

Contact

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Top Skills

Data Collection

Business Strategy

Client Relations

Meera G Karnavar

Professional course Data Analytics

San Francisco Bay Area

Summary

Skilled in data analysis (evaluation trends and measures of association), preparing and modeling data sets and planning and organizing work activities while managing multiple projects concurrently.

Knowledge of effective measures use to ensure the accuracy, validity, and reliability of data.

Hands on experience in working with Python pandas ,Data Visualization ,SQL,SQLite,Postgresql,VBA and Excel.

Proven ability to handle end-to-end recruitment cycle which involves Requirement Analysis, Job Posting, Sourcing, Screening, Scheduling Interviews, Offer Negotiation and On-boarding

- Good understanding of software Technologies.
- Strong head hunting and network building skills through Linkden and other social media platforms.
- Excellent communication skill and Client handling skills

Git Hub Profile: '<https://github.com/MeerKar>'

Skills worked for:

Data Analysis, Python,Python Pandas,Data Visualization using Matplotlib, ,API,SQL, SQLite,PostgreSQL,Data Modelling,

Experience

Student

Data Analytics and Visualization

October 2022 - May 2023 (8 months)

Berkeley, California, United States

Data analytics enthusiast with a strong academic background in data analysis and a passion for uncovering insights from complex datasets. Proficient in statistical analysis, data visualization, and programming languages. Eager to

apply knowledge gained through data analytics studies to drive data-driven decision-making and contribute to the success of a dynamic organization.

Relevant Coursework:

Data Analysis and Visualization

Statistical Modeling and Hypothesis Testing

Database Management

Machine Learning

Data Cleaning and Preprocessing

Data Mining and Predictive Analytics

Programming for Data Analysis (Python , pandas, SQL)

Skills:

Statistical Analysis and Interpretation

Data Visualization (Tableau, Power BI)

Programming Languages (Python, R, SQL)

Data Cleaning and Preprocessing

Machine Learning Algorithms

Database Management

Advanced Excel

Problem-solving and Critical Thinking

Strong Analytical Skills

Effective Communication

Valley Christian High

Parent Volunteer and Parent Teacher Board Member

July 2016 - May 2019 (2 years 11 months)

Parent Teacher Board Member and Events Volunteer

iQuest Management Consultants

Team Lead Recruitment/Data Analysis

May 2011 - November 2013 (2 years 7 months)

Noida, Uttar Pradesh, India

Company Profile: (<http://www.iquest-consultants.com/>)

iQuest Consultants are the biggest IT, Telecom, Engineering and BFSI recruiters in West India, started in 2000, working for clients like Deloitte, IBM, KPMG, E&Y, Goldman Sachs, RBS, Standard Chartered, Tech Mahindra, Cable & Wireless, Samsung, Nokia etc. . Our overseas division works actively for some of the very reputed names in the Gulf like Al Moosa, Al Aqili, Technip, Al Abbas, Al Basti, ArchGroup, etc.

Roles And Responsibilities:

Responsibilities:

Was responsible for Business development, Data Analysis and Recruiting for the company, Analyze data and develop new strategy for retaining the candidates and client for the company. Bringing new clients through references, cold calling, various platforms like LinkedIn and Job sites. Work with them for the requirements and deliver them on time.

- o Leads a team of IT Recruiters focused on Clients

- o Responsible for On-boarding and mentoring new hire Recruiters

- o Leads Data Strategy, Requirement

Analysis, Sourcing Plans and Candidate Screening and Offer Management

- o Negotiate offers by partnering with Senior Management and other groups as necessary

- o Thorough understanding of complete Life cycle of Recruitment from getting the requirement to closing the position.

- o Head hunting using various sources like LinkedIn, cold calling, references etc for good quality candidates across all technologies across all levels

Path Mentors Staffing Solution

IT Recruiter

March 2006 - March 2011 (5 years 1 month)

Bengaluru, Karnataka, India

Technical recruiter for Path Mentors staffing solution

Clients worked for:

HP, DELL, IBM, CSC, Duestche Bank , Ariba Inc., HCL Tech., I-flex, Xansa, Hewitt, ZapApp, FIC, AztecSoft, Aditi Tech., Hexaware Tech., Satyam, Navisite Inc., GXS, Dendrite, etc.

Responsibilities:

- o Involved in Business Development and responsible for IT segment hiring

- o Co-ordination with the Clients with respect to Contracts, Invoices, Feedback, Interview schedules, Payments, etc.

- o Responsible for collection and payments from clients (Rising Invoice PO, billing etc).

- o Interacting with the prospective clients, holding discussions, understanding the client's requirements in retrospect of the candidate's profile, job description, salary payable and dates of recruitment, Source & Shortlist the right candidates.
- o Identifying the potential candidates through various sources like advertisements, head hunting, database etc to fill the budgeted vacancies / replacements and encouraging them to apply for the jobs.
- o E-Recruitment – Working on Online recruitment solution, viz. job sites.
- o Screening the profiles, short listing & selecting the candidates in the preliminary rounds.
- o Briefing the candidates about the Organization, job profile, salary package, etc.
- o Follow up with candidates for interviews and joining.
- o Reference Checking, Interaction and Coordination with Clients & Candidates.

Responsibilities:

- o Handled inbound calls for an US insurance firm

Career Highlights:

- Best Achiever of the Year' 07" for performance in Path Mentors Staffing Solutions
- First closure within 5 days of joining

Mphasis Bpo Services Limited.

Customer Service Representative

April 2003 - April 2004 (1 year 1 month)

Bengaluru, Karnataka, India

Worked for inbound customer service for various US Bank credit card services

Qusar Infotech

Data Analysis and Data Entry

October 2001 - March 2003 (1 year 6 months)

Bangalore India

Was responsible for Data sourcing and management and analysis for the company.

Education

UC Berkeley Extension

Data analytics · (October 2022)

New Horizon College of Engineering

Bachelor's degree, Computer Science · (1998 - 2001)

Aptech Learning

Diploma in Computer Science , Computer Science · (March 1997 - April 1998)

Bishop Moore College, Mavelikkara, Alappuzha

Associate's degree, Mathematics, Physics, Chemistry · (March 1995 - April 1997)

UC Berkeley Extension

Certification, Web development · (May 2023 - November 2023)