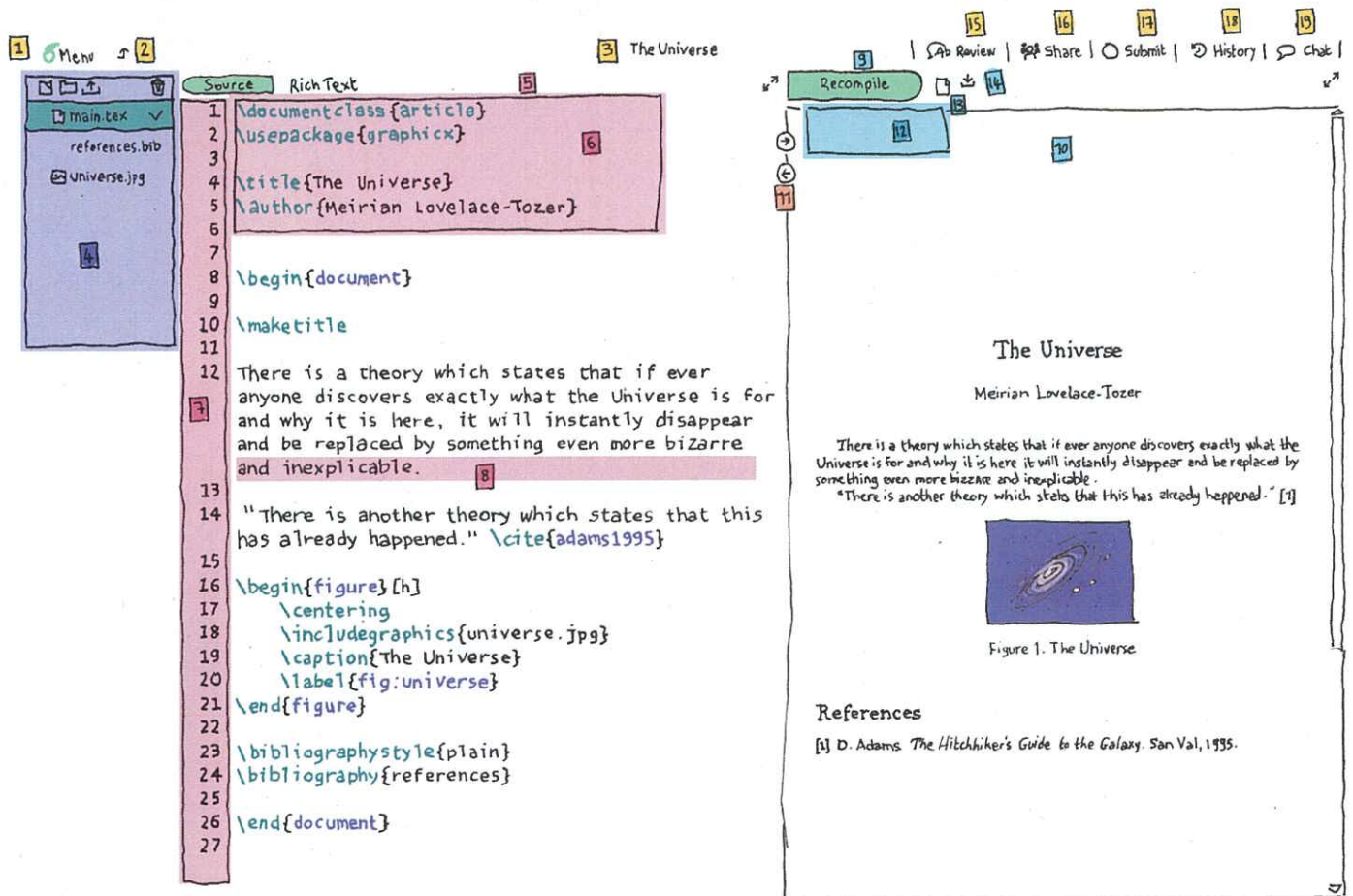# Overleaf

1. Menu: download your project, sync other accounts (like Dropbox or GitHub), change your Overleaf settings (auto-complete, spell-check, appearance), and view hotkeys.
2. Return to your Overleaf account homepage, where all your projects are listed.
3. Title of Overleaf project.
4. Workspace panel: a list of all the files in this project. You can create, upload, rename and delete files or folders.
5. Editing panel: edit your LaTeX files here.
6. Preamble: the first lines of your .tex file, where you define the type of document (documentclass), load packages and provide any other formatting or settings information for the document.
7. Line numbers, which can be used to refer to a line in your .tex file.
8. The current line is highlighted.
9. Recompile: this turns your .tex file into .pdf output.
10. Output panel: view the PDF output.
11. Use these arrows to go to the code location in the PDF or vice versa.
12. Hover the mouse over this area to zoom in and out of the output viewer.
13. Logs and output files: view errors and warnings.
14. Download the PDF.
15. Review by leaving and responding to comments.
16. Share your project (using email addresses or links, allowing edit access, or read only).
17. Submit a paper to a journal such as IEEE and arXiv.
18. History: view, label, and revert back to previous versions of your project.
19. Chat with anyone who has access to your project.

This diagram was produced by Meirian Lovelace-Tozer and illustration by Emilie Walsh.