SmartSapp HR & Payroll System

	SmartSapp HR Lite For Organizations with simple payroll-only requirements.	SmartSapp HR Standard For Organizations who need desire greater control and automation.
Base Fee	GHS 150.00 per Month	GHS 150.00 per Month
Employee Benefits Fee	GHS 2.50 per Month	GHS 10.00 per Month
General Capabilities		
Multiple Users Bring the team onboard to establish controls over payroll.	1 Administrator	Unlimited Administrators
Custom Roles and Permissions Control who can access what information.	No	Yes
Audit Logs See all changes made my all administrators.	No	Yes
Employee Record Capabilities		
Employee Bio-Data	Yes	Yes
Employee Documents	No	Yes
Custom Fields	No	Yes
Employee Directory	No	Yes
Bulk Management Tools	Yes	Yes
Record Change Approvals	No	Yes
Payroll Capabilities		
Unlimited Payrolls Run as many payrolls without restrictions including both scheduled and off-cycle	Yes	Yes

Multiple Pay Rates and Schedules Flexibility to set up overtimes, bonuses, allowances and deductions.	Yes	Yes
Payroll Reports Easily access all PAYE, Witholding, SSF Tier 1 and Tier 2 Reports. Also access management reports such as Registers and Journals.	Yes	Yes
Third-Party Remittances Easily prepare reports for all third parties such as Tier 3, Insurance, and Scheme Loans	Yes	Yes
Payroll Audit Put in controls and easily understand all changes that impact Payroll.	No	Yes
Pay Scales and Bands Organize employees into a various job grades.	No	Yes
Payroll Approvals Maker checker approvals on all Payroll info changes.	No	Yes
Employee Benefits		
Self Service Portal Employees can log onto the self-service portal to access their information such as Payslips and leave	Yes	Yes
Email Payslips Employees receive their Payslips via email.	Yes	Yes
SMS Payslips Employees receive their Payslips via SMS	Yes	Yes
Personal Data Management Employees can make changes to their details without paper forms.	No	Yes
Apply Leave requests Paperlessly Employees can apply for leave.	No	Yes
Manager Leave Approvals Managers can approve leave requests for their subordinates.	No	Yes
Leave Management		
Custom Leave Polices Easily customize the rules for leave.	No	Multiple Policies

Custom Leave types Add custom leave types to help you get a better handle on employee time.	No	Yes
Approval Workflow The system sends emails to notify people when required.	No	Yes

Annual commitments have a 20% discount.