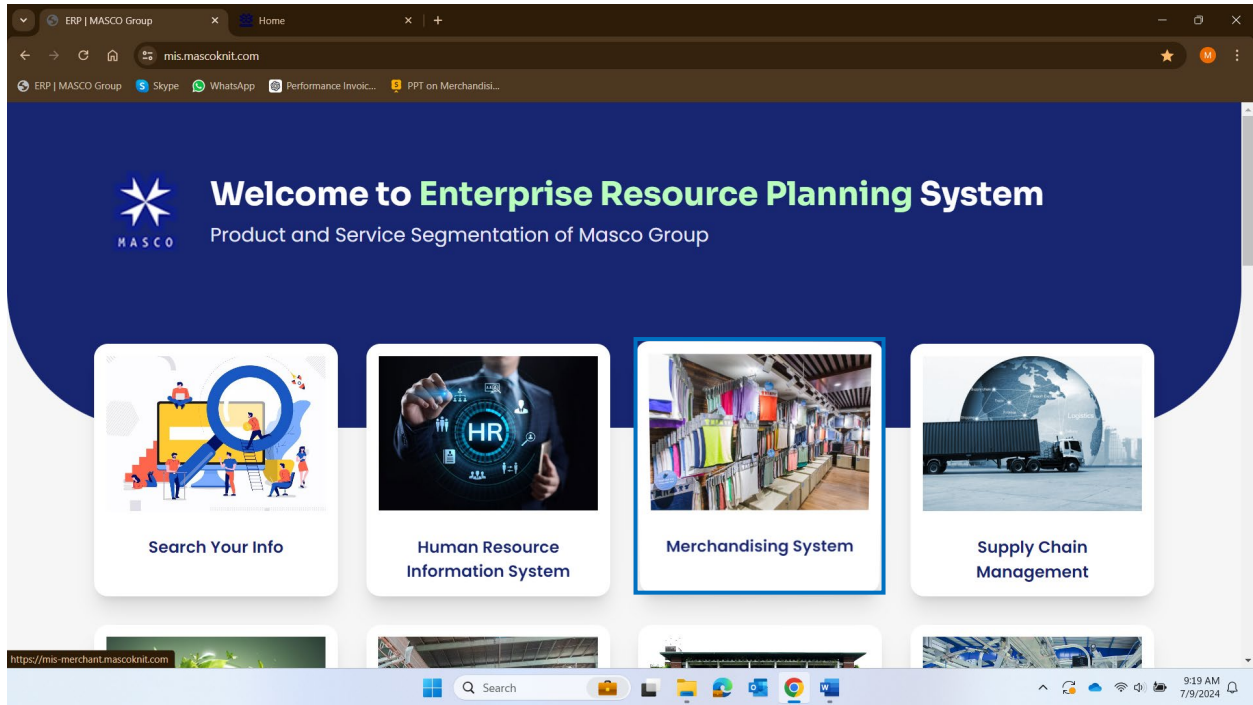
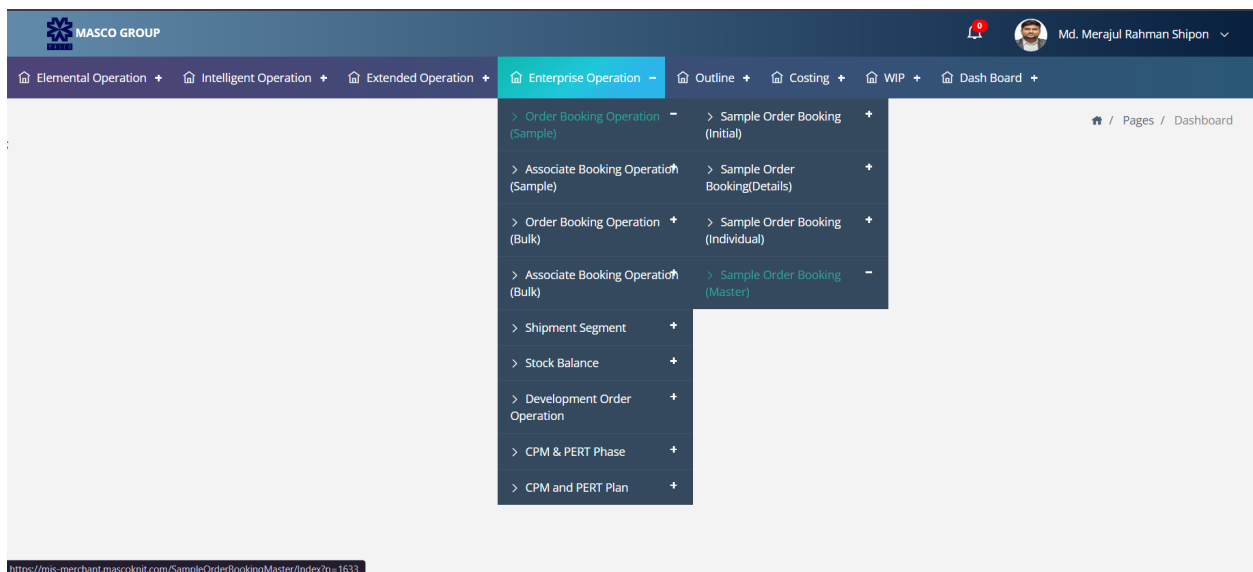


User Manual (Sample Order Booking)

1. Login to your Merchandising System account.





2. Go to Enterprise Operation → Order Booking Operation(Sample) → Sample Order Booking (Master)



3. Select your Buyer *

- i. Enter Quotation Receive Date. Type Season, and Department
- ii. Select Sample Stage. *
- iii. Enter/Type Source of fabric. *
- iv. Select Sample Unit. *
- v. Select Dyeing/Print/Embroidery Unit (if any).
- vi. Type Remarks (if any).

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Sample Order Booking (Master) Enterprise Operation / Order Booking Operation (Sample) / Sample Order Booking (Master)

☒ New Booking

☐ Revise Booking

☐ Other Steps Booking (Ready Material)

Buyer: *
Test Buyer

Quotation Rcv. Date:
30-Jul-2024

Season:
S24

Department:
Boys

Sample Stage: *
1st Fit Sample

Source Of Fabric: *
In House

Sample Unit: *
Masco Cottons Ltd. (Sample)

Dyeing Unit:
Concept Knitting Ltd.



Print Unit:
Masco

Embroidary Unit:
Masco

Order Place Date:
31-Jul-2024

Shipment Date:

Remarks:
Remarks



D

test-by-shipon

Fabric

Size







Accessories

Emblishment

Date

Others

Checked By: Select..... Team Leader: Select..... Authorized By: Select.....



4. Click on Fabric and enter fabric details.

- i. Select Dress Part
- ii. Type Fabric For
- iii. Select Construction.
- iv. Type Composition of the Fabric.
- v. Select Fabric GSM.
- vi. Type Lab Dip (if any).
- vii. Select Color Type, and type Color Pantone.
- viii. Type Y/D Details, Test Request, Fab Operations, and Remarks.
- ix. Enter Quantity and Click OK to save fabric details.

Note: You can add multiple Fabric Info in the same order. Click on Plus (+) Sign to add a new fabric, and Click on **D** to generate a copy of the fabric details. Click cross (X) to remove a fabric.

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Sample Order Booking (Master) / Enterprise Operation / Order Booking Operation (Sample) / Sample Order Booking (Master)

☒ New Booking ☐ Revise Booking ☐ Other Steps Booking (Ready Material)

Buyer: Test Buyer Quotation Rcv. Date: 30-Jul-2024 Season: S24 Department: Boys

Sample: 1st Fit Sample Cause Of: In House Sample Unit: Meter Cotton Ltd. (Sample) Price Unit: Concept Knitting Ltd.

Action	Dress Part	Fabric For	Construction	Composition	GSM	Lab Dip	Color Type	Color/ Pantone	Y/D Details	Test Req	Fab Operation	Qty(Kg)	Remarks
<div><div>+</div><div>-</div></div>	Full Set	Body	10X6 L RIB	100 % Cotton	100 GSM		Solid	-			Norm...	5	Test

Copy & Paste OK Close

Checked By: Select..... Team Leader: Select..... Authorized By: Select.....

Save View Print Mail Refresh Close

5. Click on Size and enter Size Details.

- Select Sample Stage. *
- Select Dress Part. *
- Type Fabric Detail.
- Type Garment Color and select Color Type.
- Select Size, Enter Quantity and select the unit of measurement.
- Click Ok to save.

Note: You must provide the color-wise and size-wise breakdown here. Click on (D) to duplicate/copy the size details, and then you can just change the color and size info. Click Add(+) Sign to enter a new color/size. Click Cross (X) to delete an entry.

Action	Sample Stage *	Dress Part *	Fabric Detail	Gmt Color *	Color Type *	Size *	Quantity *	Uom	Remarks
	1st Fit Sample	Full Set	100 % Cotton	Black	Solid	S	2	Set	
	1st Fit Sample	Full Set	100 % Cotton	Black	Solid	L	2	Set	
	1st Fit Sample	Full Set	100 % Cotton	Black	Solid	M	2	Set	

6. Click on Emblishment and enter the necessary data.

Note: The picture size must be less than 100kb.

Action	Dress Part	Color	Print Place	Print Type	Print Details	Images
	Select.....			Select.....		No file chosen

Action	Dress Part	Color	Embroidary Place	Embroidary Type	Embroidary Details	Images
	Select.....			Select.....		No file chosen

Action	Dress Part	Image	Image View
	Select.....	No file chosen	

7. Click on Date and enter the shipment date.

The screenshot shows the MASCO GROUP Sample Order Booking (Master) form. The form includes fields for Buyer, Quotation Rcv. Date, Season, Department, Sample Stage, Source Of Fabric, Sample Unit, Dyeing Unit, Print Unit, Embroidary Unit, Remarks, and Shipment Date. A pop-up window titled "Date Info" is displayed, showing fields for Trims Inhouse Date and Sample Delivery Date. The form also has buttons for OK, Close, and Date.

8. Once you entered all the applicable data click save. A pop-up will appear. Select the departments that need to be notified. And click Ok.

The screenshot shows the MASCO GROUP Sample Order Booking (Master) form. The form includes fields for Buyer, Quotation Rcv. Date, Season, Department, Sample Stage, Source Of Fabric, Sample Unit, Dyeing Unit, Print Unit, Embroidary Unit, Remarks, and Shipment Date. A pop-up window titled "New Booking" is displayed, showing a "Notifying Concern" section with checkboxes for Knitting, Dyeing, Garments, Print, Embroidery, and Wash. The form also has buttons for OK, Close, and Date.

9. You will get a Job Number, keep the job number for further tracking and other operations.

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Sample Order Booking (Master)

Enterprise Operation / Order Booking Operation (Sample) / Sample Order Booking (Master)

New Booking

Revise Booking

Other Steps Booking (Ready Material)

Job No# SJ-0839B

Buyer: *
Select.....
Quotation Rcv. Date: 30-Jul-2024
Season: S24
Department: Boys

Sample Stage: *
Select.....
Source Of Fabric: *
In House
Sample Unit: *
Select.....
Dyeing Unit: Select.....

Print Unit: Select.....
Embroidary Unit: Select.....
Order Place Date:
Shipment Date:

Remarks: This is a test.

Checked By: Select.....
Team Leader: Select.....
Authorized By: Select.....

10. We can get this output from the system by clicking print.

mis-merchant.masco knit.com/BasicOrderBookingOutlineSample/SampleOrderBookingMaster?buyerId=446&jobId=83593&styleId=59340&dateValue=und...

Sample Order Booking Master

1 / 1 | 90% + |

Masco Group

Sample Booking (Own Source)

Rev.Date	
Rev.Rea.	

Tracking Number	SJ-0821B
Sample Stage	Test Fit Sample

Buyer Name	Test Buyer
Season	
Department	
Sample Unit	Concept Knitting Ltd.
Dyeing Unit	Masco Industries Ltd.(Composite Knit Garments)
Print Unit	Masco
Emb. Unit	Masco

Quo.Rcv.Date	2024-07-08
Order Date	2024-07-08
Gar.Del.Date	2024-07-15
Remarks	

For Knitting & Dyeing

Style No	Dress Part	Fabric For	Color	Color Type	Lab Dip	Y/D Details	Test Req.	Construction	GSM	Composition	Other Ops.	Req. Qty	Remarks
Test Style for User Manual	Full Set			Garments Dyeing				10X8 RIB	105 GSM			0	Test for User Manual

Garments

Style No	Order No	Sample Stage	Dress Part	Fabric Detail	Gmt Color	Ship Date	Size	Qty	Uom	Image	Remarks
Test Style for User Manual	Test Style for User Manual	Test Fit Sample	Full Set		Solid	2024-07-15	M	10	Pcs		Test for User Manual

Print

Style No	Color	Dress Part	Print Place	Print Type	Print Details	Image
----------	-------	------------	-------------	------------	---------------	-------

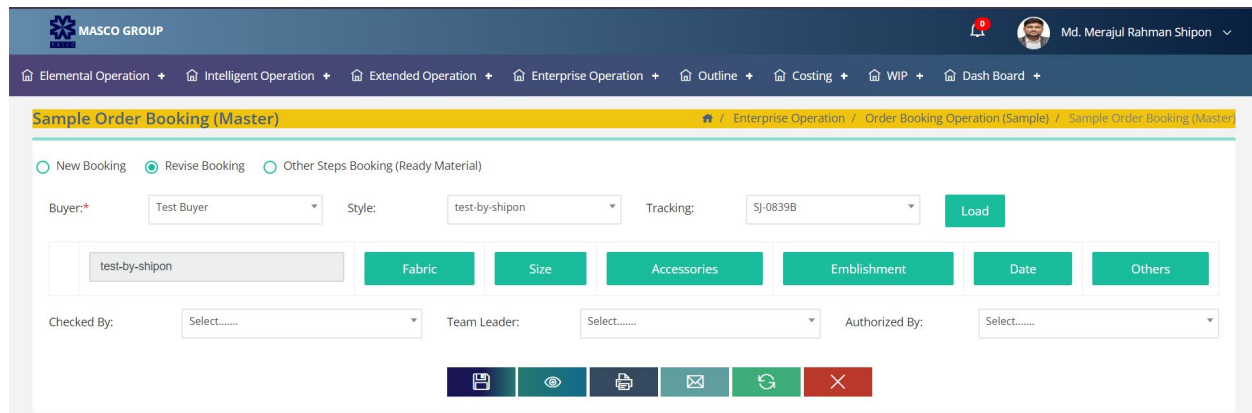
Embroidery

Style No	Color	Dress Part	Emb. Place	Emb. Type	Emb. Details	Image
----------	-------	------------	------------	-----------	--------------	-------

11. If we need to change anything in the existing sample order. We can go to the Revise Booking.

- i. Select Buyer.
- ii. Select your Job Number and Click Load.
- iii. Then you can change the required data.

Note: Revise is not possible after cutting/Bundle generation.



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Enterprise Operation / Order Booking Operation (Sample) / Sample Order Booking (Master)

☐ New Booking ☒ Revise Booking ☐ Other Steps Booking (Ready Material)

Buyer:* Test Buyer Style: test-by-shipon Tracking: SJ-0839B **Load**

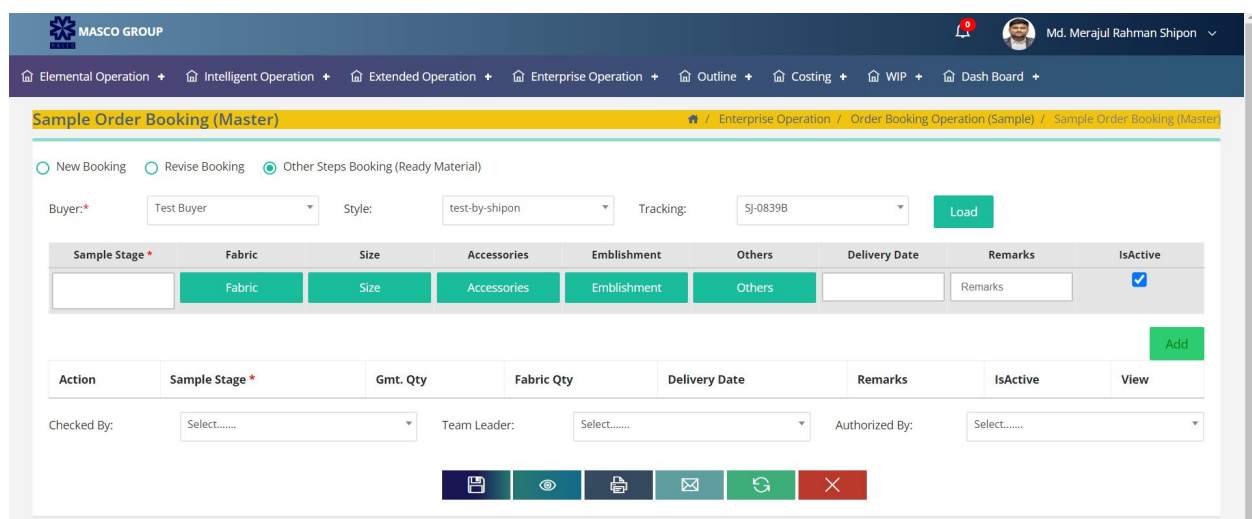
test-by-shipon **Fabric** **Size** **Accessories** **Emblishment** **Date** **Others**

Checked By: Select..... Team Leader: Select..... Authorized By: Select.....

12. If we need any other stages of the same sample we can go to Other Steps of Booking.

- i. Select Buyer.
- ii. Select your Job Number and Click Load.
- iii. Select the sample stage.
- iv. Change Fabric, Size, and Embilshment details if necessary.
- v. Enter the delivery date.
- vi. Click Add.
- vii. After adding the necessary sample stages click Svae.



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Enterprise Operation / Order Booking Operation (Sample) / Sample Order Booking (Master)

☐ New Booking ☐ Revise Booking ☒ Other Steps Booking (Ready Material)

Buyer:* Test Buyer Style: test-by-shipon Tracking: SJ-0839B **Load**

Sample Stage *	Fabric	Size	Accessories	Emblishment	Others	Delivery Date	Remarks	IsActive
	Fabric	Size	Accessories	Emblishment	Others		Remarks	<input checked="" type="checkbox"/>

Add.

Action	Sample Stage *	Gmt. Qty	Fabric Qty	Delivery Date	Remarks	IsActive	View

Checked By: Select..... Team Leader: Select..... Authorized By: Select.....

