# Meaghan Choi

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# Technical Skills

**Development:** HTML5, CSS3, PHP, JQuery,

Javascript

**Applications:** Wordpress, Shopify, Lightspeed, Wufoo, HooteSuite, Sharepoint, Mailchimp

Design: Adobe Illustrator, Adobe InDesign, Ado-

be Photoshop



#### BaSc - Systems Design Engineering

Computer Science Minor 2017 | Univeristy of Waterloo

Relevant Courses:

- Human Factors in Design
- Digital Computation



#### **Employment Experience**

# Website Designer and Developer | Hustle&Bustle Inc.

May 2014 - August 2014

Working as the Development Lead at Hustle&Bustle Inc, I designed, developed and updated fully responsive websites in Wordpress and static HTML. I also assisted the Creative Director in all branding and design projects.

- Designed and developed Wordpress-powered websites by creating custom themes and plugins
- Designed vector logos, icons and web animations for clients
- Assisted in development and managed online marketing strategy (blog & social media)

# Systems Analyst | Public Safety Canada

September 2013 - December 2013

Working with the Client Services Department I was responsible for the residesign of the SharePoint workspaces while also working in the organization's software support unit.

- Developed, documented and implemented design specifications and requirements from multiple departments
- Created and designed the collective Sharepoint sites each with different navigation, custom content types, workflows and policies

#### **Operations Technician** | Regional Municipality of York

January 2013 - April 2013

Working with the Intelligent Traffic Systems Department, I was responsible for 3 major projects from planning to prototype testing.

- Updated UI of the Advanced Traffic Managment System so that department employees would be able to use the application on the field
- Integrated the ATMS and the York Region website to create a seamless interface
- Assisted in the design the Traffic departments Interactie Voice Response System (IVR)



### Volunteer Experience

### Project Manager - Student Catalyst

 Coordinated the design and developmet for IN4P (I Not For Profit) website and mobile application interface design

#### Girl Guide Leader

- Organized meetings and events for over 400 participants
- Reponsible for unit finance management



## **Awards**

### Gold Duke of Edinburgh Award

Award involving objectives in the areas of: *Skill:* Debate Team - multiple individual and team awards

**Physical Recreation:** Forward in High School Basket Ball Team

#### Gold Chief Commissioner Award

- The highest acheivable award in the Girl Guide program
- Focus on community service, leadership and recreation