



ADM | Skill Refresh in MCA | ACTION REQUIRED

From ADMSkillEnablementfunction(Cognizant) <ADMpeopleoffice@cognizant.com>

Date Wed 11/8/2023 2:22 PM

To Qureshi, Mohd Azam (Cognizant) <MohdAzam.Qureshi@cognizant.com>; G, Krishnamoorthy (Cognizant) <Krishnamoorthy.G@cognizant.com>; Rao, A.Sai Kiran (Cognizant) <A.SaiKiran.Rao@cognizant.com>; Umrekar, Divya (Cognizant) <Divya.Umrekar@cognizant.com>; Subhan, Nizamudeen (Cognizant) <Nizamudeen.Subhan@cognizant.com>; Bevington, Craig (Cognizant) <Craig.Bevington@cognizant.com>; Shaikh, Anuradha (Cognizant) <Anuradha.Bidwaik@cognizant.com>; Muthaphan, Karthic Ghanesh (Cognizant) <KarthicGhanesh.Muthaphan@cognizant.com>; Dattatray Dalavi, Shivani (Cognizant) <Shivani.DattatrayDalavi@cognizant.com>; Sai Sivakumar, Pasiyadala (Cognizant) <Pasiyadala.SaiSivakumar@cognizant.com>; Kunia, Mahesh (Cognizant) <Mahesh.Kunia@cognizant.com>; Ranpise, Perina (Cognizant) <Perina.Ranpise@cognizant.com>; Madhavi, Donthula (Cognizant) <Donthula.Madhavi@cognizant.com>; R, Kirubamanohari (Cognizant) <Kirubamanohari.R@cognizant.com>; Judiilla, Derek Charles (Cognizant) <DerekCharles.Judiilla@cognizant.com>; Dacharam, Navaneetha (Cognizant) <Navaneetha.Dacharam@cognizant.com>; PERUMAL, Kavitha (Cognizant) <Kavitha.PERUMAL@cognizant.com>; Boopathi, Santhosh (Cognizant) <Santhosh.Boopathi@cognizant.com>; Gayathri, Settipalli (Cognizant) <Settipalli.Gayathri@cognizant.com>; Prusty, Simadri Satya Narayan (Cognizant) <SimadriSatyaNarayan.Prusty@cognizant.com>

1 attachment (13 MB)

Associate & Supervisor View - MCA (1).pptx;

Skill Recency



Dear Associates,

You are receiving this email as you have not refreshed your skills in My Career App(MCA) in the recent past OR your technical and domain skills is blank in the system.

As per our organization policy , associates are expected to review and update their current skills every 6 months and our system records show that your skill refresh exceeds more than 180 days.

From designing your learning plan to moving into high order roles through IJM, profiling your current skills accurately will ensure you are best positioned to take advantage of opportunities that may lead to career progression.

From an organization stand point it will help understand our current talent inventory and initiate programs supporting practice and associate growth.

Skill update requires only 5-10 mins. Request you to take this on priority and update your skills (Technical / Domain) in My Career App, at the earliest.

WHAT IS EXPECTED FROM YOU:

- Login to [One Cognizant > My Career App > Role Profile](#)
- Select Role Profile
- Update your current working skill in "Technical and Domain skill sections".
- Add any new technical skills that you have acquired from the time you had updated MCA.
- If no change to existing skills, update the proficiency of the current skills as per the expertise you have gained.
- Review domain skills and update it as required
- Submit for supervisor approval.
- Work with your supervisor to get the skills approved.

Refer to the [Playbook and FAQ](#) documents placed in the TEAMS channel to help you in this MCA skill update process.

For any questions – please reach out to ADMpeopleoffice@cognizant.com. Do Not Reply ALL.

Regards,

ADM Skill Enablement Function

©2022 Cognizant. All rights reserved