Megan Franco
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SKILLS

Technical Languages: HTML, CSS, Javascript,

Frameworks and Databases: AngularJS, jQuery, Node.js, Express, MongoDB, git/github

Skills: Excellent written and analytical skills, highly organized, quick and eager learner.

Interpersonal Skills: Excellent teamwork, and oral communication skills, flexible and hardworking.

PROJECTS

Dot's-Shop   **Node, Express, MongoDB, Angular**
Used Ng-Cart to create a full-stack shopping application that sells hand-made items for babies and toddlers. Connects to the Pay-Pal API in order to collect payments.

Break-up Bot   **Node, Express, Angular**
Created an API end-point with Node and Express that returns responses to user input.

Calorie Counter   **Node, Express, MongoDB Angular**
A group project, this application allows the user to track their food intake by day, month, and year. This application uses the USDA API to access nutrition information.

Calorie Counter   **Node, Express, MongoDB Angular**
Created an application that allows users to track when they go out of their comfort-zone in order to level-up and calculates points based on their attempts.

EDUCATION

DICKINSON COLLEGE – Carlisle, PA
B.A. Middle East Studies (May 2013)
Minor in Arabic
GPA: 3.5/4.0

V-SCHOOL – Provo, UT
(May 2016 – present)
A full-time, full-stack web development course, with 600 hours of instruction.

PROFESSIONAL WORK EXPERIENCE

SYMTECH-CORPORATION, DEPARTMENT OF STATE- CA/OCS/CI
Washington, D.C.
Child Abduction Case Assistant   **(May 17 2015- Present)**
- Collected and compiled data on child abduction cases Mexico and Africa for the new congressional law— International Child Abduction Prevention and Return Act (ICAPRA) tracking system.

- Independently applied rules and regulations to entered set data into an Excel spreadsheet that will be sent to Congress. Also provided briefings to other Case Assistants on correct implementation of the law and what the standard operational procedures are.
- Successfully completed all tasks within each deadline for the International Child Abduction Prevention and Return Act task spreadsheet by gathering detailed and lengthy information on over 60 cases and inputting all required information into a large excel spreadsheet.

CENTER FOR ARMS CONTROL AND NON-PROLIFERATION

Washington, D.C.

Communications Intern   **(January 2015- May2015)**
- Collected and compiled data on mailing rates from website database.
- Analyzed collected data using Microsoft Excel.
- Updated content on the organization's website and blog using HTML and format specific to website platform.
- Multi-tasked in a fast-paced environment, simultaneously maintained social media accounts and the organization's website.
- Organized current website content for transition to a new web platform. Created an extensive excel spreadsheet to analyze the open click rate of weekly development e-mails, produced charts in order to visualize optimal send times for e-mails.
- Mastered use of outdated cms-platform to assist others.

INSTITUTE FOR NATIONAL STRATEGIC STUDIES, NATIONAL DEFENSE UNIVERSITY

Fort McNair, Washington, D.C.

Research Analyst   **(July 2014 - December 2014)**
- Assisted in research process for publication of a book for the Chairman of the Joint Chiefs of Staff on the lessons learned from the post 9/11 era.
- Worked directly with Deputy Director of Institute for National Strategic Studies to create a thorough research methodology and to determine the necessary steps to accomplish the assignment.
- Analyzed data from approximately 15 primary and 20 secondary sources.
- Established a comprehensive outline with key information.

Research Intern   **(January 2014-June 2014)**
- Compiled research on Kurds in Syria using online research databases.
- Summarized relevant articles and publications.
- Proof-read and edited Research Fellow's submissions to the university, worked closely with Research Fellow in developing and editing chapter outlines.
- Created an annotated bibliography of crucial scholarly articles that addressed the issue of Kurds in Syria.
- Successfully trained new interns by demonstrating how to achieve desired outcomes and providing support throughout the research process.

DICKINSON COLLEGE MULTILINGUAL WRITING CENTER

Carlisle, PA

Arabic Language Tutor   **(September 2012-May 2013)**
- Assessed writing assignments of Arabic students.
- Raised grades of students I tutored increased their confidence in reading, speaking, and writing Arabic.
- Developed interpersonal skills in order to tailor my lessons to the learning styles among my students.

NAVY HERITAGE COMMAND MUESUM, PHOTO ARCHIVES

Washington, D.C.

Photo Archives Intern   **(May 2012-August 2012)**
- Compiled photos and photo journals for the reference document with minimal supervision.
- Successfully completed the reference document of all photos and photo journals of US Naval operations pertaining to the Middle East within the archives.