



**Name: Tamanna Dhar**  
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**Kolkata, West Bengal**

### CAREER OBJECTIVE

**Seeking a position that will utilize my talent to enhance the growth of the organization.**

### ABOUT ME

“ An enthusiastic, hardworking and competent professional who is now looking for a career advancement opportunity where she can use the skill she has previously gained to maximum effect. Tamanna has all of the competencies needed to make a success of your position. On a personal level she is a real team player who goes out of her way to help work colleagues.”

### EDUCATIONAL QUALIFICATION

Examination passed	Board/University	Percentage of marks obtained(%)	Year of Passing
10th	TBSE	62	2010
12th	TBSE	61	2012
B.Sc.(Ag.)	Hemwati Nandan Bahuguna Garhwal University	84	2016
M.Sc.(Ag.)	University of Calcutta	74	2018

**Medium of study: English**

I have working knowledge of Microsoft office.

## Work Experience

*Name of Company: Teleperformance*

*Designation: Customer support Associate*

*Duration: Feb,2021 – Till date*

*Process :Banking*

*Job responsibilities:*

- Reminder calls to clients regarding their credit card dues.
- Entering received response to the bank's portal.
- Dealing with settlement of credit card bill defaulters.
- Being a pilot process and me being one of the first members of the process, I am also bestowed with the responsibility of guiding the new entrants and also auditing their calls from time to time.
- Collection of money from the credit card defaulters via telephonic conversations.

**Current Salary:1,80,000 per annum(Gross)**

## COCURRICULAR ACTIVITIES

- Have participated in a number of Quizzes, Elocution, Extempore competitions at School and college Level.

## HOBBIES

- Surfing the internet, reading books and painting.

## PERSONAL DETAILS

DOB	05.04.1994
Gender	Female
Marital Status	Unmarried
Languages Known	English, Bengali, Hindi.

I confirm the above information is true to my knowledge and I take complete responsibility of proving the same.

Tamanna Dhar