GARIMA SHARMA

C: +91-9783861767 | Email ID: garimamaharshi@ymail.com

OBJECTIVE

To work smartly with a healthy team spirit and an organization that recognizes talent in reliance with my strength, and where learning is shared with a view of collective growth.

WORK EXPERIENCE

Web Analyst (May 2017 to Present)
BlackRock - Mumbai, Maharashtra

- Working on TeamSite for migrating internal sites of BlackRock using HTML,CSS,Javascript.
- Analyze the requirement of the client and understand the web site structure, navigation, menus and page layout.
- Perform QA task to generate good Quality Content over the Portal.
- Working on SEO for websites to make them better.
- Also working on Siteimprove software for fetching internal errors on websites and fixing them.

Content Analyst (September 2015 to June 2016)
ACCENTURE – Mumbai, Maharashtra

- Knowledge of various **CMS - Content Management Systems** for e.g. *Service Now HR Portal, ECM,* SmartBuy Buyer Portal.
- It involves testing of website, where we are supposed to do manual testing and even build web codes using HTML, CSS and JavaScript for clients.

HIGHLIGHTS

- Analyze the requirement of the client and understand the web site structure, navigation, menus and page layout.
- Ability to perform development tasks with minimal supervision and possess.
- Co-ordinate with the development team and request to update the portal as per the client's requirement.
- Strong analytical skills with ability to follow project standards and procedures.
- Perform QA task to generate good Quality Content over the Portal.
- Capable to work under Tight Schedule of the Project.
- Participated in status calls, client discussions.
- Knowledge of *Software Testing*.

EDUCATIONAL QUALIFICATION

Name of the Course	Name of the Institute	Percentage/CGPI	Year
MCA	AIM & ACT (Banasthali Vidyapith)	71.56%	2015

BCA	Poddar International College (Rajasthan University)	59.88%	2012
HSC	Goenka Institute Of Education (Central Board Of Secondary Education)	60%	2009
SSC	Goenka Institute Of Education (Central Board Of Secondary Education)	63.80%	2007

PROFESSIONAL EDUCATION

CERTIFICATION & TRAINING: Professional Software Test Specialist from SQuAD Infotech

TECHNICAL SKILLS

- **Manual Testing**
  - Functional & Non-Functional Testing
  - SDLC, STLC, Defect Life Cycle
  - Integration, Regression, Smoke, Sanity Testing
  - Test Cases & Test Scenario
- **Automation Tools**
  - Selenium, Jmeter, Mantis, Tarantula

OTHER TECHNICAL SKILLS

- Languages : Java, C
- Web language/Technologies : HTML, HTML5, CSS, JavaScript, jQuery, Bootstrap
- Operating System : Windows XP / 7 / 8
- RDBMS : MySQL, Microsoft SQL Server 2012
- IDE : Visual Studio, Eclipse
- Web Server : Apache Tomcat

PROJECTS UNDERTAKEN

- **CRYPTO PUNCH (A Cryptography Tool)**

  Platform/Technology used : JAVA (Swing Class)
  Duration : 6 months
  Team size : 5
  Description : The Console Application is designed to encrypt the data, for a Secured data transfer.

- **Leave Tracking System**

  Platform/Technology used : JAVA, MySQL
  Duration : 4 months

Team size	:	3
Description	:	The Web based application for employee to apply for leave and maintain the leave status online.

RESEARCH PAPER

- Automatic news delivery using Bluetooth based Arduino.

ACHIEVEMENTS

- Achieved 3rd Rank in University Examination in II year of Graduation.
- Achieved 2nd Rank in University Examination in III year of Graduation.
- Successfully completed Certification Course in French Language.
- Successfully completed Certification Course in Kathak Dance.
- Awarded as best student of the School.
- Achieved second position in Inter House Creative Writing Competition at School level.
- Participated in Global English Language Test and scored a good position.
- Achieved top positions in various school level competitions like Poster Making, English Writing and English Recitation.
- Achieved top positions in cultural activities like Dance Competition and Rangoli Making in school level and district level.
- Cleared Pre-Senior General Knowledge Test Certificate with Distinction.

INTER-PERSONAL SKILL

- Strongly believe in the theory of continuous learning and skills development.
- Ability to build relationship with co-workers and set up trust.
- Believes in teamwork.
- Punctuality, Sincerity, Regularity and Efficient Worker.

PERSONAL DETAILS

Date of birth	:	28th December, 1991
Place of birth	:	Rajasthan
Sex	:	Female
Languages known	:	English, Hindi, French (Beginners)
Marital status	:	Single
Hobbies	:	Travelling, Music
Address	:	Ghatkopar (East), Mumbai - 400 077

DECLARATION: I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Date: Signature