

ALLAN K. DICKINSON

10,000+ hours as a high performing Scrum Master
5+ years of experience in IT Development (Programmer)
15+ years of Project Management
15+ years of Managing various Hospitality Businesses

RELEVANT WORK EXPERIENCE

SR SCRUM MASTER / PM / Release Manager Richmond Hill, ON
PortfolioXpressWay Ltd (Remote⇒Hybrid⇒Onsite) **2021-present**

- Leading the teams to create digital wealth management solution to an IIROC Dealer and Single/Multi Family Offices
- Scrum environment – Daily Standups, Grooming, Planning, Demo and Retrospective ceremonies in 2-week sprints, CI/CD bi-weekly releases and Quarterly Epic releases.
- Support 3 Product Owners and two teams of onsite developers and numerous contract developers from multiple companies
- With the Product Owners create User Stories, Epics, Fix Version and Acceptance criteria for a backlog of at least three full sprint of estimated stories (Product & Sprint Backlog) using AA_IW_ST_
- Track the performance of the projects against project plans and give weekly status updates to the Product Team and SLT
- As Release Manager drive code builds, coordinate testing and integration, and oversee deployment and migration
- Scrum training all new employees from interns to senior management

Use of Time: 80% Scrum Master, 10% Release Manager, 10% Product Manager

Team Size: 2 teams of 2-4 members in an Agile Environment

Technical Environment: Jira, Confluence, Slack, SQL, GIT, Postman, Python, React.js, Storybooks, AlphaCCO, Databricks Lakehouse Platform, MS Azure, Azure Synapse (SQL, Spark, Data Explorer & Pipelines), MS Suite of products

SENIOR SCRUM MASTER / PRODUCT MANAGER Oakville ON
The Xchange Company (6 Month Contract) (remote) **2021**

- A technology company that was a startup for a digital management solution to an IIROC Dealer. This included Onboarding, Reporting & document sharing
- Scrum environment – twice weekly Standup, twice weekly Scrum of Scrum, Planning, and Demo ceremonies in 2-week sprints
- Lead the 4 contract companies to complete our project in 6 months (multiple calendars, DMs and availability)
- First employee hired - organized the startup and set up the Scrum ceremonies in a fast-paced environment
- Created Project Plan, Epics and Jira Tickets to coordinate the team player on the meet the objectives for each sprint
- Major focus was on the Front-End co-ordination.

Use of Time: 60% Scrum Master, 20% Product Owner, 20% Project Manager

Team Size: 4 teams of 4-8 members in a single Scrum Board

Technical Environment: Jira, Confluence, SharePoint, Slack, Teams, Google Meet, SQL, GIT, Power Bi, MS Suite of products (Word, Excel, Point and Outlook), Google Suite of products (Sheets, Doc, Chat etc...)

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Full Resume: **LinkedIn**

SKILLS

Project Planning,
Prioritization & Organization

Agile Project Management

Agile Frameworks -Scrum
Kanban, Lean, XP, TDD

Milestone Development

SDLC

Servant Leadership
Customer Service
Problem Solving & Analytical
Strong Communication
Cross Functional Team
Leadership
Work Collaboratively &
Independently
Continuous Learner
Cost Control Management
Vendor Management
Budget Development,
Analysis & Control

IT CERTIFICATIONS

PMP (2008) - PMI

DALSM (2023) - PMI

DISCIPLINED AGILE
CERTIFICATION (2020) -PMI

PMI-ACP (2016) - PMI

CSM (2014) SCRUMALLIANC

PSM (2012) – SCRUM.ORG

SCM (2012) – SCRUMSTUDY

MCP (2010) - MS

A+ (2000) - COMPTIA

AGILE PROJECT MANAGER/Agile Coach

Postmedia Network Inc.

Kitchener ON

2017-2021

- Lead teams in Kitchener with focus on digital marketing and digital marketing reporting for the newspaper industry
- Scrum environment – daily scrum, planning, refinement, review and retrospective ceremonies in 2-week sprints
- Removed team impediments on a daily basis to allow the team to deliver their sprint goals and deliverables
- Tracked burn down, issues and progress in Jira, a physical board and Dashboard in Jira
- Teaching other Agile Project Manager and Product team in Agile presentations
- Continued proficiency with Atlassian Jira (planning, tracking, reporting, JQL)
- Able to achieve 94% completion of commitment for three teams

Use of Time: 100% Scrum Master, Agile Trainer

Team Size: 2-4 teams of 4-8 members in an Agile Environment using Scrum and Extreme Programming

Technical Environment: Jira, Confluence, React, JavaScript NoSQL, MongoDB, Visual Studio Code, GIT, Circle CI, Data Studio, MS Suite of products (Word, Excel, PowerPoint and Outlook)

Lone Wolf Real Estate Technologies Cambridge, ON **2014-2017**

SCRUM MASTER – 1.5 years

- Led teams focused on Real Estate Office/ Broker's Accounting Software
- Scrum environment – daily scrum, planning, refinement, review and retrospective meetings in 2-week sprints
- Worked with Product Owners and Architects to groom the backlog and plan sprints
- Worked with a Kanban team over 1 yr. to fix daily issues with MLS (Multiple Listings Services) API process and database discrepancies
- Fully proficient with Atlassian Jira (planning, tracking, reporting, JQL, Tempo Timesheets)

Use of Time: 80% Scrum Master, 10% Pair Coding, 10% DB Scripts

Team Size: 2 teams of 9-11 members in an Agile Environment using Scrum, Kanban and Extreme Programming (XP)

Technical Environment: Jira, Confluence, SSMS2012, Visual Studio 2015, GIT, Bitbucket, Bamboo, Source Tree, Jenkins, MS Suite of products (Word, Excel, PowerPoint, Visio and Outlook)

INTERMEDIATE SOFTWARE DEVELOPER – 1.5 years

- C# developer on multiple projects from bug fixes to opportunities for enhancements to improve the Real Estate Accounting Software
- SQL Script development to report and query on data accuracy and completeness on real estate listing within the software
- Collaborated with software developers, quality assurance, and product managers to plan, develop, and maintain real estate software application

Use of Time: 80% Code Programming, 20% DB Script dev.

Team Size: team of 9-11 members in a Waterfall Environment

Technical Environment: SQL 2008 R2, Visual Studio 2012/2015, ASP. NET C#4, CSS3, JavaScript, EF, Classic ASP, GIT, Bitbucket, Bamboo, Source Tree, SharePoint, MS Suite of products (Word, Excel, and Outlook)

TECHNICAL SKILLS

Microsoft Office / Google Suite

Jira, JQL, Discovery

MS Project

UML & Unified Process

Confluence / SharePoint

Git / GitHub

Postman API Platform

Visual Studio / VS Code / Brackets

Slack/ MS Teams/ Google Meet

Ad-hoc reports

- Drill down/through
- VLOOKUP
- Macros

Relation DB Design

- T-Sql
- Stored Procedures
- CTE & Functions
- Views & Triggers

Big Data

- Rapid Miner
- MS Power BI

Programming

- Asp.Net C#
- JavaScript
- XML
- JSON
- Classic ASP
- HTML
- CSS
- ASP.NET MVC
- JavaScript

EDUCATION AND TRAINING

Computer Applications Development Post-Graduate Certificate Full Time, Conestoga College (1 year accelerated program)	2010
Project Management Program Certificate- Part Time, Conestoga College	2009
Microsoft Certified Training Course Full Time, Trios College of Information Technology	2001
Bachelor of Business Administration, Ryerson University	

CERTIFICATION AND RECOGNITION

Project Management Institute – DALSM (Disciplined Agile Lean Scrum Master®)	2023
PMI - Certified Disciplined Agilist	2020
H&R Block Tax Preparation Certificate	2017
Guelph Soccer Special Recognition Certificate - <i>a positive presence on the field, as noted by mentors & house league coaches</i>	2017
Project Management Institute - PMI-ACP (Agile Certified Professional®)	2016
Scrum.org- PSM (Professional Scrum Master®)	2014
Scrum Alliance – CSM (Certified ScrumMaster®)	2012
Microsoft – Exam 70-461 Querying MS SQL Server	2012
Microsoft – Exam 70-480 Programming in HTML5 with JavaScript and CSS3	2013
Project Management Institute – PMP (Project Management Professional)	2008
Microsoft Certified Professional - MCP (VB6 and MS SQL 2000)	2001
CompTIA - A+ Certification	2000

AFFILIATIONS

PMI- CTT – Project Management Institute for Canada's Technology Triangle Chapter
PMI- Lakeshore Ontario Chapter (6 meeting/year)
Canada's Technology Triangle .NET User Group (CTTNUG)
Agile/Lean P2P Meetup Monthly attendance
PM connect P2P Meetup Monthly attendance
Product Management Meetup Monthly attendance
Guelph Chamber of Commerce
Guelph Soccer – Active Referee (since 2006 less 2020)

INTEREST AND ACTIVITIES

Soccer Referee
Walking and Hiking
Bartending & Event Hosting
Wine & cooking
Political Science Junkie