input checked="" type="checkbox"/>
A0462	G1835	Katerina	Papadopoulos	£48.00	<input type="checkbox"/>
A0482	G1860	Léa	Martin	£76.00	<input type="checkbox"/>

Manage Artworks

Guest ID: G2240
Forename: Maia
Surname: Crawford
Course ID: C018
Sale Price: £22.50

Add Artwork

Number of Records: 35

Deleting Artwork Records

Enter the Artwork ID here by clicking the record in the table. You cannot type in this box.

The screenshot shows a web interface titled "Manage Artworks". On the left is a table with multiple rows. To the right of the table are three buttons: "Add", "Delete", and "Update". Below these buttons is a text input field labeled "Artwork ID" containing the text "A0422". At the bottom of the interface is a large button labeled "Delete Artwork". At the very bottom, it says "Number of Records: 8".

Click this to Delete the selected artwork. You can only delete Artwork without connections to past exhibitions, and don't worry if you click accidentally – the system will request confirmation.

Updating Artwork Records

Enter the Artwork ID here by clicking the record in the table. You cannot type in this box.

Change the exhibition the artwork is signed to by selecting a new one here. Click to see options and click again to pick one.

The screenshot shows a 'Manage Artworks' form with the following elements:

- Buttons:** 'Add', 'Delete', and 'Update' at the top.
- Artwork ID:** A text box containing 'A0630'.
- Sale Price:** A text box containing '£88.00' with up and down arrow buttons on the right.
- Exhibition:** A dropdown menu showing 'EX006'.
- Current Exhibition:** A label 'Current Exhibition: EX006'.
- Artwork Sold?:** A checkbox that is currently unchecked.
- Update Artwork:** A large button at the bottom.
- Footer:** 'Number of Records: 35'.

Callout boxes provide instructions for each field:

- Artwork ID:** Enter the Artwork ID here by clicking the record in the table. You cannot type in this box.
- Sale Price:** Adjust the sale price of a record here using the arrow buttons.
- Exhibition:** Change the exhibition the artwork is signed to by selecting a new one here. Click to see options and click again to pick one.
- Artwork Sold?:** Click here to mark an artwork as sold. Warning, you cannot undo this change once the update button has been clicked.
- Update Artwork:** Click this button to update the record. You should see the updated record in the table if it has worked.

Adjust the sale price of a record here using the arrow buttons.

Click here to mark an artwork as sold. Warning, you cannot undo this change once the update button has been clicked.

Click this button to update the record. You should see the updated record in the table if it has worked.