

MEGAN SPEAKS

9215 NE 116th Terrace | Kansas City, MO 64157 | 816-878-3221 | mspeaks.mobile@gmail.com

EDUCATION

Bachelor of Arts, Mathematics and Statistics

August 2008

Bachelor of Arts, Secondary Education with a mathematics emphasis

August 2008

Teacher's Certification 99 years: math 9-12 Continuous Professional Certificate

Certificate from Data Analytics Bootcamp at KU

January 2022

AWARDS AND HONORS

Longview Community College

- Phi Theta Kappa 5 star member
- Honor Role

University of Missouri-Kansas City

- Cum Laude

SKILLS

- Python
- SQL
- Tableau

WORK EXPERIENCE

Cash Reconciliation Specialist

08/19 to present

SS&C

- I enter wire transfers for hedge funds and private equity funds.
- I prepare backups for every transaction for auditing purposes.
- I communicate with my team members, fund accountants, and clients to provide optimal customer service for our clients.

High School Math Teacher

07/18 to 07/19

Park Hill School District

- I taught Algebra IA and Algebra IB to high school students.
- I prepared lesson plans to accommodate student learning needs.
- I collaborated with colleagues for interventions for struggling students.
- I met with students one-on-one who needed extra help.

Bookkeeper/Reconciliation Specialist

01/16 to 07/18

H&R Block

- I reconciled electronic and cash/check transactions for the corporate tax offices at H&R Block.
- I communicated with tax offices to resolve discrepancies.
- I tracked cash and check mail-in deposits.
- I calculated the bonuses for the tax preparers.