

Mennatallah AL-Nakhal  
Gaza, Palestine  
mennaalnakhal19@gmail.com  
0567770247

May 30, 2025

Hiring Committee  
Society of Women Graduates (SWG)  
jobs.swg@gmail.com

Subject: Application for Resource Development Coordinator Position

Dear Hiring Committee,

I am writing to express my strong interest in the Resource Development Coordinator position at the Society of Women Graduates (SWG). With a Bachelor's degree in Software Engineering and over five years of experience in data management, resource mobilization, and program coordination, I am confident in my ability to contribute strategically to the sustainability and growth of SWG.

Throughout my professional journey, I have developed and implemented resource mobilization strategies, managed stakeholder databases, and contributed to the development of project proposals and grant applications. My experience includes close collaboration with diverse teams to strengthen program development, enhance donor relations, and ensure effective monitoring and evaluation processes aligned with MEAL frameworks.

I am proficient in both English and Arabic and have strong communication and interpersonal skills, which allow me to engage

effectively with partners, donors, and internal teams. I am well-organized, proactive, and results-oriented, with a commitment to supporting impactful projects that empower marginalized communities, particularly women graduates in Gaza.

I am excited about the opportunity to bring my skills and passion for development to SWG and contribute to its mission of empowering women graduates.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy in more detail.

Sincerely,  
Mennatallah AL-Nakhal