Merima Abdu

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Data Analyst/Business Analyst

With over 7 years of experience in military intelligence, supply, and customer service, I bring a unique blend of leadership, analytical, and interpersonal skills. Notable achievements include improving intelligence analysis accuracy by 10% within 3 months, managing/securing 150 weapons valued $200K with zero loss, and delivering mission-critical briefings and weekly reports.

EDUCATION

Bachelor Of Applied Science In Engineering Technology

Nevada State College • Las Vegas, NV, USA • 05/2023

Associate Of Applied Science In Intelligence Analyst

Cochise College • Sierra Vista, AZ, USA • 05/2021

WORK EXPERIENCE

Army Reserves • Las Vegas, NV, USA • 11/2016 - Present
Intel Analyst

- Improved data collection, analysis, and reporting efficiency by 40% within 6 months using Microsoft Excel and government internal database tools.
- Improved data accuracy and integrity by implementing data cleansing and quality control processes, resulting in a 20% reduction in errors in 6 months.
- Developed and implemented a data cleansing process resulting in an 80% decrease in data errors over 3 months.

Supply Specialist

- Improved inventory accuracy by 40% in 6 months through optimization of supply tools and integration of data analysis techniques.
- Increased stakeholders satisfaction by 25% in 6 months through innovative data analysis techniques and efficient database management.
- Improved data accuracy by 30% within 6 months by designing and implementing a data validation process.

HMS Host, Harry Reid Airport • Las Vegas, NV, USA • 07/2015 - 03/2022
Customer Service Host

- Exemplified exceptional guest service by warmly greeting and acknowledging patrons, ensuring a welcoming atmosphere and setting the tone for a positive dining experience.
- Increased customer satisfaction rating by 10% in 6 months through effective problem resolution techniques.
- Increased customer satisfaction from 65% to 95% in 6 months as Customer Service Host.

Army Active Duty • Djibouti, Africa • 01/2021 - 10/2021
Intel Analyst

- Developed and implemented data analysis process that improved data accuracy by 60% decreasing errors by 25% in 1 year.
- Delivered 10% increase in data accuracy and integrity within 2 months, utilizing data validation and quality control processes.

CERTIFICATIONS

Security Clearance

SKILLS

- **Data Analysis:** Utilized 3+ years of intelligence analysis experience to grasp data intricacies and manage multiple projects effectively.
- **Technical Proficiency:** Proficient in Excel for data collection and analysis, as well as data visualization tools like Power BI and Tableau for clear data representation.
- **Microsoft Excel:** Advanced user with expertise in functions, conditional formatting, pivot tables, and data visualization.
- **Data Presentation:** Skilled in translating complex data into accessible visualizations, dashboards, and reports, ensuring impactful insights for diverse stakeholders