

# Kamran Uddin <kamran.uddin25786@gmail.com>

# Skill Set Letter Request- Emp ID. 370412

9 messages

**Kamran Uddin** <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> To: relievingdocument.hrss@wipro.com

Wed, Apr 17, 2024 at 8:36 PM

Hi Team,

Good evening.

I was part of Wipro from December 26, 2016 to January 11, 2019.

I am in urgent need of the Skill Set Letter from Wipro in my current organization.

With regards to this, I am attaching my Draft Skill Set Letter mentioning all the Roles & Responsibilities done during my tenure with Wipro and my Service Letter for your reference.

Could you please help me on this as soon as possible so that I am issued with the Skill Set Letter quickly from your end.

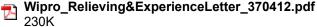
Please let me know if any clarifications are required.

Thanks & Regards, Md Kamran Uddin 7003590829

### 2 attachments



SkillSetLetter\_370412\_MdKamranUddin.docx



**Kamran Uddin** <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> To: relievingdocument.hrss@wipro.com

Fri, Apr 19, 2024 at 9:54 AM

Hi Team,

Could you please provide any updates on this.

Thanks and Regards, Md Kamran Uddin 7003590829 [Quoted text hidden]

**Relievingdocument Global People Ops** <relievingdocument.hrss@wipro.com> To: Kamran Uddin <kamran.uddin25786@gmail.com>

Fri, Apr 19, 2024 at 10:46 AM

Hi Md Kamran Uddin,

With reference to the below request, this is to clarify that the company have revised the separation policy based on which we have stopped processing experience letter/any document describing employee's skill set/roles & responsibilities. Instead, we will issue you a relieving letter. You can provide the same in your next organization. Hope this clarifies your query.

Thanks & Regards,



Apoorva T

**Global People Operations** 

Internal - General Use

From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>

Sent: Wednesday, April 17, 2024 8:36 PM

To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Subject: Skill Set Letter Request- Emp ID. 370412

CAUTION: This email is received from an external domain. Open the hyperlink(s) & attachment(s) with caution.

[Quoted text hidden]

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Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Fri, Apr 19, 2024 at 11:05 AM

Hi Apoorva,

Thank you very much for your reply. I do understand the policy changes have come into effect but this request from my end is very significant as it is for my H1B Visa Process.

I humbly ask the whole team to please let me know any alternatives for this because I really need the Skill Set Letter to be procured for the further processes of H1B filing.

Please consider this request and I will be very grateful to the whole team.

Thanks and Regards, Md Kamran Uddin 7003590829

[Quoted text hidden]

# **Relievingdocument Global People Ops** <relievingdocument.hrss@wipro.com> To: Kamran Uddin <kamran.uddin25786@gmail.com>

Fri, Apr 19, 2024 at 6:03 PM

Hi Kamran Uddin,

Kindly share the roles & responsibilities draft which should not be more than  $\frac{1}{2}$  a page followed by approval form any active manager to assist further.

[Quoted text hidden] [Quoted text hidden]

# Kamran Uddin <kamran.uddin25786@gmail.com>

Thu, Apr 25, 2024 at 2:28 PM

To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com> Cc: ramesh.chadalawada@wipro.com

Hi Team,

Thank you very much for your reply.

Hi Ramesh,

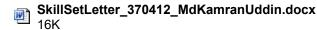
Please find the above mail from the Global People Ops Team for providing approval. Could you please review and provide approval to the Skill Set Letter attached.

I will be very grateful to you if you could help me with this.

Thanks and Regards, Md Kamran Uddin 7003590829 [Quoted text hidden]

2 attachments





Ramesh Chadalawada <ramesh.chadalawada@wipro.com>

Thu, Apr 25, 2024 at 4:03 PM

To: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>, Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Hi Team,

Approved

Kamran was part of my project and he worked for FedEx before separation.

I have reviewed the Kamran Roles and responsibilities and consider this mail as my approval to proceed further.

#### Ramesh Chadalawada

# **Project Manager**





Wipro Limited

M +91 7702539036 | ramesh.chadalawada@wipro.com

Gopanapally SEZ, Hyderabad, INDIA

# Internal - General Use

From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>

Sent: Thursday, 25 April 2024 2:29 PM

To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Cc: Ramesh Chadalawada <ramesh.chadalawada@wipro.com>

Subject: Re: Skill Set Letter Request- Emp ID. 370412

CAUTION: This email is received from an external domain. Open the hyperlink(s) & attachment(s) with caution.

Hi Team,

Thank you very much for your reply.

Hi Ramesh.

Please find the above mail from the Global People Ops Team for providing approval.

Could you please review and provide approval to the Skill Set Letter attached.

I will be very grateful to you if you could help me with this.

Thanks and Regards,
Md Kamran Uddin

7003590829

C	On Fri	Apr 1	19. 202	4 at 6:03 PM	Relievingdocumer	nt Global Ped	pple Ops	s <relievinac< th=""><th>locument.hrss@</th><th>wipro.com&gt; wrote:</th></relievinac<>	locument.hrss@	wipro.com> wrote:

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Thanks & Regards,

Apoorva T

Global People Operations

# Internal - General Use

From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>

**Sent:** Friday, April 19, 2024 11:05 AM

To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Subject: Re: Skill Set Letter Request- Emp ID. 370412

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	Please consider this request and I will be very grateful to the whole team.
1	Thanks and Regards,
N	Md Kamran Uddin
7	7003590829
(	On Fri, Apr 19, 2024 at 10:47 AM Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com> wrote:</relievingdocument.hrss@wipro.com>
	Hi Md Kamran Uddin,
	With reference to the below request, this is to clarify that the company have revised the separation policy based on which we have stopped processing experience letter/any document describing employee's skill set/roles & responsibilities. Instead, we will issue you a relieving letter. You can provide the same in your next organization. Hope this clarifies your query.
	Thanks & Regards,
	Apoorva T
	Global People Operations
	Internal - General Use
	Internal - General Use From: Kamran Uddin <kamran.uddin25786@gmail.com></kamran.uddin25786@gmail.com>
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	From: Kamran Uddin <kamran.uddin25786@gmail.com> Sent: Wednesday, April 17, 2024 8:36 PM</kamran.uddin25786@gmail.com>
	From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> <b>Sent:</b> Wednesday, April 17, 2024 8:36 PM <b>To:</b> Relievingdocument Global People Ops <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>
	From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> <b>Sent:</b> Wednesday, April 17, 2024 8:36 PM <b>To:</b> Relievingdocument Global People Ops <a href="mailto:relievingdocument.hrss@wipro.com">relievingdocument.hrss@wipro.com</a> <b>Subject:</b> Skill Set Letter Request- Emp ID. 370412
	From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> Sent: Wednesday, April 17, 2024 8:36 PM To: Relievingdocument Global People Ops <a href="mailto:relievingdocument.hrss@wipro.com">relievingdocument.hrss@wipro.com</a> Subject: Skill Set Letter Request- Emp ID. 370412  CAUTION:This email is received from an external domain. Open the hyperlink(s) & attachment(s) with caution.
	From: Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a> Sent: Wednesday, April 17, 2024 8:36 PM To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com< a=""> Subject: Skill Set Letter Request- Emp ID. 370412  CAUTION:This email is received from an external domain. Open the hyperlink(s) &amp; attachment(s) with caution.  Hi Team,</relievingdocument.hrss@wipro.com<>

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Please let me know if any clarifications are required.

Thanks & Regards,

Md Kamran Uddin

7003590829

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[Quoted text hidden]

#### Kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran Uddin <a href="mailto:kamran.uddin25786@gmail.com">kamran.uddin25786@gmail.com</a>

Thu, May 2, 2024 at 11:18 AM

To: Ramesh Chadalawada <a href="ramesh.chadalawada@wipro.com">ramesh.chadalawada@wipro.com</a>, Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Hi Ramesh,

Thank you very much for your support and providing your approval.

Hi Team,

Could you please let me know any updates on the Skill Set Letter.

Thanks and Regards. Md Kamran Uddin 7003590829 [Quoted text hidden]

Wed, May 8, 2024 at 10:41 AM

To: Relievingdocument Global People Ops <relievingdocument.hrss@wipro.com>

Hi Team,

Could anyone please respond to my request? I have got the approval from an active manager as well for the Skill Set Letter processing.

Thanks and Regards, Md Kamran Uddin 7003590829 [Quoted text hidden]