

OFFER LETTER

24/02/2026

Potnuru Meher Divakar

We are pleased to offer you a 3 Months Internship with Wayeva Innovations Private Ltd at-will basis. Please find the following confirmation of your internship

Internship Start Date: 24/02/2026

Internship End Date: 24/05/2026

Your job title will be "Business Development Intern". Your scope of responsibilities will include those for which you are engaged, as well as any other duties given to you by your reporting manager from time to time. By accepting this internship offer you agree to perform all responsibilities assigned to you with due care and diligence and in compliance with the management norms. You are also required to substantially use all of your time and effort to inform these tasks during business hours

You will be eligible for a stipend of ₹17000 per month and additional variable incentives up to ₹ 20,000 per month for the period, both with regards to reaching performance targets as per the company policies. During the internship period, the company will have all the rights to terminate your services at the company management discretion. You are required to give 15 days' notice should you wish to terminate your internship before the end of your tenure.

Upon successful completion of your internship, we are excited to inform you that the subsequent full-time position will offer a CTC ranging from 4 to 6 LPA, based on your performance during the internship.

By accepting this offer letter, you acknowledge that you will keep all of this information strictly confidential and refrain from using it for your own purpose or from disclosing it to anyone outside of the Company. In addition, you agree that, upon conclusion of your tenure, you will immediately return to the Company all of its property, equipment and documents including electronically stored information.

By accepting this offer letter, you agree that throughout your internship you will observe all policies and practices governing the conduct of our business and employees. This letter sets forth the complete offer we are extending to you, and supersedes and replaces any prior inconsistent statements or discussions. Official communication either within the company or outside the company should be through the company email of your manager only.

To indicate your acceptance, please mail the signed and scanned soft copy of the Offer Letter to within 4 working days from the receipt of this mail. The offer shall stand automatically withdrawn without further action on the part of WAYEVA if we do not receive your acceptance as per the mentioned timeline.

Standard Working Hours: 9 hours a day (11Am to 8 Pm) including breaks

Number of Working Days: 6 days per week (Wednesday to Monday)

Job Type: Full Time Internship

Revenue Target: INR 115,000 Per Month (Received Revenue)

Location: 195/2 AURORA IVY, Kattigenahalli, Bagalur Main road , Bengaluru - 560064

Probation Period:

You will be on probation for 30 Days during which your performance will be reviewed, however you are expected to clear the On-the-Job Training (OJT) in 10 days. Your employment is terminated by giving (15 days) notice during the probation period & (30days) post confirmation. Either party is not bound to give any reason thereof.

Notice for Resignation / Termination of Employment:

At any time if you wish to discontinue the training due to personal reasons, you will have to follow the company's resignation procedures.

Resignation procedure includes:

15Days of notice period. In case, you won't be able to serve the notice period you would be required to pay a compensation equal to Half of Your stipend and you can be relieved from the company.

Acceptance of the Candidate:

I have read and understood the above terms and conditions and I accept this offer, as set forth above with WAYEVA.

Training Period:

"The initial 10 days of the internship will be an unpaid training period, during which you will undergo basic onboarding, skill development, and Sales and Marketing training."

SIGNATURE:

DATE:

We are confident that you would play a significant role in materializing the organization's vision and hope you have an enjoyable, learning packed and a truly meaningful internship experience with WAYEVA.

With Regards,



VIGNESH KUDERU
CEO WAYEVA