

## Sprint Planning Meeting

Date	13/09/2024
Time	5:00PM - 7:00PM
Attendees	Andrique, Shaun, Gwyneth, Bernice
Apologies	Melissa, Jaemin

Sprint No.	2
Sprint Goal	1. Finish development on the product backlog 2. Update product backlog to connect to the Sprint Board 3. Implement the admin view dashboard
Scrum Master	Shaun Wong

## Planning Poker

Selected User Stories	Final Story Point Estimate
As a team member, I want to view the sprint backlog, so that I can understand the overall goal of the current sprint	2
As a developer, I want to easily add in tasks to each sprint so that any new requirements given can be easily covered.	3
As a developer, I want to be able to update the attributes of any given task at my discretion, so that the project management software accurately reflects the current project status	3
As a user, I want to be able to have a drop down menu to move items into the sprint board, so that I can organise my sprints	2
As a developer, I want to be able to log the hours I have spent on tasks, so that I can be recognised for my work	3
As a developer, I want to be able to link everything to our SQL database, so that information is able to be stored online and is thus accessible by all users.	4
As an admin, I want to be able to add team members so that members can access the project.	2

As an admin I want to be able to reset passwords so that members who forget their passwords can log back in.	2
As a admin I want to be able to view team members name, email and password at a glance so that I can manage them easily	2
As a team member, I want to update the status of my tasks (to do, in progress, completed) on the board, so I can be aware of my progress.	3
As an admin I want to be able to remove team members so that I can easily manage new members	2

Action Items	Owner
- Organise sprint backlog in jira	everyone
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