



February 20, 2026

DHANI I. SAN JOSE

System Analyst Unit Head,
Management Information Services
31 Gabriel St. Malabon City

Dear Mr. San Jose,

This letter will serve as a letter of recommendation for Practicum / Internship for **Mark Anthony P. Montaño** who is enrolled in the Bachelor of Science in Information Technology program of our institution. He is now in his senior year and presently enrolled in Practicum / Internship course where he is expected to render 450 hours of actual on-the-job training in a company of his choice.

Mr. Montaño shows promise to be a worthy addition to your workforce while he is training in your company. In addition to a high energy level, Mr. Montaño demonstrates a high level of commitment, a willingness to accept responsibility, an enthusiasm to enhance his skills, and the interpersonal skills necessary to handle conflict and challenging situations. As a student, he is also observed to have good moral character.

Please afford him the opportunity to work with you and prove his worth. Thank you for your cooperation.

Truly yours,

ERNANIE M. CARLOS JR.
OJT Coordinator

Noted:

JESUS S. PAGUIGAN, DIT
Dean, CCS