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| IFB299 |
| Personal Portfolio |
| Release 2 |

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| **Artefact** | **Description** |
| 1 | I’ve been using Jira to manage the project. I just compiled the burndown and velocity charts into another Word document to show how we’ve been *performing* in Tuckman’s model according to our burndown and velocity. |
| 2 | The Peer Review for our development team after the third sprint, compiled by myself and Farahiya and now with a business header! |
| 3 | I installed Composer onto the server to manage the external PHP libraries that we are using in this project:   * ffmpeg for automatically creating thumbnails for each video uploaded * Bootstrap for a CSS and site design that is more responsive to mobile devices |
| 4 | Myself and Christoph have been migrating the site to the aforementioned Bootstrap CSS – so just recreating the pages on the site with the new design so we don’t break anything |
| 5 | I’ve been running SCRUM meetings every Tuesday before the tutorial and allocating different story cards from the sprint backlog to our group members |