Outlook

Action Required: Resume Upload in My Career

From Singh, Damandeep (Cognizant) <Damandeep.Singh@cognizant.com>

Date Fri 10/27/2023 8:23 PM

3 attachments (961 KB)
Resume Upload in MyCareer - Wireframes.pdf; FAQ-Skills -MCA-Resume Upload.pdf; Personal_profile_template2023.docx;

Dear Associate,

As per our report we could still see you are yet to upload your resume.
Please make sure to complete this on or before 31st Oct'23 without fail.

Attached is profile template for your reference.

Go to One Cognizant → Open MyCareer app → Click on Upload Resume → Upload Resume

If uploaded already, kindly ignore.

Regards,
Damandeep

+91 9907091855 | Talent Partner | ADM-BFS

From: ADMTalentMgmt(Cognizant) <ADMTalentMgmt@cognizant.com>
Sent: Thursday, October 5, 2023 4:58 PM
Cc: Dey, Ofelia (Cognizant) <Ofelia.Dey@cognizant.com>; Somaiah, Nithya (Cognizant) <Nithya.Somaiah@cognizant.com>
Subject: Resume Upload in MyCareer
Importance: High

cognizant

Dear All

As we modernize and simplify our processes and create conditions for everyone to thrive, we are introducing a new feature on the MyCareer, to upload your resume with your updated or newly acquired skills.
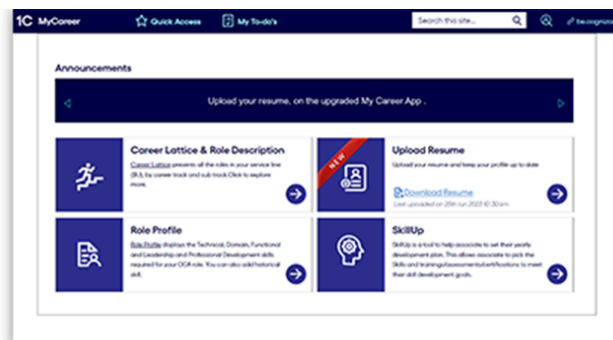
Why Upload Resume

Cognizant aims to provide right opportunities to all it's associate by matching the right skills against an available opportunity. Resume Uploading not only supports business growth ,rather also helps in maintaining latest skills in our inventory, that can help you get matched for the next assignment.

Call to Action

Your "Call To Action" is to simply upload the latest resume on MyCareer.
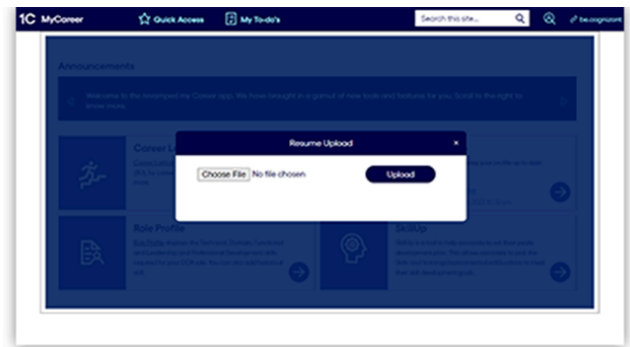
To upload the resume, Go to One Cognizant and open the MyCareer app. Once there, you'll see an "upload resume" button. Click it and select your most up-to-date resume file, and upload.

You can upload a latest version of your resume in a PDF/Word file up to 5 MB, which will be stored.

In case you wish to use the Cognizant Resume Template to create your resume please click here .

If you have any additional questions, please raise a GSD in One cognizant as given -OneCognizant > 1CLive Support – GSD > Human Resources > MyCareer

Thankyou

ADM HR Team