



PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

JAKARTA, 18 DECEMBER 2017

Subject:

TEMPLATE EMAIL ORDER

1. Waiting for payment



Invoice

Thank you for your order!

Your order number is #3106

Shipping Address

eva julianti
jl gedung pinang no. sm 9, pondok indah jaksel, jakarta
Aceh, 12310, Indonesia

Billing Address

eva julianti
jl gedung pinang no. sm 9, pondok indah jaksel, jakarta
Aceh, 12310, Indonesia

Item	SKU	Price	Discount	Quantity	Total
Tea Towel	HTT1601-BN	Rp388,000	Rp0	1	Rp388,000
				Cart Total	Rp388,000
				Discount	Rp0
				Sales tax (TAX)	Rp0
				Shipping	Rp0
				Grand Total	Rp388,000

Please read the important information below thoroughly.

Dear our beloved customers,

We now have a new payment method with DOKU. Since the new installment is still relatively new and we are doing the process manually, we need your email confirming you selected DOKU as your payment method. Please simply reply this order confirmation to us and wait for our email to process your payment for your order

Orders placed on Fridays, Saturdays, Sundays or holidays will be processed the following business day. We will ship your order, after we receive your payment confirmation from DOKU automated system.

Please note that your order will automatically be cancelled if the payment is not confirmed within **24 hours** after the order is made. You will be notified when your payment has been verified by our team.

If you select payment via Bank Transfer, please confirm your payment by sending the proof of payment (scanned or picture image) directly to our email (shop@tulisan.com) or simply reply back our Order Confirmation email and we will process and ship your immediately after we receive the proof.

Please make your payment transfer to:

PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

PT. Tulisan Susunan Tinta

Bank Mandiri

Branch: Iskandarsyah (Jakarta-Selatan)

Acc. No. 126-00-0689973-5

(Rupiah Account)

After making your transfer, please verify it by sending the proof of payment to shop@tulisan.com (you can scan or take a picture of it) with your order number and we will process your order after we receive it. Please note that shipping maybe delayed if we need to verify your information with you or your payment process.

Please allow 1-2 business days to process your order from our warehouse. Our standard shipping (free delivery) typically arrives between 3-5 business days. Rural and remote areas may incur longer delivery times. Orders placed on Fridays, Saturdays, Sundays or holidays will ship the following business day after we receive your proof of payment.

Note that your order will automatically be cancelled if the payment is not confirmed within 24 hours after the order is made. You will be notified when your payment has been verified by our team. Orders are only shipped after we receive your full payment.

Warmest regards,

Team Tulisan.

Jika ada memilih metode pembayaran dengan DOKU, mohon tunggu email dari kami untuk dapat memproses pembayaran untuk pesanan Anda. Pesanan yang masuk ke sistem kami pada hari Jumat, Sabtu, Minggu atau hari libur akan dikirim pada hari kerja berikutnya. setelah kami sudah memverifikasi pembayaran Anda. Kami akan memproses dan mengirimkan pesanan Anda, setelah kami menerima konfirmasi pembayaran dari Sistem Automasi DOKU dari pembayaran yang telah dilakukan.

Order Anda akan secara otomatis dibatalkan apabila pembayaran tidak terkonfirmasi dalam 24 jam setelah pembelian dilakukan. Anda akan menerima notifikasi saat pembayaran Anda telah diverifikasi oleh Tim Tulisan.

Jika Anda memilih pembayaran via bank transfer, mohon transfer pembayaran ke:

PT. Tulisan Susunan Tinta

Bank Mandiri

Cabang: Iskandarsyah (Jakarta-Selatan)

No. Rekening: 126-00-0689973-5

(Rekening Rupiah)

Setelah melakukan pembayaran, verifikasi status pembayaran Anda dengan mengirimkan bukti pembayaran ke shop@tulisan.com (bisa berupa scan atau foto) dengan memberikan nomor order pesanan Anda dan kami akan memproses pesanan Anda setelah kami menerima buktinya. Untuk diketahui pengiriman mungkin akan terhambat jika kami harus memverifikasi informasi kepada Anda atau tentang proses pembayaran Anda.

Kami membutuhkan 1-2 hari untuk memroses pesanan Anda dari warehouse kami. Pesanan yang masuk ke sistem kami pada hari Jumat, Sabtu, Minggu atau hari libur akan dikirim pada hari kerja berikutnya setelah kami sudah memverifikasi pembayaran Anda.

Order Anda akan secara otomatis dibatalkan apabila pembayaran tidak terkonfirmasi dalam 24 jam setelah pembelian dilakukan. Layanan jasa pengiriman reguler kami (gratis biaya pengiriman) biasanya sampai di tujuan antara 3-5 hari kerja. Untuk daerah yang jauh dari pusat pengiriman kami (yaitu Jakarta) akan sampai di tujuan lebih lama dari biasanya. Anda akan menerima notifikasi saat pembayaran Anda telah diverifikasi oleh Tim Tulisan. Order akan dikirimkan setelah pembayaran telah dilakukan secara penuh.

Salam hangat,

Tim Tulisan.



Darmawangsa Square, The City Walk. Ground Floor, Unit #24, Jakarta 12160. T. [+6221 727 80235](tel:+622172780235)

#(Order number) has changed its status to Waiting for Payment.

Order details

Order #(number), created on (dd/month/yyyy)

Subtotal: Rp

Shipping: Rpo

PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

Total: Rp

2. Paid

#3107 has changed its status from Waiting for Payment to Paid.

...

Order details

Order **#3107**, created on **12/19/2017**
Subtotal: **Rp848,000**
Shipping: **Rp0**
Total: **Rp848,000**

Coupon: <not specified>

Customer notes:

<not specified>

Order items

Item	SKU	Price	Discount	Quantity	Total
Mungil Bag	BMU1708-BC	Rp848,000	Rp0	1	Rp848,000

Customer details

Billing name: Fungniwati Darmawan
Billing address: Glodok Plaza Lt. 7, [Jl. Pinangsia Raya No. 1, Jakarta Barat](#)
Jakarta, 11180, Indonesia

Shipping name: Fungniwati Darmawan
Shipping address: Glodok Plaza Lt. 7, [Jl. Pinangsia Raya No. 1, Jakarta Barat](#)
Jakarta, 11180, Indonesia

This is an automatic message. Do not reply to it.

#(Order number) has changed its status from Waiting for Payment to Paid.

PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

3. Shipped (NCS)



Great News! Your order number 3099 has Shipped

Your tracking number is

- Free Delivery within Indonesia: Your Tracking Number is 37400723403 please check it here <http://mitrausahancs.co.id/cek-resi-dan-tarif-pengiriman-ncs/>

Shipping Address

ati adhiati
Kalibata indah
[Jl. Salak No. M-7](#)
Rawajati, Pancoran, Jak Sel 10470, Jakarta Selatan
Jakarta, 10470, Indonesia

Item	SKU	Quantity	
Mungil Bag	BMU1707-FP	1	Rp848,000



Darmawangsa Square, The City Walk, Ground Floor, Unit#24, Jakarta 12160. T. [+6221 727 80235](tel:+622172780235)

Great News! Your order number (#order number) has Shipped

Your tracking number is _____

Free delivery within Indonesia: Your tracking number is (nomor airway bill / nomor resi) please check it here <http://corporate.ptnccs.co.id/cek-resi-ncs/>

4. Shipped (TIKI)

Great News! Your order number (#order number) has Shipped

Your tracking number is _____

Free delivery within Indonesia: Your tracking number is (nomor airway bill / nomor resi) please check it here <https://tiki.id/resi>

PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

5. Shipped (JNE)

Great News! Your order number (#order number) has Shipped

Your tracking number is _____

Free delivery within Indonesia: Your tracking number is (nomor airway bill / nomor resi) please check it here <http://www.jne.co.id/id/tracking/trace>

6. Completed

#3106 has changed its status from Shipped to Completed.

Order details

Order #3106, created on 12/17/2017
Subtotal: **Rp388,000**
Shipping: **Rp0**
Total: **Rp388,000**

Coupon: <not specified>

Customer notes:

<not specified>

Order items

Item	SKU	Price	Discount	Quantity	Total
Tea Towel	HTT1601-BN	Rp388,000	Rp0	1	Rp388,000

Customer details

Billing name: eva julianti
Billing address: [jl.gedung.pinang.no.sm.9](#), pondok indah jaksel, jakarta
Aceh, 12310, Indonesia

Shipping name: eva julianti
Shipping address: [jl.gedung.pinang.no.sm.9](#), pondok indah jaksel, jakarta
Aceh, 12310, Indonesia

This is an automatic message. Do not reply to it.

#(Order number) has changed its status from Shipped to Completed.

Order details

Order #(number), created on (dd/month/yyyy)

Subtotal: Rp

Shipping: Rp0

Total: Rp

PT TULISAN SUSUNAN TINTA

Darmawangsa Square – The City Walk
Ground Floor | Unit 24
Jalan Darmawangsa VI
Jakarta 12160, Indonesia

T +62 21 7278 0235
shop@tulisan.com
www.tulisan.com

7. Cancel

#3103 has changed its status from Waiting for Payment to Cancelled.

Order details

Order **#3103**, created on **12/11/2017**
Subtotal: **Rp1,298,000**
Shipping: **Rp0**
Total: **Rp1,298,000**

Coupon: <not specified>

Customer notes:

<not specified>

Order items

Item	SKU	Price	Discount	Quantity	Total
Chemist Bag	BCH1706-PR	Rp1,298,000	Rp0	1	Rp1,298,000

Customer details

Billing name: Rizka Rizka
Billing address: Gedung Magister Manajemen Univ Airlangga [Jl.Airlangga 4-6](#), Surabaya
Jawa Timur, 60286, Indonesia

Shipping name: Rizka Rizka
Shipping address: Gedung Magister Manajemen Univ Airlangga [Jl.Airlangga 4-6](#), Surabaya
Jawa Timur, 60286, Indonesia

This is an automatic message. Do not reply to it.

#{Order number} has changed its status from Waiting for Payment to Cancelled.