**Meeting Notes**

Team Meeting 10.13. 2023

**WHEN**: Friday October 13th @ 10:00pm

**PURPOSE**: To fill out software requirement specifications sheet

**ATTENDANCE**: Michael Merino, Burke Barnett, Liam Aga, Anjay Bhandari

We filled out 02-Software-Requirements-Spec and created a company name: *TechFusion Innovations*. *(Not trademarked)*

The scope of the project was discussed and refined. We detailed out specific functionalities and features expected in the software. Potential challenges in implementing certain features were highlighted, and preliminary solutions were proposed. Procured our Read Me with member descriptions and availability

We also discussed supplementary functions, we discussed additional functions that could enhance the user experience and software's overall value.

ROLES:

**Team Administrator:** Michael Merino

**Project Lead 1:** Burke Barnett

**Project Lead 2:** Liam Aga

**Project Lead 3:** Anjay Bhandari

**Project Lead 4:** Jorge Trujillo

Team Meeting 11.9. 2023

**WHEN**: Thursday November 9th @ 4:00pm

**PURPOSE**: To fill out the Software Architecture sheet

**ATTENDANCE**: Michael Merino, Burke Barnett, Liam Aga, Anjay Bhandari

We filled out 03-Software-Architecture under the company name: *TechFusion Innovations*. *(Not trademarked)*

The scope of the project was discussed and refined. We detailed specific architectural designs and features expected in the software.

ROLES:

**Team Administrator:** Michael Merino

**Project Lead 1:** Burke Barnett

**Project Lead 2:** Liam Aga

**Project Lead 3:** Anjay Bhandari

**Project Lead 4:** Jorge Trujillo

Team Meeting 12.1. 2023

**WHEN**: Friday December 1st @ 7:00pm

**PURPOSE**: To implement code

**ATTENDANCE**: Michael Merino, Burke Barnett, Liam Aga, Anjay Bhandari

We fleshed out and finished the necessary documents and finished project code

ROLES:

**Team Administrator:** Michael Merino

**Project Lead 1:** Burke Barnett

**Project Lead 2:** Liam Aga

**Project Lead 3:** Anjay Bhandari

**Project Lead 4:** Jorge Trujillo