

Personal Account

Account Opening Form

Name of the Customer

Account Number

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Unique Customer Identification Code

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Branch Name



Prime Bank Limited
a bank with a difference

Required Document List:

Documents required to open account for resident customer:

- ☐ Two copies of self-attested recent passport size photograph of the account holder(s)/person (s) who will operate the account
- ☐ For My First Account/Minor Account: Copy of Birth Registration Certificate, School ID/Receipt of Tuition Fees and two copies of recent passport size photograph (Attested by Guardian)
- ☐ For Foreign citizen in Bangladesh: Copy of Passport with valid VISA & work permit
- ☐ One copy of recent passport size photograph of Nominee (Attested by account holder) and nominee photo ID
- ☐ Copy of valid NID/Passport/Birth Registration Certificate. If no NID is available, introduction of a PBL Account Holder (with valid NID) is required
- ☐ E-TIN Certificate (If Applicable)
- ☐ Income Proof Document of account holder/legal guardian:
 - (i) Salary Certificate/LOI/Pay Slip/Job ID for Salaried Customer
 - (ii) Valid Trade License copy for businessmen,
 - (iii) Ownership documents, rent receipt/rental deed for Landlord,
 - (iv) Professional Certificate for Self-Employed or Spouse Income Proof Document (where applicable)
- ☐ Letter of Introduction in Company Letterhead Pad from Employer (For Payroll Accounts)
- ☐ Recent copy of utility bill regarding present residential address (Not more than two months old)
- ☐ For account related to Financial Inclusion: Bank acceptable identification documents

(b) Documents required to open account for NRTA/FC customer:

- ☐ Two copies of self-attested recent passport size photograph of the account holder(s)/person (s) who will operate the account
- ☐ One copy of recent photograph of nominee (duly attested by applicant) and nominee photo ID
- ☐ Copy of passport along with valid work permits visa or valid resident permit (In case of foreign passport customer needs to provide the copy of "No Visa required traveling to Bangladesh" page – if his/her birthplace is in abroad.)
- ☐ Introduction by an account holder of PBL. If customer submits copy of NID; introduction is not required.
- ☐ Necessary papers/documents from abroad duly verified by Bangladesh mission abroad or a reputable bank or any other person known to the AD in Bangladesh.
- ☐ Proof of employment & Income proof documents:
 - (i) Copy of Overseas Employment certificate/Pay slip/ Employment Contract mentioning annual income/ latest tax return paper/ Govt. Order for the govt. officials (for persons going abroad with a job)
 - (ii) Trade license copy or Business related documents (for businessmen)
 - (iii) Copy of labor card/akama or work permit visa mentioning employer's name (for NRBs (blue color) working in Middle East)
 - (iv) Copy of the mariner's Discharge book & Letter from local agent confirming next date of joining vessel or current work contract for Bangladeshi crew member working in foreign shipping company.
- ☐ For overseas address: Copy of recent utility bill/bank statement. If the address proof document is not in Account holder's name, then applicant's signature is required on the proof doc.
- ☐ For foreign national, Form QA22 is required
- ☐ e-TIN certificate (If applicable)

(c) Documents required to open account for NITA customer:

- ☐ 6 copies of self-attested recent passport size photograph for each account holder
- ☐ 5 copies of recent photograph of nominee (duly attested by applicant) and nominee photo ID
- ☐ Copy of passport along with valid work permits visa or valid resident permit (In case of foreign passport customer needs to provide the copy of "No Visa required traveling to Bangladesh" page – if his/her birthplace is in abroad.)
- ☐ Introduction by an account holder of PBL. If customer submits copy of NID; introduction is not required.
- ☐ Professional Identification/Income proof documents & overseas address proof documents (as mentioned in NRTA section)
- ☐ Duly completed BO account form, BO account nominee form, Trade account opening form, power of attorney & Tripartite Agreement

Notes:

- ☐ Each page of AOF needs to be signed by concerned account opening officer
- ☐ Please confirm any overwriting by signature
- ☐ Please provide tick (✓) in required fields
- ☐ Where necessary, bank should follow the directions of guidelines for foreign exchange transactions for account opening
- ☐ Bank at its satisfaction can collect additional information & documents, along with above stated list
- ☐ If account holder is more than one, than personal information and FATCA declaration of each account holder need to be inserted after 2nd part: Applicant personal information of AOF. If account holder is minor, personal information of guardian will be inserted after 2nd part separately
- ☐ If nominee is more than one, information related to each nominee will be attached herewith separately.
- ☐ If applicant is minor, applicant's legal guardian will sign on required field.
- ☐ If nominee is minor, personal information of deposit recipient on behalf of minor (during applicant's death) will be inserted after 3rd part: Nominee personal information.



Please fill up all fields carefully (CAPITAL LETTER IN ENGLISH) & strike-out the ones which are not applicable

ACCOUNT OPENING FORM

Date

d	d	m	m	y	y	y	y
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☐ Existing Customer ☐ New Customer[illegible]

Manager

Prime Bank Limited

.....Branch

Dear Sir/Madam,

I/We am/are applying to open an account with your Branch. My/Our account related & detailed personal information are furnished below :

1st Part: Account Related Information

- | | | | | |
|----------------------------|---|--|--|--|
| 1. Title of Account | <div style="border: 1px solid black; height: 30px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 30px; text-align: center;">English Block Letter</div> | | | |
| 2. Customer Segment | <input type="checkbox"/> Payroll <input type="checkbox"/> Monarch <input type="checkbox"/> Neera <input type="checkbox"/> Others | <div style="border: 1px solid black; height: 30px;"></div> | | |
| 3. Type of Account | <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> SND <input type="checkbox"/> FC <input type="checkbox"/> RFCD | 4. Product Name | <div style="border: 1px solid black; height: 30px;"></div> | |
| 5. Currency | <input type="checkbox"/> Taka <input type="checkbox"/> US Dollar <input type="checkbox"/> Euro <input type="checkbox"/> Pound <input type="checkbox"/> Others | <div style="border: 1px solid black; height: 30px;"></div> | | |
| 6. Operating Instruction | <input type="checkbox"/> Individual <input type="checkbox"/> Joint <input type="checkbox"/> Any one <input type="checkbox"/> Either or Survivor <input type="checkbox"/> Others | <div style="border: 1px solid black; height: 30px;"></div> | | |
| 7. Initial Deposit Amount: | <div style="border: 1px solid black; height: 30px; text-align: center;">In Figure</div> | <div style="border: 1px solid black; height: 30px; text-align: center;">In Words :</div> | | |
| 8. Banking Facilities: | a. Cheque Book : <input type="checkbox"/> Yes <input type="checkbox"/> No b. E-statement : <input type="checkbox"/> Yes <input type="checkbox"/> No c. Debit Card : <input type="checkbox"/> Yes <input type="checkbox"/> No
d. Internet Banking : <input type="checkbox"/> Yes <input type="checkbox"/> No e. Pre-paid Card : <input type="checkbox"/> Yes <input type="checkbox"/> No f. Others : <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |

2nd Part: Applicant's Personal Information

1. Involvement with A/C ☐ 1st Applicant ☐ 2nd Applicant ☐ 3rd Applicant ☐ Guardian ☐ Minor
☐ Beneficial Owner ☐ Account Holder ☐ Others.....
2. Resident Status a. ☐ Resident b. ☐ Non-Resident

Photograph

- | | |
|---|----------------------|
| 3. Name of Account Holder/Beneficial Owner/Account Operator | বাংলায় |
| | English Block Letter |
| 4. Father's Name | |
| 5. Mother's Name | |
| 6. Spouse's Name | |

A/C Opening Officer
(With Name Seal, Signature & Date)

BM/OM
(With Name Seal, Signature & Date)

Nationality ☐ Bangladeshi ☐ Foreign Citizen ☐ Dual Citizen 8. Date of Birth

d	d	m	m	y	y	y	y
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Gender

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10. Source of Fund

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11. Occupation (details with designation) ☐ Service ☐ Business ☐ Land Lord ☐ Professional ☐ Others.....

Name of the Organization

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 Designation

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12. Monthly Income

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 13. TIN No. (If available)

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14. a) Present address:
Road/Village

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 PO

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 Thana

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District

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 Contact no.

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 E-mail

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b) Permanent address:
Road/Village

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 PO

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 Thana

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District

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 Contact no.

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 E-mail

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15. Identification Documents: ☐ NID ☐ Passport ☐ Birth Certificate ☐ Others

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(a) Identification No.

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(b) Information of Introducer: Name

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(applicable in case of non-availability of NID)

Account/NID No.

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 Signature

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(with birth date) (with date)

3rd Part: Nominee's Personal Information

I/We are nominating the following individual(s) as my/our nominee(s) to pay the amount of my/our account after my/our death. I/We preserve the right to change or cancel the nomination at any time and hereby further agree that the bank will pay money as per my/our instruction and upon payment of said money, bank will be released from all liabilities towards nominees.

Nominee
Photograph
Attested by Account
Holder (staple)

1. Nominee's Name

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2. Date of Birth

d	d	m	m	y	y	y	y
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 3. Relation with A/C Holder

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4. a) Present address:
Road/Village

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 PO

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 Thana

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District

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 Contact no.

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 E-mail

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b) Permanent address:
Road/Village

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 PO

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 Thana

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District

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 Contact no.

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 E-mail

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5. Identification Documents: ☐ NID ☐ Passport ☐ Birth Certificate ☐ Others

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(a) Identification No.

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 6. Percentage

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A/C Opening Officer
(With Name Seal, Signature & Date)

BM/OM
(With Name Seal, Signature & Date)