Green University of Bangladesh
Office of the Controller of Examinations

GUB/CE/NT- 255/232/609
Date: 29/11/2023

Notice

Subject: Makeup, Improvement, and Overlap Midterm Examination, Fall Semester 2023

The Makeup, Improvement, and Overlap Midterm examination of Fall Semester 2023 will be held as per the following schedule. The students are advised to apply through student portal.

Starting Date of Examination: 13th December 2023 (Online)

Date of Application: 30th November – 05th December 2023 (No further extension)

Exam Time Slot: Given by the course teacher.

Fee: Tk. 1500 (Taka One thousand and Five hundred) per course for the Makeup and Improvement examinations. Without payment of the fees, students are not eligible to sit for the Makeup/Improvement Exams.

Eligible students:

i. **[Makeup]** Missed the Midterm Examination for any **valid reason** (sickness, accident or any emergency official work)
ii. **[Improvement]** Students securing less than **12 marks** in a course.
iii. **[Overlap]** Overlap of **two courses at the same time** in the last mid-term examination. No fee will be required for the overlap exam.

The student is not allowed to apply for the makeup and improvement exam for the course, which was reported due to unfair means.

Students are advised to download their admit cards from **https://studentportal.green.edu.bd/** clearing all the dues to attend the Makeup, Improvement, and Overlap Midterm Examinations. Digital copy of admit card will be available online from **6th December, 2023. Exam schedule will be announced later.**

(Dr. Md Mostafijur Rahman)
Controller of Examinations

Distribution for action to:

i. Chairpersons of all the Departments of GUB
ii. All the Faculty Members
iii. Director, IT (For flashing in the website)
iv. Department Co-ordination Officers (for circulation in the classes and for hanging on the notice board)

Copy for information to:

i. Honorable Vice-Chancellor
ii. The Treasurer
iii. Deans of the faculties
iv. The Registrar
v. The Director (F & A)