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102, Fort Worth, TX  
76109  
(702) 908-8292

# Hoang Phan

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## Skills

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- Programming Languages: Java, HTML, CSS, Javascript, C++, Python
- Technical Skills: Analytical Skills, Problem-Solving, Operating System, Technical Support, Photo-shop, After Effects
- Foreign Languages: Vietnamese, English, Korean

## Education

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<b>Fort Worth, TX</b>	<b>Texas Christian University</b>	<b>Sep 2017   May 2020</b>
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- Bachelor in Computer Science and Mathematics. GPA: 3.835

## Work Experience

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<b>Student Assistant</b>	<b>TCU Office of Admission</b>	<b>Oct 2017 – Present</b>
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Fort Worth, TX

- Organize and update prospective students' databases using Technolutions Slate
- Welcome and assist students along with their families on campus tours
- Work in a fast-paced environment
- Gain skills in communication, organizing, and multitasking

<b>Student Assistant</b>	<b>Monnig Meteorite Gallery</b>	<b>Sep 2017 – Present</b>
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Fort Worth, TX

- Operate front desk and monitor gallery during opening hours
- Provide useful information and directions for visitors
- Improve communication and visitor services skills

<b>IT Intern</b>	<b>Alabama Public Television</b>	<b>Jun 2016 – Oct 2016</b>
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Birmingham, AL

- Improved the operational efficiency of the organization by overseeing and repairing technical issues
- Set up a new computer system for Education department
- Maintained staffs' computer and software system
- Learned programming and technical techniques from supervisor and other interns over discussions and practices

## Activities

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- **Transfer Leadership Team** Transfer Liaison
- **2018 Frogs First** Facilitator
- **Vietnamese Student Association** Member
- **International Student Association** Member
- **Computer Science Society** Member
- **Phi Theta Kappa Honor Society** Chapter Vice President 2016-2017