

Mely Arias

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EXPERIENCE

Arias Gutierrez Multiservices Newark, NJ — *Secretary*

April 2017 - PRESENT

Kept manager organized by answering phone calls, developing and maintaining filing process, and communicating verbally and in writing to answer questions and provide information.

Prudential Girls Who Code Program Newark, NJ — *Programmer*

July 2017 - August 2017

After Learning computer science through real life projects such as robotics, video games and websites, developed a tailored website("Culture+") to raise cultural awareness.

Gibbons P.C Newark, NJ — *Intern*

July 2015 - July 2014

Learned how to present ideas and argue both sides of the issue while interning with lawyers, and demonstrated learned skills in front of real judges.

McElroy, Deutsch, Mulvaney & Carpenter LLP Morristown, NJ — *Intern*

July 2015 - July 2014

After Conducting legal research and constructing legal brief, presented to actual judge.

McCusker, Anselmi, Rosen & Carvelli P.C Florham Park, NJ — *Intern*

July 2015 - July 2014

After developing case strategies for trial and strategically direct-examining witness in mock criminal case, presented learned skills to judge.

EDUCATION

Essex County Newark Tech, Newark, NJ — *Engineering*

Sep 2014 - June 2018

SKILLS

Programming:

HTML, CSS, JavaScript, and Python

Engineering:

AutoCad Drafting

AWARDS

- Honor Roll (each year)

9th grade

- MVP Award – for outstanding performance in The 2014 Summer Law Institute mock trial competition.

10th grade

- National Honor Society Member
- Honoree by Newark Municipal Council
- Student of the year – Dominican Cultural Festival and Parade of Essex County
- *In Legal Program*: Most Improved Debater 2016

11th grade

- Student of the Month
- *In Legal Program*: Finalist for Best Brief 2017
- *In Legal Program*: Constitutional Debate Winner

LANGUAGES

- Spanish, English

ACTIVITIES

- Yearbook Committee (managing editor)