

# RESUME OF ANUARUL HAKIM SHAMIM



📍 Muhuri Para, Cox's Bazar Sadar, Cox's Bazar  
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## CAREER OBJECTIVES

Looking for a challenging and decent career in **IT Support Service** where I will get the opportunity to work in a team or individually, which demands the best of my professional ability in terms of technical skills and helps me in enhancing my current skills and knowledge.

## EDUCATIONAL QUALIFICATION

Diploma in Engineering	Computer Science & Technology 7 <sup>th</sup> Semester On running
Secondary School Certificate	Group: Science GPA : 4.56 (out of 5.00) Passing Year : 2021

## PROFESSIONAL TRAINING

Institute: Skus Technical Training Center Electrical Installation and Maintenance Level-2 Result: Completed Passing Year : 2024	Institute: Reliance Technical Institute IT Support & Services,,Level-3 Result: Completed Passing Year : 2025
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## LANGUAGE SKILLS

Bangla	Mother Tongue
English	Medium in speaking and have good command in writing

## SKILLS

- ✓ Knowledge with Microsoft Office kit – MS Excel, MS Word, Power Point, and Access
- ✓ Good knowledge with Internet Browsing – Email, Google Chrome, Bing
- ✓ IT Support & Services, General Electrical & Electronic.

## PERSONAL QUALITIES

- ✓ A quick learner
- ✓ Leadership and Working capability in group and individual
- ✓ Action oriented and a “can do” person.

- ✓ Ability to listen and appreciate
- ✓ High level of integrity and honesty
- ✓ Good communication and interpersonal skills
- ✓ Ability to conveyance customer

#### KEY SKILLS AND STRENGTHS

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- ✓ Good analytical and planning skills
- ✓ Good accuracy and attention to details
- ✓ Excellent problem analysis
- ✓ Excellent judgment according to the situation

#### PERSONAL DETAILS

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Name : Anuarul Hakim Shamim  
Gender : Male  
Date of Birth : 05 January 2005  
NID Number : 5118798601  
Fathers Name : Md. Abdul Aziz  
Mother Name : Jebunnisa Khanom  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Add# : Vill: 396 East kakara Pahartoly, Kakara, Chakaria  
P.O :Chiringa(4741) ,Dist: Cox's Bazar  
Marital Status : Single  
Blood Group : B+

#### DECLARATION

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I, the undersigned, certify that, to the best of my knowledge and belief , the resume correctly describe qualification and myself .

*Anuarul Hakim Shamim*

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Anuarul Hakim Shamim

Date : 21-01-2025