

RELY – Copa Dimensions Management

Vodafone 18 December 2018



Copa Dimension Management

This module will be used for provisioning, changes and de-provisioning of Copa Dimensions In the portal.

Roles

- Accountant
- Admin

Menu

Library -> Copa Dimensions

Upload

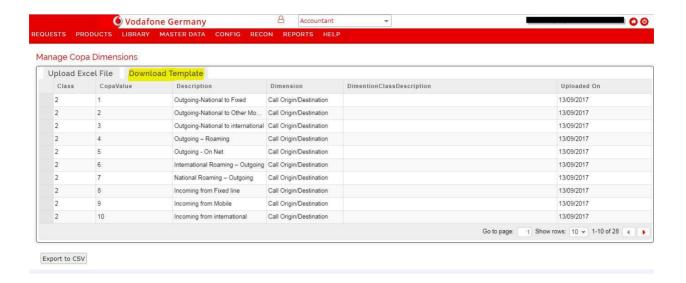
Typically (Role Name) can upload Copa Dimensions. All mandatory fields will be marked with red asterisk (*).

Validations-

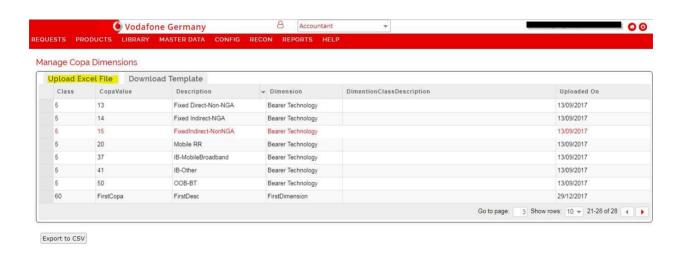
- 1) Single Copa Dimensions cannot have multiple roles simultaneously
- 2) Same Name cannot be used for two Copa Dimensions

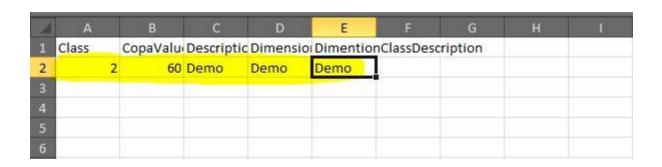


Download Template for Upload Copa Dimensions



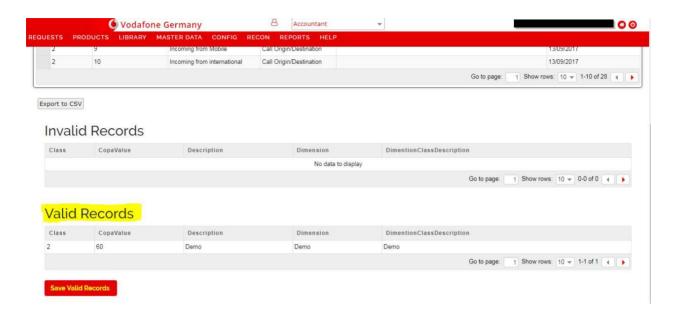
Upload Copa Dimensions



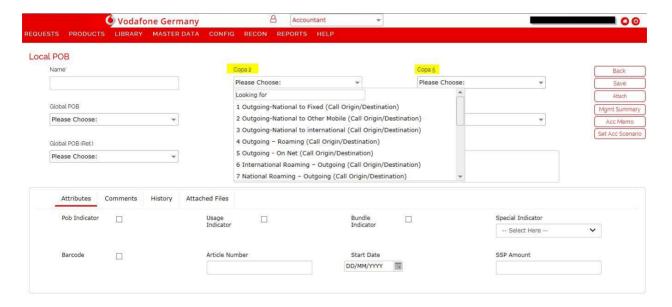




Click save valid records



Once Copa Dimension Uploaded it will be available in Copa Dimension dropdown on LocalPOB create page





Copa Dimensions Export

Copa Dimensions can be downloaded in Excel

