From:	Saunders, Sharron
To:	Saunders, Sharron
Subject:	FW: Booking engine links for test selling and other info
Date:	Thursday, July 05, 2012 6:37:01 PM
Attachments:	Execustay_Hotel List_IBE pages.xlsx
Importance:	High

From: Dekosky, Melissa
Sent: Wednesday, June 27, 2012 8:39 AM
To: Andrea Bradley; Andrew Powell; ann@execustayva.com; Biby, Laura; dehmann@cbcprime.net; Dekosky, Melissa; 'Dora Andello; Dorothy Furey; Wacker, Gabriel; Guerra, Suzanne; Hardy Mattox; hhernandez@execustaymidwest.com; Holly Taft; Kristen Read; Lindsey Wenzel; mdorman@execustay-mainsail.com; mitchs@execustayoh.com; Sandra Young; Tholt@bpgroup.net; Tim Gartner
Subject: Booking engine links for test selling and other info
Importance: High

Good Morning Everyone!
Today is your last day to ensure your properties are selling the way you want. System changes and switches will begin tonight at midnight and run through the next 24-48 hours.
Here are more tools to help you audit and check your properties. I have attached a file containing all of the properties and the link to the new booking engine for each property. You can use the link to enter the booking engine to test sell your property. This will enable you to see how your property will sell to guests on eCom based on what you've entered into RVNG. Simply copy the url for the property you want to test into your web browser and follow through the booking steps.

Other items of note:
Yesterday, Susanne Hammond sent two emails regarding training documentation. The second email outlined steps to get to the job aides on the Utell Connect portal. These are very simple, detailed step by step descriptions on how to do very specific tasks – like close out a property. I would suggest going to these first if you have questions on how to do something in RVNG.

You should have also received two invitations from Lisa Bramwell from Pegasus. Starting today, Pegasus will have two daily, one hour call in sessions for specific help. If you are struggling with something in RVNG, please utilize these calls to ask your questions and get specific help.

Susanne Hammond has also offered to help so please reach out to her directly as needed.

This is crunch time, but I know we will get everything done and have a successful launch of our new booking engine and GDS chain code.
Thanks for your continued support and HUGE efforts during this transition.

Melissa Dekosky
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