

Internal Sprint Review 2

Date	01/10/2024
Time	2:00PM - 4:00PM
Attendees	Andrique, Melissa, Shaun, Jaemin, Gwyneth, Bernice
Apologies	

Agenda Items	Notes
Demo of user stories and tasks completed for sprint 1 to the internal PO	<ul style="list-style-type: none">- Add the comments the PO makes to the review document
Checked user stories with definition of done	<ul style="list-style-type: none">- Use the DoD as a checklist rather than rewriting the DoD like last time
Group discussion and recording of sprint outcome	
Group discussion and recording of progress towards product goal	
Group discussion on changes in environment and its effects of the project	<ul style="list-style-type: none">- Mid Sem break- Talk about the pros and cons
Group discussion of potential future steps for upcoming sprints	
Updating of sprint backlog	

Updates	Owner
Check through DoD and make any comments	Gwyneth
Demo all features completed in the sprint	Everyone
Write PO comments (for the internal PO)	Andrique