

Subject: Application for Data Entry position

Dear Recruitment Team,

I am writing to express my interest in the Data Entry Officer position (Reference: GZA/Data Entry/May/2025) with Médecins du Monde in Gaza. With over five years of practical experience in data entry, documentation, and digital systems, alongside a strong academic background in Software Engineering at the Islamic University of Gaza, I am confident in my ability to contribute to your MEAL activities and medical/psychosocial teams in the field.

During my time with humanitarian organizations such as **Human Appeal**, **AMIDEAST**, and the **Tamer Institute**, I developed a deep understanding of structured data entry, verification, and reporting, especially in field-based and community-focused contexts. I also bring solid technical skills from my experience as a Laravel Developer, where I worked with APIs, databases, and reporting tools — which complement the data-driven responsibilities required for this role.

I am particularly drawn to Médecins du Monde's mission to support healthcare access and mental health in Gaza. My previous roles demanded precision, confidentiality, and collaboration — all values I deeply uphold. I am highly proficient in Microsoft Excel (pivot tables, conditional formatting, formulas), data validation tools, and have experience with systems like ERP and Google Sheets.

I am eager to bring both my technical expertise and humanitarian commitment to your team. I am available to start immediately and would be honored to contribute to your impactful work.

Thank you for considering my application. Please find my CV attached. I look forward to the opportunity to discuss how my background aligns with your goals.

Sincerely,

Mennatallah Al-Nakhal

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