

MEGAN HUEY

Graphic Designer and Production Artist who excels in the design of layout and printed materials. Crafts solutions for other design related projects to meet creative goals.

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SKILLSET

Adobe InDesign • Adobe Photoshop
Adobe Illustrator • Adobe Dreamweaver
Microsoft Word • Microsoft PowerPoint
Microsoft Excel • Microsoft Outlook
HTML • CSS

EDUCATION

Portland State University

BA in Art Practices
Minor in Graphic Design
Graduated June 2014

EXPERIENCE

Graphic Designer. Creative Circle: Education NW, Portland, Oregon December 2016—January 2017

- Place content in multiple language editions of 70 page catalog
- Typeset text to achieve consistent presentation throughout each edition
- Address layout concerns and missing content with client

Coordinated 70 page catalog featuring information for an education program in 4 different languages based on English template. Typeset and managed flow of text to achieve consistent presentation throughout each language edition. Communicated with client about layout issues and addressed missing content in proof process. Packaged all InDesign files for organization and print preparation.

Graphic Designer. Volt: CTS LanguageLink, Vancouver, Washington August 2016—October 2016

- Produce California Counties Voting Season informational materials
- Format and implement edits to documents in multiple languages
- Manage files with Microsoft Outlook and TLink

Produced California Counties Voting Season informational materials in more than ten languages. Voting materials translated in a variety of languages included propositions, candidate statements, bills, and laws primarily in catalog form. Production process consisted of templating, formatting, and edits with InDesign. Maintained Project workflow and file management in Outlook, Trello, and TLink.

Graphic Designer. Creative Circle: New Seasons Market, Portland, Oregon May 2016—June 2016

- Design and layout New Seasons weekly sales flyer
- Photograph products and process for placement in weekly sales flyer
- Create print ready files for weekly flyer distribution

Multitasked between three weekly flyers each week to maintain efficiency in workflow. Handed off Proofs to team members and made corrections based on team members' notes. Worked with given text and photo assets as well as photograph and process new products for placement. Participated in meetings with team members to discuss the focus of each weekly flyer and organize its content.

Graphic Designer. Express: NTP-STAG, Wilsonville, Oregon September 2015—February 2016

- Layout and typeset sections for NTP-STAG 2016 Big Book catalog
- Layout, design, and edit advertisements for placement in NTP-STAG Connect catalog
- Coordinate Expo Campaign branding and produce promotional materials

Communicated with team members in other distribution centers via Robohead to achieve goals in a variety of projects including NTP-STAG 2016 Big Book, NTP-STAG 2016 Expo Campaign, and NTP-STAG Connect monthly catalog. Developed promotional materials for NTP-STAG 2016 Expo. Edit and design advertisements for NTP-STAG Connect monthly catalog Dec-Mar to showcase vendor products. Created covers for catalog and magazine projects.