Web-Based Document Automation Management System for the Office of Vice Chancellor for Academic Affairs

PROJECT REQUIREMENT SPECIFICATIONS

60% Expected/ Working Requirements

Header Here is where the notifications, settings, and logout are put in. Settings of the password, user name and others In this requirement, the OVCAA can easily navigate through the system to identify each piece of information that has been received. Task Task assigned Task assigned Task. Pending Task Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. Assigned Task and assign it to the other users. Submission Monitoring Submission Monitoring allows the user to see the history of submissions of the documents in Submission so fite documents in Submission so fite documents in Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table Contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion User can input data and displayed it in the table User can delete data inside the table. User can delete data inside	User Group	Requirement(s)	Requirement Description
Settings Settings Settings include the changing of the password, user name and others In this requirement, the OVCAA can easily navigate through the system to identify each piece of information that has been received. Task Task Task Pending Task Pending Task Pending Task Pending Task Pending Task Task in Completed tasks, Assigned Task. Here the user can view the pending documents in Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring Tables Tables Tables In Completed Task in Complete Task in Completed Task in Complete Task in Completed Task in Complete Task in Completed Task in Complete Task in Complete Task in Completed Task in Complete Task	•		
Settings Settings of the password, user name and others Dashboard From the OVCAA can easily navigate through the system to identify each piece of information that has been received. Task been received. Task pending Task Pending Task Here the user can view the pending documents Tompleted Task Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can undate data inside.			_
Settings of the password, user name and others In this requirement, the OVCAA can easily navigate through the system to identify each piece of information that has been received. Task Task absentable pending tasks; Completed tasks, Assigned Task. Pending Task Here the user can view the pending documents Completed Task In Completed Task, the user can see all of the finished tasks. Assigned Task The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Table Contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion User can input data and displayed it in the table User can delete data inside the table.			
Dashboard			
Dashboard		Settings	_
Dashboard Dashboard Dashboard Doshboard DovCAA can easily navigate through the system to identify each piece of information that has been received. The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task Pending documents Completed Task Assigned Task The user can view the pending documents as eall of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete Delete User can undate data inside the table. User can undate data inside			
Dashboard through the system to identify each piece of information that has been received. The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task Pending Task Pending Task Tin Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring Tables Tables Tables In Completed Task, the user can see all of the finished tasks. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can delete data inside the table. User can undate data inside		Dashboard	-
Task Task Task The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task Pending Task Pending Task The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring Tables Tables Tables Tables ontains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can undate data inside the table. User can undate data inside			, ,
Task Task Task Task The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task Pending Task Tompleted Task, the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Tables			1
Task The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Pending Task Pending Task Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables In Completed Task, the user can reate another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can delete data inside the table. User can undate data inside			-
Task different types: Pending tasks; Completed tasks, Assigned Task. Pending Task Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. Assigned Task The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Table Contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion User can input data and displayed it in the table Delete User can delete data inside the table. User can undate data inside			
Task tasks; Completed tasks, Assigned Task. Pending Task Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring Tables Tables Tables In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion User can input data and displayed it in the table Delete User can undate data inside the table. User can undate data inside			
Office of Vice Chancellor for Academic Affairs Completed Task Assigned Task. Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring Submission Monitoring Tables Tables Tables Insertion Assigned Task. Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete Delete User can delete data inside the table. User can undate data inside		Task	
Pending Task Pending Task Completed Task Completed Task Assigned Task Assigned Task Submission Monitoring Tables Tables In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion Delete Delete Here the user can view the pending documents In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can undate data inside			_
Office of Vice Chancellor for Academic Affairs Completed Task Assigned Task Assigned Task Submission Monitoring Tables Tables In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete Delete User can delete data inside the table. User can undate data inside			
Office of Vice Chancellor for Academic Affairs Completed Task Assigned Task Assigned Task Submission Monitoring Tables Tables In Completed Task, the user can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. Insertion User can input data and displayed it in the table User can delete data inside the table. User can undate data inside		Pending Task	
Completed Task Completed Task Completed Task Can see all of the finished tasks. The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Tables Tables Tables Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can undate data inside			
Academic Affairs Assigned Task The user can create another task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can delete data inside the table. User can undate data inside		Completed Task	-
Assigned Task task and assign it to the other users. Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can delete data inside the table. User can update data inside	Academic Affairs		tasks.
Submission Monitoring Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete User can delete data inside the table. User can undate data inside		Assigned Task	The user can create another
Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Tables Tables Tables Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside			task and assign it to the other
Submission Monitoring allows the user to see the history of submissions of the documents inside the system. Tables Tables Tables Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table Delete Delete User can delete data inside the table. User can undate data inside			users.
Tables Tables		Submission Monitoring	
Tables Tables Tables Tables Tables Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside			
Tables Tables Tables Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside			•
Tables the Titles, Courses, Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside			
Departments, Academic Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside		Tables	·
Year, programs, and Sections. User can input data and displayed it in the table User can delete data inside the table. User can update data inside			
Insertion User can input data and displayed it in the table User can delete data inside the table. User can update data inside			*
Delete displayed it in the table User can delete data inside the table. User can undate data inside			
Delete User can delete data inside the table. User can update data inside		Insertion	· •
Delete the table. User can undate data inside		Delete	
User can undate data inside			
Undata User can update data inside		Update	
the table			

	Search	Allows the User to easily find what they're looking for
Deans of Colleges	Header	Here is where the notifications, settings, and logout are put in.
	Settings	Settings include the changing of the password, user name and others
	Dashboard	In this requirement, the OVCAA can easily navigate through the system to identify each piece of information that has been received.
	Task	The tasks have three (3) different types: Pending tasks; Completed tasks, Assigned Task.
	Pending Task	Here the user can view the pending documents
	Completed Task	In Completed Task, the user can see all of the finished tasks.
	Assigned Task	The user can create another task and assign it to the other users.
	Tables	Table contains and displays the Titles, Courses, Departments, Academic Year, programs, and Sections.
	Insertion	User can input data and displayed it in the table
	Delete	User can delete data inside the table.
	Update	User can update data inside the table
	Search	Allows the User to easily find what they're looking for
	Generating Document (Faculty Loading)	In generating the document, the user can insert data for it to be viewed in the Excel form. It contains the name, section, course code, and section.
Heads of Student Services	Header	Here is where the notifications, settings, and logout are put in.

	1	Ta
	Settings	Settings include the changing
		of the password, user name
		and others
		In this requirement, the
		OVCAA can easily navigate
	Dashboard	through the system to identify
		each piece of information that
		has been received.
		The tasks have three (3)
	Task	different types: Pending
	Task	tasks; Completed tasks,
		Assigned Task.
	Danding Took	Here the user can view the
	Pending Task	pending documents
		In Completed Task, the user
	Completed Task	can see all of the finished
	•	tasks.
		The user can create another
	Assigned Task	task and assign it to the other
		users.
	Tables	Table contains and displays
		the Titles, Courses,
		Departments, Academic
		Year, programs, and Sections.
	T	User can input data and
	Insertion	displayed it in the table
	Delete	User can delete data inside
		the table.
	Update	User can update data inside
		the table
	Search	Allows the User to easily find
		what they're looking for
1		

PROJECT REQUIREMENT SPECIFICATIONS

40% Remaining Requirements

User Group	Requirement(s)	Requirement Description
Office of Vice Chancellor for Academic Affairs	Forecasting	In forecasting, the system has a dataset that contains the data for students enrolled and will predict how many instructors fit into the population of students enrolled.
	Creation of Task	User can Create Task under their management
	Progress Report	In progress report, the user can see the progress of each documents.
	Document Automation	Document Automation can generate documents by using the data inside from database
	Submission Monitoring	The user can monitor the documents submitted to them.
Deans of Colleges	Generate Documents	The user can generate documents.
	Submission of Documents	In Submission of Documents the files that was assigned to user can be submitted here.
	Generate Report	It will generate report that are presented in the dashboard.
	Notifications	Notifications can bring information to the user if they're assigned some tasks.
Heads of Student Services	Generate Documents	The user can generate documents.
	Submission of Documents	In Submission of Documents the files that was assigned to user can be submitted here.
	Generate Report	It will generate report that are presented in the dashboard.
	Notifications	Notifications can bring information to the user if they're assigned some tasks.