

MEREENA JOHNY



8073576381



mereenajohny123@gmail.com



115 ASHLAND PI, Thunder Bay,

ON P7C 2B8

JOB OBJECTIVE

An IT student with strong organizational ability; skilled at working closely with others in a team environment and with a flexible approach to work. Currently looking for a part time role.

ACHEIVEMENTS AND OTHER SKILL

- A progressive thinker with excellent communication skills, capability to manage and communicate ideas to people of different interests.
- Expertise in customer service management, compliant handling and resolution.
- Proven leadership, organized, trustworthy and fast learner.
- Flexible, Energetic, Goal-Oriented, Hardworking and Positive attitude.
- Good in computer knowledge.
- Smart Serve Certified.

EXPERIENCE

- **Cashier and sales Associate-India (Part time)**
Gangotri Super Market (2016-2018)
Responsible for proper inventory control (pricing, stocking, ordering). Answers the department telephone and provides friendly, helpful service to customers who call.
- **Housekeeper (Full time)**
Orchid Resort (2017-2019)
Responsible for cleaning and arranging guest rooms and common areas. Perform laundry, stock and maintain housekeeping supply rooms. Dusting furniture's, making beds sanitising and cleaning kitchen area. Ensure high level of customer service.
- **Starbucks-Barista (Part time)- Recent**
Cash handling and accurately record customer order information. Resolve customer complaints quickly and efficiently. Prepare coffee and tea beverages for customers. Clean and maintain the store. Recommend the coffeehouse's products to undecided clientele.

ACADEMIC ACHIEVEMENTS

- Post Graduate Diploma in ICT solutions for business- Confederation college, Thunder bay (Present)
- Master's in computer science- Kongunadu Arts and Science College, India.

AVAILABILITY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
12:00pm-11:00pm	06:30am-03:00pm	01:30pm-11:00pm	Full time	Full time	Full time	Full time