

CONTACT



Jayati Gupta

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OBJECTIVE

To build a career in a growing organization, where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the ladder through continuous learning and commitment.

EXPERIENCE

- | | |
|-----------------------------------|--|
| 4th March 2024 - 10th Aug 2024 | • Academic research associate Assurex e-Consultant |
| 1st May 2023 - 28th July 2023 | • OPS MIS Surpassing HR Solutions Pvt Ltd |
| 8th Jan 2022 - 7th Feb 2023 | • Data Annotator R.S Solutions Pvt Ltd |

EDUCATION

- | | |
|------|---|
| 2016 | • Rose Bank Edu-care High school Indian Certificate of Secondary Education(I.C.S.E) |
| 2018 | • Rose Bank Edu-care High school Indian School Certificate(I.S.C) |
| 2021 | • West bengal state university Bachelor of arts (Sociology Honors 1st class) |

SKILLS

- Ability to write persuasive and impactful copy.
- Strong verbal and written communication skills.
- Proficiency in Word, Excel, and PowerPoint.

INTERESTS

- Book Reading, Dancing

LANGUAGES

- English • Hindi • Bengali

PERSONAL DETAILS

- Date of Birth : 08.03.2000
- Marital Status : Single
- Nationality : Indian

DECLARATION

- **Declaration**
I solemnly declare that all the above information is correct to the best of my knowledge and belief.