

←

ABOUT US

Careers

HomeJob AlertJob SearchJobs ListBack to Main Site

My Profile▼HelpLogout

Business Analyst - Preview and Submit

Message

- Anti-Doping Declaration saved successfully

[View Job details for Business Analyst](#)

Application Status: Complete but not Submitted

Your application is now complete.
Click the **Submit Application Now** button to submit your application.

Submit Application Now



◀

[Print Friendly Version](#)

▶

Status: Complete

Step 1 - Pre-application Declaration Edit		
	To be eligible for engagement by the Australian Sports Commission [ASC], a candidate must be an Australian citizen or hold Australian Permanent Residency at the time of application. Unless stated in the job advertisement, candidates who do not hold the required citizenship or permanent residency status may not be considered for employment.	
Question 1.2	Are you an Australian citizen? *	Response Provided
	Yes	

Status: Complete

Step 2 - Personal Details

Edit

Question 2.1	Title:	Response Provided
	Mr	
Question 2.2	First Name: *	Response Provided
	JUN	
Question 2.3	Preferred Name:	No Response Provided (your response is optional)
Question 2.4	Last Name: *	Response Provided
	ZHOU	
Question 2.5	Email address: *	Response Provided
	zhoujun418331@gmail.com	
Question 2.6	Street address: *	Response Provided
	8/24 Sapling St	
Question 2.7	Suburb/Town: *	Response Provided
	Harrison	
Question 2.8	Postcode: *	Response Provided
	2914	
Question 2.9	State: *	Response Provided
	ACT	
Question 2.11	Country *	Response Provided
	Australia	
Question 2.12	Mobile: *	Response Provided
	0476100764	

Status: Complete

Step 3 - Diversity

Edit



	<p>The Australian Sports Commission [ASC] is committed to reflecting the Australian community we serve and we recognise the diversity of our staff is one of our greatest assets. Sharing your diversity information with us will enable us to implement the right strategies and initiatives to support our people and create an inclusive workplace culture.</p> <p>Your diversity information will not be provided to the selection panel, except for 3.6 which will be shown to the panel in to support you in your recruitment process.</p>	
Question 3.2	<p>How do you describe your gender?</p> <p><i>This refers to current gender, which may be different to sex recorded at birth and may be different to what is indicated on legal documents? *</i></p>	Response Provided
	Man or Male [he/him]	
Question 3.3	<p>Do you identify as Aboriginal and/or Torres Strait Islander? *</p>	Response Provided
	No	
Question 3.4	<p>Are you from a non-English speaking background? *</p>	Response Provided
	No	
Question 3.5	<p>Do you identify as a person with disability?</p> <p><i>People with disability are individuals with a limitation, restriction or impairment, that restricts everyday activities. *</i></p>	Response Provided
	No	
Question 3.6	<p>Do you require any adjustments or assistance to participate in the recruitment process? *</p>	Response Provided
	No	

Status: Complete

Step 4 - Employment Details Edit		
Question 4.1	<p>Do you currently work for the Australian Sports Commission [ASC]? *</p>	Response Provided
	No	
Question 4.2	<p>Have you previously worked for the ASC? *</p>	Response Provided
	No	

Status: Complete

Step 5 - Employment History Edit		
	<p>The ASC conducts pre-engagement checks to ensure there are no adverse employment records that may affect the suitability of a candidate to the advertised position. Your responses to the following questions may be used for this purpose and may be made available to the selection panel. The information you provide will be used by the ASC in the context of this recruitment process only.</p>	
Question 5.2	<p>In your current or previous employment, within the past five years, has there ever been any issue(s) raised with regards to you, regardless of whether a formal procedure was initiated? *</p>	Response Provided
	No	

Question 5.4	Has your employment ever been terminated as a result of you not meeting the conditions of your employment? *	Response Provided
	No	

Status: Complete

Step 6 - Integrity Edit		
	It is an essential requirement of employment by the ASC that all employees undergo a pre-employment online screening conducted by CrimCheck in relation to criminal offences. Outcomes of the screening will be notified to the ASC and the candidate's suitability for employment or continued employment will be determined by the ASC in light of the outcome. Please reach out to people@ausport.gov.au at any time should you wish to discuss this process	
Question 6.2	Have you resided in an overseas country for 12 months or more in the last 10 years? *	Response Provided
	Yes	
Question 6.3	Please provide details: *	Response Provided
	I came into Australia since 2016.	

Status: Complete

Step 7 - Child Safety Edit		
Question 7.1	As we are a Child Safe organisation, can you please tell us about your beliefs and values in relation to working with children and young people? 🌐 *	Response Provided
	Safety and Well-being: The safety and well-being of children and young people should always be the top priority. We should create and maintain a safe environment where children can learn, grow, and thrive. Reporting and Response: We should have clear procedures for reporting and responding to concerns or incidents related to child safety. This includes reporting suspicions of abuse and providing appropriate support to victims.	
Question 7.2	Have you ever had any disciplinary action taken against you in relation to your working with children and young people? *	Response Provided
	No	

Status: Complete

Step 8 - Resume & Referee Details Edit		
Question 8.1	Upload your resume: *	Response Provided
	Resume JUN ZHOU 8442 20231102.docx	



Question 8.2	Referencing the job description, please describe why you believe you are suitable for this position, including listing your key relevant achievements: [750 words] *	Response Provided
	<p>I believe I am well-suited for the position of IT Support Technician at the Australian Sports Commission (ASC) based on my professional experience, skills, and achievements. This role aligns perfectly with my background and capabilities, and I am enthusiastic about contributing to ASC's mission during the Green and Gold decade. Here, I will detail my qualifications and key relevant achievements that make me a strong candidate for this role.</p> <p>Responsive and Professional Technical Assistance: In my previous role as a Customer Service Representative at Mizuho Bank in China, I gained extensive experience in providing responsive and professional technical assistance to customers. I effectively addressed queries, troubleshooted technical issues, and resolved customer problems promptly and courteously. My ability to communicate technical information in a user-friendly manner would be an asset in assisting ASC technology users.</p> <p>Track Record of Problem Solving: During my tenure at Mizuho Bank, I demonstrated a track record of problem-solving, which is crucial in an IT support role. I not only resolved routine technical issues but also excelled at identifying and escalating complex incidents and requests to the appropriate teams for resolution. My ability to analyze issues and find effective solutions would contribute to ensuring smooth technology operations at ASC.</p> <p>Data Security and Compliance Expertise: My experience at Mizuho Bank also exposed me to the importance of data security and compliance. I maintained strict adherence to data security policies and compliance regulations, handling sensitive customer information with the utmost care and confidentiality. In the context of ASC's operations, ensuring data security is paramount, and my knowledge in this area would be a valuable asset.</p> <p>Teamwork and Collaboration: The ASC emphasizes the importance of teamwork and collaboration, which aligns with my experience as a Chef De Partie at Jamala Wildlife Lodge and Pialligo Estate. In these roles, I collaborated seamlessly with kitchen staff, fostering a culture of teamwork and inclusiveness. I believe in the power of strong collaboration, which is essential in the IT field for effective problem-solving and delivering technology services that align with business needs.</p> <p>Meticulous Attention to Detail: My background in the culinary industry required unwavering attention to detail, from meal preparation to presentation. This same attention to detail would be invaluable in ensuring that technology support services meet defined performance standards and procedures at ASC. I am committed to upholding impeccable quality standards, just as I did in my role as a Chef De Partie.</p> <p>Time Management and Multitasking Skills: My experience as a Kitchen Manager at Goodstart Early Learning honed my time management and multitasking skills. I consistently met tight meal preparation deadlines in a high-pressure environment, a skill that is transferable to IT support, where managing multiple tasks efficiently is essential. ASC's dynamic and fast-paced environment would benefit from my ability to manage time effectively.</p> <p>Customer-Centric Approach: My background in customer service, whether in the banking or culinary industry, has instilled in me a customer-centric approach. I understand the importance of addressing user needs and providing exceptional service. ASC's commitment to client-focused technical assistance resonates with my own approach to customer service.</p> <p>Effective Communication Skills: Throughout my career, I have developed strong communication skills, which are essential for effective interaction with ASC technology users. Whether explaining technical solutions or collaborating with cross-functional teams, I can communicate clearly and confidently.</p> <p>A Dynamic and Collaborative Team Player: ASC seeks individuals who prefer a dynamic and collaborative team-based approach, and I embody these qualities. My experience in diverse work environments, from banking to the culinary industry, has equipped me with the ability to adapt to different teams and work harmoniously to achieve common goals.</p> <p>In conclusion, my professional journey has equipped me with a diverse skill set and a strong foundation in customer service, technical support, and data security. My achievements in previous roles demonstrate my ability to provide responsive technical assistance, solve complex problems, and collaborate effectively with diverse teams. I am confident that my adaptability, attention to detail, and commitment to excellence make me a valuable asset to the Information, Communications, and Technology team at ASC. I am excited about the opportunity to contribute to ASC's mission during the Green and Gold decade and help ensure the success of the sporting sector and all Australians.</p>	

Question 8.3	<div>The ASC’s shared values are respect, integrity, teamwork and excellence. Please describe which resonates with you and why [up to 300 words] *</div>	Response Provided																						
	<div><p>Integrity, to me, is the cornerstone of trust and ethical conduct in any organization. It involves consistently upholding strong moral and ethical principles, even in the face of challenges or temptations to compromise. Integrity means being honest, transparent, and accountable in all actions and decisions.</p><p>Integrity resonates with me because it forms the foundation of a strong and positive work culture. When individuals within an organization prioritize integrity, it fosters an environment where people can trust each other and their leaders. This trust, in turn, promotes open communication, collaboration, and a sense of belonging.</p><p>Furthermore, integrity aligns with my personal values. Throughout my career, I have strived to uphold the highest ethical standards, whether it's in the culinary industry, customer service, or IT support. I believe that integrity is non-negotiable when it comes to handling sensitive customer information, addressing user concerns, or making critical decisions.</p><p>In the context of IT support at ASC, integrity is paramount. It ensures the confidentiality and security of data, which is essential in an organization dealing with sports-related information and sensitive data. Upholding integrity in IT support also means providing unbiased and fair assistance to all users, regardless of their position or role within the organization.</p><p>In summary, integrity is the value that resonates most with me because it embodies the principles of honesty, transparency, and ethical conduct that I hold dear. It is the foundation upon which trust and a positive work culture are built, and it aligns with my personal commitment to ethical behavior in all aspects of my professional life.</p></div>																							
Question 8.4	Referee 1 Details *	Response Provided																						
	<table><tr><td colspan="2">Referee 1</td></tr><tr><td>Title</td><td>Mrs</td></tr><tr><td>First Name</td><td>Krystle</td></tr><tr><td>Last Name</td><td>Peace</td></tr><tr><td>Organisation</td><td>Goodstart Early Learning Braddon</td></tr><tr><td>Position</td><td>Centre Director</td></tr><tr><td>Telephone (including area code/country code if applicable)</td><td>0433228368</td></tr><tr><td>Email Address</td><td>kpeace@goodstart.org.au</td></tr><tr><td>Is this your immediate supervisor?</td><td>Yes</td></tr><tr><td>What is your relationship with the referee?</td><td>supervisor</td></tr><tr><td>Length of working relationship</td><td>10 month</td></tr></table>		Referee 1		Title	Mrs	First Name	Krystle	Last Name	Peace	Organisation	Goodstart Early Learning Braddon	Position	Centre Director	Telephone (including area code/country code if applicable)	0433228368	Email Address	kpeace@goodstart.org.au	Is this your immediate supervisor?	Yes	What is your relationship with the referee?	supervisor	Length of working relationship	10 month
Referee 1																								
Title	Mrs																							
First Name	Krystle																							
Last Name	Peace																							
Organisation	Goodstart Early Learning Braddon																							
Position	Centre Director																							
Telephone (including area code/country code if applicable)	0433228368																							
Email Address	kpeace@goodstart.org.au																							
Is this your immediate supervisor?	Yes																							
What is your relationship with the referee?	supervisor																							
Length of working relationship	10 month																							



Question 8.5	Referee 2 Details *		Response Provided
	Referee 2		
	Title	Mrs	
	First Name	ChengFeng	
	Last Name	Wu	
	Organisation	Goodstart Early Learning Issacs	
	Position	Room Leader	
	Telephone (including area code/country code if applicable)	0488883321	
	Email Address	godferry.cindy@gmail.com	
	Is this your immediate supervisor?	No	
	What is your relationship with the referee?	Colleague	
	Length of working relationship	10 month	
	Question 8.6	Have you provided your current manager as a referee? *	
	Yes		
Question 8.8	Upload any other relevant documents:		No Response Provided [your response is optional]

Status: Complete

Step 9 - Anti-Doping Declaration <u>Edit</u>		
Question 9.1	<p>I acknowledge that all employees of the ASC are required to comply with the ASC Anti-Doping Policy. I declare to the ASC that:</p> <p>[a] I have not at any time been found to have breached any anti-doping rule or policy applicable to me at the time; and</p> <p>[b] to the best of my knowledge, I have not otherwise engaged at any time in any conduct that constituted a breach of any anti-doping rule or policy applicable to me at the time.</p> <p>I consent to the ASC providing my personal details to Sport Integrity Australia (SIA) and any relevant sporting organisation for the purpose of verification of the accuracy of the above declaration. *</p>	Response Provided
	I Agree	

Application Status: Complete but not Submitted



Your application is now complete.
Click the **Submit Application Now** button to submit your application.

Submit Application Now

Cancel

