

Ref No. ISSN/000444/22012024

Date: January 22, 2024

Dear **Utsav Gole**,

In connection with transition of Cotiviti's Nepal business to Infinite Nepal, we are pleased to offer you the position of **Software Engineer I**. We would like to offer you a monthly Basic salary of **Rs. 45,000 /- (Nepalese Rupees Forty Five Thousand Only)**.

Details	Amount	Remarks
Basic Salary	45,000	
SSF Contribution	9,000	
Sum of above	54,000	
Dashain Festival Bonus	3,750	This bonus equivalent to an employee's one month's salary is given during Dashain. For those who have not completed one year during Dashain , it will be given on a pro rata basis. Only applicable for the employees who are still working with the company when the bonus is distributed.
Gross Salary	57,750	

Details on Benefit:

* Please note that benefit offers are subject to revision year over year and can vary.

Financial	Eligibility and Description
SSF	From First day of appointment. 20% of your current basic salary will be deposited by the company in the Social Security Fund.
Company Sponsored Lunch/Dinner	From First day of appointment. You will be eligible for free lunch or dinner in the office canteen as per work timing.
Company Profit Bonus	All permanent employees who have completed six months during July of that year are eligible for this bonus. It will be based on 10% of Nepal office's yearly profit as per bonus act of Nepal.
Medical	
Medical Insurance	Employees are eligible for medical insurance with a current coverage of 616k yearly.
Group Term Life and Accidental Insurance	You will be insured for an amount of Rs. 12,00,000 (Twelve Lakhs Only) under this scheme.
Pick Up and Drop	Company provides pick up and drop service to employees as per company rule.
Other	Company may ask its employees to work in different shifts based on the project requirements or business need. For example, the shifts could be: 10:00 am to 7:00 pm 12:00 pm to 9:00 pm 1:00 pm to 10:00 pm 2:00 pm to 11:00 pm The above shift types, however, be changed by the Management from time to time as per the Company's requirement. In addition to the above-listed shift timings, new ones may be added. Shifts will be determined by the respective managers.

You are required to submit the following documents.

1. Copy of citizenship card
2. Copy of all academic's transcript and documents
3. Copy of experience letter of previous companies
4. Recent Passport size photo

5. Copy of PAN (Permanent Account Number) Card
6. A signed copy of this offer letter

The validity of this offer is subject to the receipt of the above-mentioned documents. Looking forward to receiving your confirmation. Should you accept our offer, your joining date will be **February 16, 2024**. Please send your confirmation on or before 5:00 PM of January 29, 2024.

Your service commencement date of **January 24, 2023** would be considered at Infinite for seniority-based benefits.

Please also note that employees eligible for compensation revision for calendar year 2023 will be issued a salary revision letter effective March 01, 2024 in the month of March 2024.

Conflict of Interest Disclosure: "I confirm that neither I nor any of my relatives nor any business with which I am associated have any personal or business interest in or potential for personal gain from any of the organizations or projects linked to Infinite, and that I will immediately inform my supervisor and Infinite HR of any changes in such circumstances."

I also acknowledge that:

1. I am aware of the job roles and responsibilities.
2. I am briefed about the different work schedules in which I must work based on the Manager's advice and approval.
3. I am expected to commit to the company for two years from the date of joining.
4. I accept and adhere to the company's rules and regulations.

(Candidate signature)

Candidate Name: Utsav Gole

For **Infinite Software Services Nepal Private Limited**.



Nitin Dipt Prakash
Vice President - Human Resource