Melinda Hardin

EDUCATION

University of Kansas, Coding Program, Full-stack Developer Graduate Certificate: 07/2018
Western Kentucky University, Organizational Leadership, Bachelor of Science: 05/2016
Sullivan University, Paralegal Studies, Associates of Science: 05/2006

TECHNICAL SKILLS:

HTML | CSS | JavaScript | Bootstrap | Nodejs | jQuery | Firebase | AJAX | JSON | API | Command Line| Git |
MySQL | Express | MongoDB | Node | Authentication

EXAMPLES OF WORK

Project Name: **Eat-da-Burger | github repository**
Project Description: The user adds a burger which populates into the "to eat" column. The user
then either clicks "yum" to eat the burger or "delete" to remove it from the
table. If "yum" is clicked, the burger is then added to the "burgers eaten"
column.

Technologies/
Frameworks Used: MySQL, Node, Express, Handlebars and Object-relational Mapping (ORM)

Project Name: **Click Game | github repository**
Project Description: A React Application. The user clicks different images which listens for click
events. The app keeps track of the users' score which is incremented when an
image is clicked for the first time. If the image is clicked more than once, the
score resets to 0 and the game restarts.

Technologies/
Frameworks Used: Bootstrap, CSS, React and JavaScript

Previous Work Experience
Johnson County

Olathe, KS	Paralegal	04/2016-Present

- Constructed templated communications.
- Prepared inner office training materials.
- Prepared wage withholding orders and filed orders onto court docket.

Office of Attorney General

Dallas, TX	Paralegal	02/2014-11/2015

- Utilized people locater programs such as CLEAR People Locator and Lexis Nexis Accurint.
- Documented all case actions on the Texas Child Support Enforcement System (TXCSES).

Kahane & Associates

Plantation, FL	Paralegal/Trainer	11/2010-11/2013

- Updated firm's internal directory with Judicial requirements.
- Trained team members and new employees on internal scheduling system and process.
- Maintained and updated client communication databases with case status information.